

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 3 July 2018 at the Old Pavilion, Waterbeach.

The meeting was preceded by a presentation to Waterbeach PC by RLW Estates Ltd regarding their latest planning application Ref: S/2075/18/OL.

18/31 THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bull, Gilzean, Grant, B Johnson, P Johnson, Rabbett, Seamarks, Shipp, J Williams, J Williamson, M Williamson, Wright

Apologies: Cllrs Bavester, Howlett, Seamarks, B Williams. District Cllr Rippeth

In Attendance: S Mason – Clerk, County/District Cllr Bradnam, District Cllr Smith

18/32 OPEN FORUM

No resident wished to speak.

18/33 MEMBERS' INTERESTS

Cllr J Williamson as Chair of the Farmland Museum, declared an interest in item 18/35ii.

Cllr Shipp declared a pecuniary interest in item 18/44b and a non-pecuniary interest in 18/35i.

18/34 MINUTES

The minutes of the Parish Council meeting on 22 May were agreed and signed a true record of the meeting

**Proposed: Cllr M Williamson Seconded: Cllr J Williams In favour:9
Abstentions: 2**

The minutes of the Parish Council meeting on 5 July were agreed and signed a true record of the meeting

**Proposed: Cllr Wright Seconded: Cllr M Williamson In favour:10.
Abstention: 1**

18/35 MAJOR PLANNING APPLICATIONS

i) To comment on the following amended planning application for Utilities Statement, Flood Risk & Surface Water Drainage Strategy:

S/0791/18/FL Relocated railway station comprising platforms, pedestrian bridges, access road, pedestrian and cycle routes, car and cycle parking, with other associated facilities and infrastructure

Land between Cody Road and railway, north of Waterbeach
RLW Estates Ltd

Cllr Shipp left the room

It was **AGREED** to respond that the comments already submitted by WPC still stood and the Council was not persuaded its concerns had been addressed. In addition, the planning authority should be asked to check the siting of fire hydrants was adequate should there be an emergency at the station.

Proposed: Cllr Grant Seconded: Cllr J Williamson. Unanimous

Cllr Shipp returned to the meeting

ii) **To approve Waterbeach PC comments on planning application: S/0559/17/OL Outline planning application for up to 6,500 dwellings (including up to 600 residential institutional units), business, retail, community, leisure and sports uses; green open spaces including parks, ecological areas and woodlands;**

The draft response already circulated and **APPROVED** (see Appendix A)

Proposed: Cllr Grant Seconded: Cllr J Williams In favour: 10. Abstention: 1

18/36 RECREATION GROUND CAR PARK

As a report from the Project Manager was not yet available the discussion on this item would be deferred to the next meeting.

18/37 LOCAL HIGHWAY INITIATIVE

- To receive recommendations from the Highway Committee for an application in the current round (deadline – 31 July 2018). Background papers attached for Councillors who are also recommended to read the scheme guidance and a copy of the application form template available at this link.
- Revitalise village road lines/bus stops
- Traffic calming options

The Council would not put forward a application but would revisit what was in its application last year to see if it could self-fund any line painting and/or traffic calming elements. It would also seek to gather evidence in the coming months to support future funding applications and/or expenditure.

18/38 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT

The payment list for June was **APPROVED**.

Proposed: Cllr M Williamson Seconded: Cllr Wright. In favour: 8 Abstentions: 3
The Bank reconciliation was noted

18/39 SUBSCRIPTIONS

i) To approve the annual renewal of membership of the IOG (£150).

APPROVED

Proposed: Cllr Rabbett Seconded: Cllr J Williamson. In favour: 10 Abstentions: 1

ii) To approve the renewal of the subscription to the Local Council Public

Advisory Service (£100).

APPROVED

Proposed: Cllr Bull Seconded: Cllr Gilzean Unanimous

County Cllr Bradnam arrived, having been delayed by a neighbouring Parish meeting

18/40 HEALTH AND SAFETY

To report on:

- Safety checks on Green, Gault and Recreation Ground
- Compound for rubbish by groundsman store
- Chittering play park

Green/Gault: The following points were raised:

- Cllr Wright was thanked for clearing benches on the green and gault.

Recreation Ground - there had been reports of anti social behaviour (noise and dope smoking) in the vicinity of the skatepark in the evening and there would be a discussion on this at the next rec users committee. For noise issues, SCDC Environmental health team can be contacted –complainants should keep a log of dates and times of incidents. In addition:

- the broken piece of adult exercise equipment should be dismantled
- the matting underneath the teenagers shelter, at the playpark entrance on by the play equipment on the gault needed remedial action
- a self-closer should be put onto the gate into the wheeled park for toddlers

Compound – this needed some new Heras fencing in the short-term. In the longer term it needed a more robust solution e.g 3-sided compound with an entrance sufficiently large to enable a tractor to go in

Dog Bins - SCDC should be approached to provide additional dog bins if required.

Chittering play park - this had been closed pending remedial work to clean the fixtures. Works to repair the fence and gate were also needed and a tree needed removing. The flowed bed edges and the neighbouring conifers both gave rise to high maintenance concerns so attention given to the problem caused by neighbouring conifers. The location and lack of facilities were problematic. It was **AGREED** that the Clerk should organise short term cleaning as a matter of urgency and then seek quotes for regular maintenance/cleaning activity

Proposed: Cllr M Williamson Seconded: Cllr J Williamson. Unanimous

18/41 TRAINING COURSE

To approve the attendance of the Clerk at the SLCC annual regional training seminar on 11 July. Cost = £85 + VAT.

APPROVED

Proposed: Cllr Bull Seconded: Cllr Gilzean Unanimous

18/42 WORKING PARTIES

The following reports were made:

Neighbourhood Plan – Cllr J Williamson had attended a recent SCDC launch event for the Village Design statement. SCDC had confirmed that the the heritage and character assessment currently under preparation could be included in a planning design document that developer would have to refer to.

Cemetery – the new section was also now being cut to make it available for use. Quote would be sought for placing the concrete strips. Arrangements for ashes plinths would be considered next along with other items of works the group had identified.

Communications – an approach from a resident to join the the working group was welcomed. The group would be convened shortly.

18/43 OFFICER AND COUNCILLOR REPORTS

County Cllr Bradnam had submitted a written report. The following issues were raised with her:

safety concerns about the junction at School Lane, Chittering onto the A10. Cllr Bradnam would raise with County Highways.

Bannold Road – poor condition of the road. SCDC had not yet responded to a request for a stakeholder meeting – this would now be forwarded to Julie Eyre to action.

Harvey Way/Bannold Drove – the layby isn't a parking place and could prevent emergency vehicle access to Harvey way.

Bollywood Spice junction – the grass should have been cut further back as safety concerns remained

District Councillors had submitted a written report.

Library Officer – Feast day had been a good opportunity to raise some additional funds. Landbeach PC had also made a small grant this year. The Summer reading Challenge was under way and proving popular.

Trees officer – the shrubs on the Clare Close site needed some attention

18/44 MAJOR DEVELOPMENTS – STANDING ITEM

- a. Urban and Civic S/0559/17/OL – already discussed
- b. RLW – the drop in sessions for residents were finalised
- c. Energy from Waste Plant

Cllr Seamarks had attended the previous night's Amey Liaison meeting and reported that they may look to add an odour reporting page their website.

The Clerk would approach the County Council to ask what the protocol was around attending the Planning committee meeting when this application was to be considered.

18/45 S106 FUNDING

Discussion was deferred to a future meeting pending a more detailed information paper

18/46 PROJECT SCHEDULE

Noted

18/47 FUTURE AGENDA

- Tree audit quotes

18/48 EMPLOYMENT PANEL TERMS OF REFERENCE

In the light of previous difficulties in securing Council approval to adopt revised ToRs, the Clerk was trying to understand the nature of the Council's concerns. However, it was **AGREED** that the EP should look first and report back to Council.

18/49 EXCLUSION OF THE PUBLIC

Proposed: Cllr J Williamson Seconded Cllr M Williamson Unanimous

18/50 MEMBERS INTERESTS

None reported

18/51 APPOINTMENT OF ADMINISTRATIVE CLERK

The proposal of the interviewing panel was APPROVED.

**Proposed: Cllr Bull Seconded: Cllr M Williamson. In favour: 8
Abstentions: 3**

18/52 OTHER EMPLOYMENT ISSUES

The notes from this agenda item can be found in the Council's Confidential minutes book.

The meeting closed at 9.23pm