

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 5 June 2018 at the Old Pavilion, Waterbeach.

18/15 THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bavester, Bull, Gilzean, Grant, Howlett, B Johnson, P Johnson, Seamarks, Shipp, B Williams, J Williams, J Williamson, M Williamson, Wright
Apologies: Cllrs Rabbett

In Attendance: S Mason – Clerk, County and District Cllr Bradnam, District Cllrs Bradnam, Rippeth, Smith

18/16 OPEN FORUM

No members of the public wished to speak.

18/17 MEMBERS' INTERESTS

Cllr J Williamson and M Williamson as Chair and treasurer respectively of the Farmland Museum, declared an interest in item 18/25c
Cllr Shipp declared a pecuniary interest in item 18/25b
Cllr J Williams as a CBWIN supporter declared an interest in item 18/25c.

18/18 ANNUAL GOVERNANCE AND ACCOUNTING RETURN (AGAR - previously called the Annual Return)

i) Accounting Statements (Section 2) and approve them by resolution

It was **RESOLVED** to approve the figures in Section 2 of the AGAR

**Proposed: Cllr M Williamson Seconded: Cllr B Williams In favour 13
Abstention 1**

ii) To complete and approve by resolution the Governance Statement (Section 1).

After considering each line entry in turn, it was **RESOLVED** to enter positive responses to all the line entries in Section 1 of the AGAR.

Proposed: Cllr Bull Seconded: Cllr J Wright In favour 11 Abstention 3

iii) To agree dates for the period of exercise of public rights.

The period from 2 July 2018 – 10 August 2018 was **AGREED**

Proposed: Cllr Bull Seconded: Cllr J Williamson Unanimous

18/19 WPC BANKING ARRANGEMENTS

a. To review the signatories for the WPC bank accounts

It was **AGREED** to add Cllr B Williams, the new Vice Chair to the list of signatories. Two signatures were required to approve transactions and the Clerk was asked to put in place a rota to share the duties around every two months.

Proposed: Cllr Bull Seconded: Cllr J Williamson Unanimous

b. To resolve to complete the bank mandate forms to open a Public Sector Deposit Fund (PSDF) account with CCLA (Council decision 17/215 refers).

It was **RESOLVED** to complete the form required to open the account.

Proposed: Cllr Gilzean Seconded: Cllr Shipp Unanimous

c. To authorise the Clerk to arrange the transfer of monies into the PSDF

It was **AGREED** to transfer the S106 funds received since Autumn 2017 (which total £488,117.59) into the new account.

Proposed: Cllr Bull Seconded: Cllr J Williamson Unanimous

d. Use of BACS payments

It was **AGREED** to continue the use of BACS payments from Unity Trust current account to settle invoices

Proposed: Cllr B Williams Seconded: Cllr Wright Unanimous

e. To agree to continue the use of direct debit to pay for utility suppliers

It was **AGREED** to continue the use of direct debit to pay for utility supplies

Proposed: Cllr B Williams Seconded: Cllr Wright Unanimous

18/20 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT

The payment list for May was **APPROVED**.

Proposed: Cllr Bull Seconded: CllrP Johnson in favour: 11 Abstentions: 2

The Bank reconciliation was noted

18/21

USE OF THE RECREATION GROUND AREA

Council **AGREED** to a request from Cambridge Rugby Club to hold a training session on Tuesday 10 July from 6.30 – 8.30, subject to confirmation of insurance cover and that a risk assessment had been provided.

Proposed: Cllr B Williams Seconded: Cllr Bavester Unanimous

Council **AGREED** to a request from a resident for a bouncy castle on 15 July outside the Tillage hall subject to confirmation of insurance cover and that a risk assessment had been provided.

Proposed: Cllr Bull Seconded: Cllr Howlett Unanimous

18/22

STREET NAMES

To consider a suggestion from the Planning Authority to name the new plots off Gibson Close Haverstock Place or Haverstock Close

Cllr B Williams asked for a motion proposing the retention of the existing name.

Cllr Shipp proposed an amended motion that supported the name change.

The amended motion was voted on first:

**Proposed: Cllr Shipp Seconded: Cllr M Williamson In favour: 5 Against: 9
NOT CARRIED**

The original motion was then voted on:

Proposed: Cllr B Williams Seconded: Cllr P Johnson In favour: 13 Abstentions 1

The Clerk would therefore response to SCDC to advise that the Council **DID NOT SUPPORT** the proposed names on the grounds that the new houses should retain the Gibson Close nomenclature.

18/23

WORKING PARTIES

a. To receive Cllr M Williamson's proposal, agree to constitute a working group to focus on communications issues and identify members

It was **AGREED** that a small working party comprising Cllr M Williamson, Bavester, Grant and Seamarks would fix a date for an initial discussion to scope a project.

b. Other working group updates

18/24

Neighbourhood Plan – Cllr B Williams had circulated a first draft of the character assessment which would form a key part of the document. He asked members to feed back amendments and suggestions.

18/25

Highways – Cllr Gilzean reported that a Highways committee meeting was planned for 27 June and would consider what Local Highway Initiative funding the PC might bid for. Meanwhile the MVAS was due to be moved shortly to Landbeach. He was keen to arrange for the recorded data to be downloaded prior to the move which he would organise in conjunction with the MVAS lead at Landbeach.

OFFICER & COUNCILLOR REPORTS

The County Councillor had submitted a written report. This was discussed out of agenda order owing to her late arrival, having been at another parish meeting. The following points were also discussed:

- She was keen to hear if any residents had NOT received the summer edition of SCDC magazine recently.
- Given the increased in cost on the Ely by-pass project, which seemed to indicate that due diligence had failed to take into account the challenges posed by the Fen ground conditions she was concerned whether the RLW might have done sufficient work.
- Cllr Wright reported that Network Rail had cleared the area by the rail line that would allow for extended 8 car platforms to be constructed.
- The Police were no longer holding neighbourhood panel meetings due to resource cutbacks.
- She would follow up reports of topsoil being dumped in a ditch in Chittering. There were concerns an exit off the A10 was being created for which there was no planning permission.

The District Councillors had submitted a written report. IN addition the following issues were discussed:

- They were asked to look into the missing road signs on Rosemary Road and Burgess Road. Cllr Gilzean would be reinstating the Piece Terrace sign that had been

- removed from its fixing.
- It was likely that the assurance regarding the 5 year housing target published on 21 May would be challenged.
- The previous Joint Parish Councils' meeting had been subsumed into the Waterbeach Community Forum, the next one of which was due on 21 June.
- There was a Meet the Cabinet opportunity in Cambourne on 20 June
- Local Plan – no news expected before July. A potential intervention by the Combined Authority Mayor may also affect next steps.
- SCDC had suggested that a meeting with Longstanton Parish Council to share experience of large scale development might be useful. The Clerk will follow this up.

The Clerk had submitted a written report. The following issues were also discussed:

- The anti-social incident highlighted in her report had been resolved
- Quotes should be sought for the removal of the defective piece of adult exercise equipment (with any constituent parts that might be useful to be retained by the groundsman)

District Cllr Rippeth left the meeting

MAJOR DEVELOPMENTS – STANDING ITEM

a. Urban and Civic

The Council would be considering the additional information currently out for public consultation at the Planning Committee meeting on 19 June. The Parish Offices would open from 6pm to enable residents to have a look at the hard copy application if they wished to do so and also leave any comments they would like fed into the discussion.

County Councillor Bradnam arrived

b. RLW

Cllr Shipp had declared a pecuniary interest but was not required to leave the room as the item was an information update only.

The application had not yet been uploaded although it was understood SCDC would be organising drop in sessions at the Parish Church on 27 and 30 June between 2.30 – 8pm.

c. Energy from Waste Plant

Cllrs M Williamson, J Williamson and J Williams had all declared a personal interest.

There was a forthcoming Liaison group meeting on 14 June which Cllrs Bull and Seamarks would be invited to as the WPC representatives.

The application was due to be discussed by the County Council Planning Committee on 19 July at 10am in Shire Hall, Cambridge.

PROJECT SCHEDULE

The schedule was noted.

FUTURE AGENDA

Revitalisation of the Arnold Sriver cup.

Unapproved