

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 2 April 2019 at the Old Pavilion, Waterbeach.

THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bavester, Bull, Gilzean, Grant, P Johnson, P Johnson, Rabbett, Seamarks, Shipp, B Williams, J Williams, J Williamson, M Williamson, Wright

In Attendance: S Mason – Clerk, County and District Cllrs Bradnam, District Cllr Smith

Apologies: Cllr Howlett, Dist Cllr Rippeth

18/227 OPEN FORUM

Item 18/233. A representative from Waterbeach Baptist Church outlined plans for the Easter Trail on 13 April and sought Council to support the proposal.

Item 18/231 A representative from the Bowls Club reported that its preferred option was the most expensive option and confirmed they would be happy to meet to discuss any amendments that could reduce the costs.

Item 18/234 Representative from CamLocks asked the Council to consider taking on all the open space (except the balancing pond) rather than just the playground, and also enquired whether the Council would be able to contribute to associated legal costs.

18/228 MEMBERS' INTERESTS

None reported

18/229 MINUTE OF THE LAST MEETING

The minutes of the Parish Council meeting on 5 March 2019 were agreed and signed a true record of the meeting

Proposed: Cllr Bavester Seconded: Cllr B Williams Unanimous

18/230 RECREATION GROUND CAR PARK

The planning application had been approved with some conditions attached, one of which meant that the earliest start date was now 15 July 2019. The Project Manager would now proceed to arrange landscape and engineering designs (with associated tests) and prepare tender invitation documentation for a construction start date of 15 July.

18/231 BOWLS PAVILION

The Council noted the costs associated with each design option. They asked the bowls club to explore if any grant funding opportunities might be available and also asked the Project manager to supply a drawing for each option. This item would be tabled at a future meeting once replies had been received.

18/232 MACHINERY UPDATE/AUDIT

To discuss immediate needs and agree to lease or purchase a roller for the cricket pitch

To determine the most appropriate options for cricket/bowls mowing during the summer

The Council received a report from the Clerk and a further update advising that for pitch mowing, a new Dennis mower plus cassettes (indicative cost a £11,000) would provide a suitable like-for-like replacement and was therefore the preferred option over a cylinder mower (which would not be suitable for us on the bowls green).

Council accepted the existing roller was not fit for purpose. A new roller could cost up to £14k; leasing was another possibility but could cost up to £3k for the season.

It was **AGREED** to arrange a cost effective replacement for the existing roller, which met H&S requirements, and to explore trade-in or auction for the existing piece of kit.

Proposed: Cllr Grant Seconded: J Williams. In favour: 12 Abstentions: 2

It was **AGREED** to replace the Allett mower with a like-for-like Dennis model plus cassettes with a 2 year warranty. The RRP was around £11,000 but the Clerk would explore a discount or trade in price.

Proposed: Cllr Wright Seconded: Cllr Rabbett. In favour: 9 Abstentions: 4

The Clerk was asked to obtain firm quotes and also explore part-exchange options on the above and present the findings for final decision on which piece of kit to purchase,

18/233 USE OF PARISH LAND

It was **AGREED** to grant the request for using the Rec, Green and Gault on 13 April for the purposes outlined in the request.

Proposed: Cllr Gilzean Seconded: Cllr Shipp Unanimous

18/234 CAMLOCKS

To consider request from CamLocks regarding extending scope of open space to be transferred to WPC and associated legal costs.

Following considerable discussion it was **AGREED** to give in principle agreement to transfer the open space (except for the balancing pond) to WPC to enable the requirements of the [Financial Regulation](#) paras 14.4 -14.5 to be taken forward, after which the matter would need to come back to the full Council for decision.

Proposed: Cllr M Williamson Seconded: Cllr Wright In favour 11 Against: 2 Abstention: 1

Any discussion on legal fees was premature and would be deferred pending the outcome of the matter above.

18/235 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT

The payment list for March 2019 was **APPROVED**.

Proposed: Cllr Bull Seconded: Cllr B Williams In favour: 11 Abstention: 1 Against: 2

The Bank reconciliation was noted.

18/236 AIR QUALITY

To consider a proposal to request that SCDC to add a monitoring station in Waterbeach

It was **AGREED** to approach SCDC to request a monitoring station in Waterbeach.

Proposed: Cllr Seamarks Seconded: Cllr Bull Unanimous

Meanwhile Cllr J Williams offered to find out more about the various options, their cost and what they could measure, and report back with outline costings.

18/237 PURCHASES

The following purchases were **APPROVED**

a. Removal of moss on the tennis court (£2,070)

Proposed: Cllr Bull Seconded: Cllr Rabbett Unanimous

b. A new laptop (for use with the projector and by the groundsman (£465).

Proposed: Cllr Grant Seconded: Cllr Rabbett Unanimous

18/238 GRANT FUNDING

Council **AGREED** to provide grant funding to the following applicants:

a) Cambridgeshire Search and Rescue - £300

Proposed: Cllr J Williams Seconded: Cllr Bull In favour: 12 Abstention:

1

b) Waterbeach Community Playgroup - £500

Proposed: Cllr Bull Seconded: Cllr Shipp Unanimous

18/239 WATERBEACH TODDLER PLAYGROUP

The Clerk reported back that informal discussion with Urban and Civil had indicated that the main hurdle to getting agreement to a relocation to the barracks Rifle Range building hinged on the timing of approval for its Outline Planning application. It became clear this did not match the understanding of the WTP. U&C representatives are going to be present at the Community Forum drop-in and Cllrs suggested that the WTP could seek clarification from them.

A proposal was made that subject to the CCC providing the funding to provide new space elsewhere on WPC land for the Parish Council office first, the Parish Council agreed in principle to make the WPC office building available for the WTP.

Proposed: Cllr J Williamson Seconded: Cllr Seamarks

An amended proposal was then made:

That subject to no progress having been made regarding the relocation to the barracks, and to CCC providing the funding to provide new space elsewhere on WPC land for the Parish Council office first, and at no cost to the Parish Council, the Parish Council **AGREED** in principle to make the WPC office building available for the WTP.

Proposed: Cllr Grant Seconded: Cllr Seamarks

The amended proposal was voted on first with **13 In favour and 1 Against**.

The amended proposal was therefore carried.

18/240 PLANNING APPLICATIONS

i) S/0940/19/E1: EIA screening opinion

Stirling House, Denny End Road, Waterbeach, CB25 9PB

It was **AGREED** to submit a reply asking for an EIA to be undertaken. Cllr J Williams would forward suitable wording to the Clerk.

Proposed: Cllr J Williams Seconded: Cllr B Johnson Unanimous

ii) S/0637/19/FL: Proposed 2 storey 4 bedroom detached dwelling – amended plan
93 Cambridge Road, Waterbeach, Cambridge, CB25 9NJ

It was **AGREED** that WPC has no further comments to make to its previous response.

Proposed: Cllr Wright Seconded: Cllr Bavester In favour: 13. Abstention: 1

18/241 MAJOR DEVELOPMENTS (IF ANY) – STANDING ITEM

A. Energy from Waste Plant S3372/17/CW - It was known that Amey would be appealing against the refusal to grant the application. No details were yet available and County Cllr Bradnam was seeking clarification on the process which would be applied.

b. RLW application - Nothing to report.

c. Urban and Civic S/0559/17/OL - It was **AGREED** to accept U&C's offer of a quarterly informal update session.

Proposed: Cllr Bull Seconded: Cllr Seamarks Unanimous

d. S/0791/18/FL Relocated Railway – Nothing to report.

18/242 HEALTH AND SAFETY

Some issues had been reported in the Clerk's report and in addition the following issues were raised:

- Cllr Grant had reported in a large branch which was loose on a willow tree opposite the Bridge public house by the bridleway.
- District Cllr Smith had reported that SCDC engineer had met a resident to discuss a request for adjusting the slalom gates at Chapel Close but reported back that they would not be adjusted further.
- The poor lighting on the Recreation Ground had been reported – an improvement scheme would be part of the car park improvement scheme project.
- A spare part would be ordered from Kompan to replace a bolt identified as in need of replacement in the playpark.
- A fencing panel in the basketball park would need replacing as it had been kicked in repeatedly and was no longer repairable.

18/243 COMMITTEES AND WORKING PARTIES

The following updates were given:

Neighbourhood Plan – draft polices were now being written confirmation and would be sent to Cllrs for comment when available (probably around June).

Highways – the Clerk would be ordering some additional clamps for the MVAS sign.

18/244 OFFICER AND COUNCILLOR REPORTS

The Clerk had submitted a written paper. Council asked that the Back Stiles be added onto a list for a litter pick if Emmaus companions were planning this activity.

She also reported that the progress on plans for a new playground proposal which had been suggested by the Haling Place Community Playground Committee seemed to have stalled. The Committee Liaison person between the Management Company (Priem) and WPC was no longer involved and it had been communicated to Priem that the project had been put on hold for the foreseeable future.

County Cllr Bradnam had submitted a written paper. She added that she had also been following up the planning permission given to Denny Lodge (application S4848/18/FL) that did not place a condition on the applicant to add a passing place on School Lane. She had been advised that the permission cannot be changed but that the County Highways team would try to arrange a site meeting to discuss how best to progress a request for the passing place on School Lane.

District Cllrs had submitted a written paper.

The Library Officer had tabled a report. She added that it was understood there should be a £6k payment from the Papworth S106 for the library category.

18/245 SCDC COMMUNITY FORUM

The next Forum on 10 April would take the form of a drop-in session. It was left to individual Cllrs to decide if they wished to attend.

18/246 ANNUAL PARISH MEETING

The date of Wednesday 1 May for the Annual Parish Meeting (APM) for Waterbeach residents was noted

18/247 TREE REPLACEMENT OFFER

Council welcomed the approach and asked the Clerk to respond to ask that the willow tree is replaced with a birch or Sugar Plum in the same spot but to the North East or South West corner in order to avoid the same problems if roots should block the pipe located there.

18/248 CYCLE PARKING IN WATERBEACH

Owing to a lack of time this was deferred to a future meeting

18/249 TRAINING

- a. To agree to pay a CILCA pre-qualification registration fee.
- b. To agree that the Clerk attends a suite of four CILCA training days in the FY 22019/2020 at a total cost of £800

It was **AGREED** to approve both of the above requests.

Proposed: Cllr Grant Seconded: Cllr B Williams Unanimous

18/250 EXCLUSION OF THE PUBLIC

*It was **RESOLVED** in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asked that in the public interest the public and press be temporarily excluded from the meeting and were herewith instructed to withdraw.*

Proposed: Cllr Bull Seconded Cllr J Williamson Unanimous

18/251 MEMBERS INTERESTS

None reported

18/252 CONFIDENTIAL MATTERS

a. To discuss outcome of open call to residents re open space land
Owing to a lack of time there was no discussion on this item

b. To discuss employment issues

It was **AGREED** to pay the Assistant Clerk for untaken annual leave in the 2018-19FY
Proposed: Cllr K Grant Seconded: Cllr Wright Unanimous.

It was **AGREED** to pay the Clerk for 4 days untaken annual leave in the 2018-19FY.
Proposed: Cllr M Williamson Seconded: Cllr K Grant Unanimous.

The Clerk circulated copies of the Code of Conduct and reminded Councillors of the duties and responsibilities it contained.

The meeting closed at 10.15pm