

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council zoom meeting held on **Tuesday 1 September 2020 at 7pm**

20/75 THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bavester, Bull, Gilzean, Cllr Howlett, Grant, B Johnson, P Johnson, Rabbett, Seamarks, B Williams, J Williams, J Williamson, M Williamson, Wright

Apologies:None

In Attendance: S Mason – Clerk, County and District Cllr Bradnam

20/76 OPEN FORUM

Re item 20/81b, the Chair of Waterbeach Colts explained that they had worked with the Clerk on a risk assessment to enable limited use of the pavilion. They would also like permission to open the front of the pavilion to serve drinks and pre-wrapped **snacks under** strict conditions but understood that this might need to be a second step once there was an assurance that initial processes were working.

Re item 20/87, a representative from Waterbeach Cycling Campaign explained progress to date in identifying 5 sites and seeking quotes for the works at each. It was possible that the total amount to deliver all their intentions would exceed the amount of grant available to them from SCDC. If so he asked if WPC would consider bridging the funding gap.

20/77 MEMBERS' INTERESTS

Item 20/81b: Cllr Seamark – 1st aider for Waterbeach Colts (personal interest)

20/78 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 4 August 2020 were approved and will be signed as a true record

Proposed: Cllr J Williamson Seconded: Cllr Wright In favour 12 Abstention 1

20/79 CAMBRIDGE WASTE TREATMENT PLANT RELOCATION

While welcoming that none of the shortlisted sites was situated within the Parish, there continued to be divergent views about contents of a formal Parish Council response. This was the third meeting at which the issue had been discussed, and after further debate Cllr M Williamson proposed that in this instance the Parish Council did not send a response. Cllr K Grant proposed an amendment to the motion so that a response was sent stating that none of the three sites had significant benefits, with each having environmental and other drawbacks that needed to be further addressed.

The amended motion was voted on first:

Proposed Cllr K Grant Seconded Cllr B Williams. In favour: In favour: 6 Against: 7 Motion falls.

The original motion was then voted on:

Proposed: Cllr M Williamson Seconded: Cllr Seamarks In favour:9 Against : 3 Abstention:1

The Clerk would however ask Anglian Water to provide details when available about the existing pumping station on site and how this will be **affected by pipelines** coming into it.

20/80 DAMAGED BUS SHELTERS

The Clerk presented a range of options: replacement of the damaged panels; a repair for a more durable solution, and a replacement shelter of a similar but more vandal proof design and asked Council for guidance on which they were minded to pursue. While replacing the damaged panels was the cheapest option, these were flimsy and liable to be damaged again. By contrast, a new build could be 4 times more expensive but could provide better value for

money While there was some support for a new build it was felt that a repair combining a steel lower panel with smaller Perspex sheets should suffice. She noted this and said she would pursue this.

The Clerk was also asked to arrange for the existing broken panels to be removed in the meantime, and explore if there was scope for shelter sponsorship.

20/81 BANNOLD ROAD

Cllr Seamarks had as a resident been surveying views about Bannold Road on social media. The results indicated a very high level of dissatisfaction with the state of the road. Other concerns expressed had been about the poor conditions of pavements and noise caused by large farm vehicles using the road at all time of day and night.

He had shared the feedback with Lucy Fraser MP and County Highways. He understood that micro surfacing between Anglers Way to Way Lane was already programmed in. A site meeting was taking place next week to see what other actions could be done to improve things both long term and in the interim. Cllr Gilzean as Highways Committee Chair was taking part in that too. This would help inform a discussion on future steps at the next Council meeting. County Cllr Bradnam would also be attending, having tried hard over many months to get these problems tackled.

He was also concerned about the layby at the top end of Denny End Road. There were also other problems, many of which had been reported online and it was good to see some yellow circles around some of them indicating that they were on a repair list.

20/81 RISK

a) To approve risk sheets for the parish office and the sports pavilion (non Covid)

The sheets had been circulated to Councillors for review and were **APPROVED**

Proposed: Cllr Gilzean Seconded: Cllr Wright In favour: 12 Abstention:1

b) To review the Covid 19 risk sheet for the sports pavilion and agree sports clubs can make limited use during the football season.

Cllrs went through the risk sheet which was **AGREED** subject to the following:

- Where appropriate, those using the pavilion should be encouraged to wear a face covering
- The sheet should make it clear what the procedure was for bagging waste
- The Colts had to undertake cleaning after use to supplement the WPC weekly clean
- For the first month the agreement would apply only to the Colts. The situation should be reviewed once it had been operating for a month with a view to allowing other clubs to use provided they complied with the same risk assessment. The catering request could be considered then.

Proposed: Cllr Gilzean Seconded: Cllr Wright Unanimous

20/82 FAIR VISIT

To receive a request from James Dean to hold a fair on the Village Green

Councillors had received a copy of the risk assessment from James Dean. It was **AGREED** that provided WPC's insurers did not advise against it, that the fair would be permitted so long as the steps outlined in the risk assessment were complied with.

Proposed: Cllr Bull Seconded: Cllr Bavester In favour: 8 Against: 2 Abstention: 3

20/83 HEALTH AND SAFETY

The following issues were raised:

- Glass on the Rec. It was reported that broken glass had been seen around the adult goalposts – the Clerk would ask the Groundsman to deal with this

- Denny End ditch – representative from Anglian Water had been seen at the weekend pumping out the ditch on Denny End Road that had flooded last week
- Willow trees in Clayhythe Road – concerns were raised again about the condition of these tree, with some having suffered recent storm damage.

20/84 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES

County Cllr Bradman had provided a written report The following points were also covered:

- S106 monies from the Papworth accommodation for library cycle parking were with Cambridgeshire County Council and she was arguing for them to be used to mitigate effects in the existing village rather than being spent in the new development in the future.
- Pieces Terrace drainage – as a result of recent flooding incidents, County Highways would be doing a CCTV survey and jetting pipes down to Burgess Road
- The Farmland Museum had reopened.

The Clerk had provide a written report. The issues concerning Chittering playpark were being pursued with quotes being sought.

The Library officer reported good footfall but challenges in having a full complement of volunteers to cover all opening hours.

20/85 CAR PARK

The Clerk provided a short update and explained that although the final account figure was being prepared, the project manager had certified an interim payment of £42,030 (incl VAT). This was **APPROVED** by members.

Proposed: Cllr Wright Seconded: Cllr Howlett Unanimous

20/86 GRANT FUNDING

It was **AGREED** to support the grant request from Waterbeach Independent Lending Library for £500 for Covid-19 related expenditure grant.

Proposed: Cllr Wright Seconded: Cllr Gilzean Unanimous

20/87 CYCLE PARKING IN THE VILLAGE

Councillors discussed the potential cycle parking locations identified by the Waterbeach Cycling Campaign. It agreed with the sites outside the One Stop and by JB's Hair Salon, and asked that one situated by the Greenside bus stop was relocated to the bare area opposite the Village Store. The remaining two proposals did not appear to be on Parish Council land so it would be for WCC to secure appropriate permissions. However, Cllr felt that the proposal to site racks outside the Pharmacy should in any case be reconsidered.

As far as funding was concerned, WPC supported the drive for more cycle parking and **AGREED** to allocate up to £800 additional funding if required to deliver these.

Proposed Cllr B Williams Seconded; Cllr Bull Unanimous

20/88 MONTHLY PAYMENTS

The accounts were **APPROVED** for payment

Proposed: Cllr Bull Seconded: Cllr B Williams In favour: 9 Abstentions: 4

The following invoices had been circulated to Cllrs in advance of the meeting and were also approved:

Michal Scott Associates – car park consultancy £882.96 (incl VAT)

Acacia Tree Services – tree works on the Green £180 (incl VAT)

Espo – pitchmarker and office supplies £125.83 (incl VAT)

Proposed: Cllr Wright Seconded: Cllr Howlett Unanimous

Bank Reconciliations - the Clerk explained that the timing of receipts of CCLA bank statements had been causing some difficulties– it was hope these had now been resolved but she would report back next month.

20/89 CEMETERY FEES

It was **AGREED** to increase cemetery fees by 2% (rounded to the nearest pound) with immediate effect.

Proposed: Cllr B Williams Seconded: Cllr Gilzean Unanimous

20/90 TRAINING

This item was not discussed as news had been received that all courses were now full. The Clerk was enquiring whether further dates could be organised.

20/91 TREE AUDIT

It was **AGREED** to accept a quote from Hayden's Tree Services to undertake a tree audit at a cost of £1,020.

Proposed: Cllr K Grant Seconded: Cllr Gilzean Unanimous.

20/92 EXCLUSION OF PUBLIC

It was **AGREED** to exclude the public from the meeting because of the confidential nature of the final item

20/93 CONFIDENTIAL STAFFING MATTERS

The note of this item is recorded in the Council's confidential minutes book.

Unapproved