

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 2 October 2018 at the Old Pavilion, Waterbeach.

The meeting commenced at 7.45pm owing to a late running commitment preceding it.

18/92 THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bull, Gilzean, Grant, Howlett, B Johnson, P Johnson, Rabbett, Seamarks, Shipp, B Williams, J Williams, J Williamson, M Williamson, Wright
Apologies: Cllr Bavester, County Cllr Bradnam

In Attendance: S Mason – Clerk, County and District Cllr Bradnam, District Cllrs Rippeth and Smith

18/93 OPEN FORUM

A resident outlined their objections to planning application S/2664/18/FL (agenda item 18/96a).

18/94 MEMBERS' INTERESTS

Cllrs J Williamson as Chair of the Farmland Museum, declared an interest in item 18/98a.

Cllr Seamarks declared an interest in item 18/98a as a family member was fund raising for the CBWIN campaign.

Cllr Shipp declared a pecuniary interest in item 18/98b.

Cllr J Williams as a supporter of CBWIN declared an interest in 18/98a

18/95 MINUTES

The minutes of the Parish Council meeting on 4 September were agreed and signed a true record of the meeting.

Proposed: Cllr B Williams Seconded: Cllr M Williamson Unanimous

18/96 PLANNING ISSUES

a. To comment on application S/2664/18/FL – Two storey rear extension

10 Heron Walk, Waterbeach, Cambridge, Cambridgeshire, CB25

Amended plans – hipped roof added to replace gables

The Council recommends that the application is **REFUSED** and will reiterate its previous comments, adding that the development is overbearing.

Proposed: Cllr Bull Seconded: Cllr Gilzean Unanimous

b. S/1359/13/OL Public Open Space. To discuss approach from Persimmon Homes proposing the adoption of the POS on land North of Bannold Road to a management company.

The Council **AGREED** it did not wish to take on the POS and it therefore had no objection to the proposal from Persimmon Homes.

Proposed: Cllr Bull Seconded: Cllr Rabbett Unanimous

18/97 SUPPLEMENTARY PLANNING DOCUMENT

a) To agree proposal for an additional Parish Council meeting

It was **AGREED** that Council would meet on Tuesday 23 October to prepare its response to the consultation.

b) To agree WPC representation at the SCDC drop-in session on 8 October
Cllrs Shipp, B Williams, Gilzean and the Clerk would provide WPC representation at the drop-in session on 8 October

18/98 MAJOR DEVELOPMENTS

a. Energy from Waste Plant S3372/17/CW

Standing item – not discussed

b. RLW Planning application S/2075/18/OL

Standing item – not discussed

c. Urban and Civic S/0559/17/OL.

Standing item – not discussed

d. Relocated railway station

A recent Press article had misreported the current position which was that the Secretary of State had not yet decided whether or not to call-in the application.

e. To discuss forthcoming engagement with SCDC

The Council was concerned about a lack of progress regarding a meeting with SCDC enforcement officers. Alternative ways of proceeding were considered including issuing an invitation to the MP to visit, or triggering the SCDC complaints procedure.

SCDC had offered a session to discuss draft S106 head of terms documents. The Clerk was asked to offer Tuesday 30 October as a potential date. A separate meeting with them on the SPD was not considered necessary.

18/99 MEMBERSHIP OF THE WATERBEACH COMMUNITY ASSOCIATION

It was **AGREED** to renew WPC membership at a cost of £25.

Proposed: Cllr B Williams Seconded: Cllr B Johnson Unanimous

18/100 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT

The payment list for August was **APPROVED**.

Proposed: Cllr M Williamson Seconded: Cllr: B Williams In favour: 12.

Abstention: 1 Against: 1

The Bank reconciliation was noted

18/101 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

The meeting noted the external audit had been completed with the only comment being an ‘except for’ matter that “the AGAR has not been approved in accordance with the Accounts and Audit regulations 2015 in that Section 2 was approved before Section 1.”

18/102 DENNY END ROAD BUS STOP

To discuss request to relocate the bus stop on the south side of the road opposite the Barracks entrance.

After discussion it was **AGREED** the stop should remain in its current location.

Proposed: Cllr B Williams Seconded: Cllr: B Johnson In favour: 12.

18/103 NEIGHBOURHOOD PLANNING

It was noted that the NP steering group are setting up a multi-stakeholder working group to look strategically at transport matters within the context of the Neighbourhood Plan. A single transport scheme was needed that mitigated the transport effects throughout the village and protected the public realm.

18/104 RECREATION GROUND CAR PARK

The Clerk reported that the Project manager was pursuing a scheme and would be making a presentation to the November meeting. Meanwhile she had received confirmation that access lane leading to the car park was registered to WPC and could be incorporated within a scheme if the Council so wished. There would be implications on cost and time to be considered.

18/105 HEALTH AND SAFETY

It was **AGREED** to instruct the Clerk to arrange for a) the removal of deadwood identified and b) the felling of two trees identified in the audit, along with a tree in Chittering play park, subject to the provisions in the Financial Regulation.

Proposed: Cllr Grant Seconded: Rabbett Unanimous

The following points were also raised:

- The Clerk to check the legislation for testing for legionellas in the sport pavilion
- The Clerk was to seek quotes for some consultancy advice on compliance issues

18/106 USE OF PARISH COUNCIL LAND

It was **AGREED** to give permission for the following events, subject to appropriate insurance cover and submission of a suitable risk assessment

- 31 October – Waterbeach Baptist Church for a gazebo offering hot drinks and donuts to families between 5 – 7pm
- 24 December – Waterbeach Community Association to hold ‘Carols on the Green’ and erect a tree
- 8 June 2019– Waterbeach Community Association to hold Feast on the Green/Gault (with some preparatory work on the evening of 7 June)
- 15 June 2019 – Waterbeach Dog show to take place on the Recreation Ground

Proposed: Cllr Gilzean Seconded: B Williams Unanimous

18/107 COMMITTEES AND WORKING PARTIES

a Highways

It was **AGREED** to turn the Highways committee into a working party with immediate effect and review the position in the Annual meeting of the Council in May 2019. Cllr Gilzean would continue as Chair.

Proposed: Cllr Shipp Seconded: Grant Unanimous

The following reports were made:

Cemetery – a No Dogs sign was needed for the gate

Communications - the working group had held its first meeting

Emergency Plan – a template from SCDC was being populated as far as possible and would be discussed with the working group in due course.

Library – it was suggested that a future Council meeting discussed the potential for a Welcome to Waterbeach pack.

18/108 OFFICER AND COUNCILLOR REPORTS

The Clerk had submitted a written paper. She also reported that:

- SCDC were holding a Parish Councils' Planning Forum meeting on 30 October – all PCs are welcome to attend
- A Bus User Group had been established in Cambridge to look at issues within the city and also in neighbouring rural areas.

District Cllrs had submitted a written paper. The following issues were also raised:

- District Cllr Rippeth was planning to go into Milton and Waterbeach schools to raise awareness of recycling with a view to increasing the quality and quantity of recycling material. She also invited anyone interested in establishing a sustainability group within the village to contact her.
- District Cllr Smith reported that the question on where the Milton sewage works might be relocated was still open with a large area stretching from Cottenham to Fen Ditton being looked at.

The County Councillor's report had been circulated. It was also reported that the A10 patching work had been undertaken, although to date holes on the carriageway going North close to Denny Abbey, and on the footpath on the southbound side had not been done. CCC were understood to have strict criteria in determining which they could afford to repair given the budget constraints they were working within.

18/109 EXCLUSION OF THE PUBLIC

It was RESOLVED in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asked that in the public interest the public and press be temporarily excluded from the meeting and were herewith instructed to withdraw.

Proposed: Cllr Wright Seconded Cllr B Johnson Unanimous

18/110 MEMBERS INTERESTS

None reported

18/111 CONFIDENTIAL MATTERS

The Clerk updated Cllrs on staffing matters.

The meeting closed at 9.40pm