

**WATERBEACH PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on Tuesday 4 August 2020 at 7pm**

**20/51 THOSE PRESENT / APOLOGIES FOR ABSENCE**

**Present:** Cllrs Bavester, Bull, Gilzean, Grant, B Johnson, P Johnson, Rabbett, Seamarks, B Williams, J Williams, J Williamson, M Williamson, Wright

**Apologies:** Cllr Howlett

**In Attendance:** S Mason – Clerk, County and District Cllr Bradnam

**20/52 OPEN FORUM**

No members of the public were present.

**20/53 MEMBERS' INTERESTS**

None declared

**20/54 MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 7 July 2020 were **AGREED** and will be signed as a true record.

**Proposed: Cllr B Williams    Seconded: Cllr Rabbett In favour: 8 Abstentions: 5**

The minutes of the meeting held on 7 July 2020 were **AGREED** and will be signed as a true record.

**Proposed: Cllr B Williams    Seconded: Cllr Rabbett In favour: 9 Abstentions: 4**

**20/55 ANNUAL GOVERNANCE AND ACCOUNTING RETURN**

- (a) To review and approve the Governance Statement (Section 1)
- (b) To review and approve the Accounting Statements (Section 2)
- (c) To receive Clerk's update on internal audit of the 2018-19 Accounts
- (d) To note the dates proposed for the period of exercise of public rights.
- (e) To note the asset register (circulated to Cllrs)

Items a-d were deferred as the supporting paperwork was not yet available.

Item (e) Councillors had received and noted the details in the asset register.

**20/56 GROUNDS EQUIPMENT**

- a) To receive Clerk's note, report on tractor purchase options and recommendation to purchase a new tractor from S106 funds.

After a long discussion it was recognised that the current pandemic did not affect the grounds tasks that needed to be done and that the economy benefitted from people making purchases rather than deferring them. Looking at the options, Cllr Rabbett proposed that WPC supporting the recommendation for Option 3 in the paper to purchase a larger John Deere tractor given its greater capacity to handle the majority of jobs more efficiently, and a ride-on mower for deal with the confined spaces in the cemetery and playpark.

Cllr Grant tabled an amended motion in favour of option 1 which was that WPC should purchase the Iseki tractor which was the closer machine to what we had now.

The amended motion was voted on first

**Proposed: Cllr Grant. No seconder – motion falls.**

The original motion was then voted on and a recorded vote was requested:

**Proposed Cllr Rabbett Seconded: Cllr J Williamson. In favour: 8 (Cllrs Bavester, Bull, B Johnson, P Johnson, Rabbett, J Williamson, M Williamson, Wright)**

**Against: 2 (Cllrs Gilzean and Grant) Abstentions: 3 (Cllrs Seamarks, B Williams, J Williams)**

The Clerk will proceed with the purchase of a John Deere tractor at a cost of £17,910 (incl trade-in price for the current New Holland machine)

b) To commit up to £6,000 for a ride on mower for use in the cemetery and playpark  
**Proposed: Cllr Rabbett. Seconded: Cllr J Williamson In favour: 9 Against:2  
Abstentions: 2**

The Clerk and Groundsman were asked to explore options and bring a recommendation to a future meeting.

Agenda item 20/59 was discussed next, in order to take advantage of the presence of County Cllr Bradnam before she left for another meeting – see below for the relevant minute.

County Cllr Bradnam left the meeting at this point.

## **20/57 RISK**

a. To receive update on plans to resume football matches.

The Clerk explained that the Colts had been in touch to say they were studying new guidance produced by the FA and the Cambridgeshire FA and would be updating their risk assessment. They were keen to know if the pavilion would be available and the Clerk explained she needed to prepare a risk assessment for that which would certainly include a legionella check. Members asked her to organise this as soon as possible so that if necessary, at least the toilets might be available.

b. To review risk sheets for the Recreation Ground, Skatepark and Village Green/Gault/other open areas

The sheets had been circulated to Councillors for review and were **APPROVED**

**Proposed: Cllr M Williamson Seconded: Cllr Bull In favour: 12 Abstention 1**

## **20/58 HEALTH AND SAFETY**

The Clerk reported that concerns had been raised about dogs running loose on the Recreation Ground. She would put a reminder on the webpages about this. Members also asked him to look into upgrading the signage from a request to an instruction.

## **20/59 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES**

County Cllr Update. The following issues were covered:

- Weight limits on local roads - County Councillor Bradnam reported that the Lib Dem group at the County Council were opposed to a County Council proposal to scrap weight limits on local roads and had suggested a network of HGV routes was identified and introduced with conditions and planning approvals. Within the parish concerns were raised about the removal of weight limit on Clayhythe Road and it was mooted that Bannold Road and Cody Road should have limits put on them if they didn't already exist.
- Bannold Road - despite the fact that a response was still outstanding from County Highways regarding the ongoing problems in Bannold Road, it appeared that all the reports in the on-line reporting system for this road had been wiped, suggesting that they had all been remedied. This was clearly not the case and County Cllr Bradnam was asked to investigate.

The Clerk had circulated a written report.

The Library Officer reported the following:

- the library was once again open by appointment with an effective set of procedures in place.
- following an invitation by Council to consider related invoices, the library would put these together.

The Trees Officer reported that the condition of willows trees between the station and the Bridge PH looked dangerous – the Clerk was asked to refer this to the County Councillor.

**20/60 MONTHLY PAYMENTS**

The accounts were **APPROVED** for payment

**Proposed: Cllr J Williamson Seconded: Cllr Bull In favour: 11 Abstentions: 2**

b. To approve CCTV maintenance service fee of £100 (inadvertently left off the schedule)

**Proposed: Cllr J Williamson Seconded: Cllr Bull Unanimous**

c. To note the bank reconciliation for June 2020

The bank reconciliation was noted.

Cllr Gilzean left the meeting at 8.35pm.

**20/61 CAR PARK**

The Clerk reported that the barrier had been installed that day. Surfacing had been completed and was being used.

**20/62 TRANSFERRING BANK FUNDS**

It was **AGREED** to transfer £110,000 from the CCLA S106 fund into the Unity Trust bank account to cover forthcoming S106 expenditure

**Proposed: Cllr J Williamson Seconded: Cllr Wright Unanimous**

**20/63 APPLICATION FOR STREET TRADING CONSENT**

The Parish Council recommends that this is **REFUSED** on the following grounds:

- Place - there are residential units behind the driveway and concerns that there is no access in the event of a fire either in the properties or to the van itself. (Also it is not clear whether the occupants themselves have been consulted).

- Time – it would be inappropriate to give a licence to a similar business in close proximity to another business that pays business rate (the Chinese) unless it were to operate on a night when that one was not open (currently Tuesdays).

**Proposed: Cllr Rabbett Seconded: Cllr Wright Unanimous**

**20/64 GOALPOSTS**

Cllrs noted that Waterbeach Colts would be purchasing a set of goalposts. This would be from their own funds and would be covered by Colts insurance.

**20/65 OUTDOOR TABLE TENNIS ON THE RECREATION GROUND**

To agree to purchase 2 x outdoor table tennis tables following a recommendation from Living Sport (as well as additional installation cost when known) using S106 funding.

While supportive in principle, members asked the Clerk to bring this back for decision so that the Living Sport recommendation could be considered alongside alternative options.

**20/66 PROPOSAL FOR A SECOND JOINTLY PURCHASED MVAS SIGN**

This item was deferred owing to a lack of time

It was unanimously **AGREED** to extend the meeting for a further 30 minutes.

## 20/67 MAJOR DEVELOPMENTS

### 20/01649/REM - Waterbeach New Town Infrastructure (Urban and Civic development). Planning Re-consultation

Tim Slater presented a briefing note. Members **AGREED** the following:

- WPC asks that weight is given to the relevant Neighbourhood Plan policy (this says that where new open space/wildlife/green corridors are being provided as part of new development, they should, as far as is possible, be designed to link well with wider green infrastructure in the parish. New parks, informal open spaces and play facilities should be located and designed with a view to them functioning as focal points in the neighbourhood. To be accepted as an acceptable form of public open space provision, the space must offer useable recreational space. Drainage basins will not be accepted as a contribution towards public open space).
- The condition should not be discharged until statutory stakeholders such as LLFA and SudS Engineers can support it in full.
- WPC would find it very useful for SCDC to provide a tracker of conditions for Tiers One, Two and Three and the order they come forward as set out in the decision notice that enabled planning application ref: S/0559/17/OL to be granted. Also, how they link to other conditions such as condition one. This will help WPC to have a better understanding of the process and better inform decisions when commenting.
- It would also be useful to link agreed S106 triggers with conditions as they are discharged and the development comes forward. It would also be useful for WPC to be aware of what enabling work is permitted to the developers in accordance with the conditions.

**Proposed: Cllr B Williams Seconded: Cllr K Grant Unanimous**

## 20/68 CEMETERY FEES

This item was deferred owing to a lack of time