

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 1 May 2018 at the Old Pavilion, Waterbeach.

17/274 THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bull, Gaunt, Gilzean, K Grant, Howlett, B Johnson, P Johnson, Shipp, Smart, Williams, J Williamson, M Williamson, Wright

Apologies: Cllr A Grant

Not present: Cllr Rabbett

Also in Attendance: S Mason – Clerk, County Cllr Bradnam (part)

17/275 OPEN FORUM

A resident asked the Council's permission for a rugby club to use the pitch and pavilion for an open evening on 10 July. This would be scheduled as an agenda item at a forthcoming meeting but in principle no difficulties were foreseen.

A resident asked if the Council still intended to produce a questionnaire seeking residents' views on the proposed relocated of the rail station and how residents would be contacted about it.

A resident asked if the Council could hold more public meetings on major issues since they felt these had proved very popular and would also be supported by resident groups. Some Cllrs noted that Waterbeach Community Association had assisted on such events previously.

A resident expressed concern with the supplementary environmental data submitted by Amey on which the County Council were now consulting. It appeared more waste would be coming from out of county and, additionally, Amey wanted to keep a 2000 tonne threshold for landfill too.

17/276 MEMBERS' INTERESTS

Cllr Shipp – declared an interest in item 17/278i) but as the agenda item was procedural rather than a planning issue he felt he did not need to withdraw from the discussion.

17/277 MINUTES

The minutes were agreed and signed a true record of the meeting

Proposed: Cllr Wright Seconded: Cllr J Williamson In favour: 10 Abstentions:3

17/278 MAJOR PLANNING APPLICATIONS

i)S/0791/18/FL – Relocated Railway Station for Waterbeach

To agree contents of a residents' questionnaire and how it should be distributed

The Chair suggested the inclusion of some factual questions would provide useful base data to work with. The meeting agreed with this approach and would await a revised version along these lines that would also take note of other suggestions made by members.

Distributing the questionnaire needed more consideration. Copies would also be

available at the drop in session preceding Annual Parish Meeting on 14 May where WPC Councillors would be present to speak with residents.

ii) Waste to Energy Plant S/3372/17/CW. Members were disappointed that Landbeach was the venue for the drop in session where representatives from regulatory authorities would be present to discuss the additional environmental information. The Clerk was asked to approach Amey to see if they would be willing to run a shuttle bus to enable residents without transport to drop in.

A Parish Council meeting on 22 May was planned to determine the PC response to the application. It was expected that residents may also refer to this during the drop in session on 14 May. The meeting **AGREED** that the County Manager should be asked if she could attend the APM meeting so that this item could be included on the agenda and presented to a potentially wider audience than at a Parish Council meeting. The Clerk was asked to see if this could be organised.

Proposed: Cllr Williams Seconded: Cllr Wright Unanimous

County Cllr Bradnam arrived at 8.30 having been delayed at the Annual Parish Meeting of a neighbouring parish.

17/279 UPGRADE TO THE RECREATION GROUND CAR PARK

To receive options report and determine which option to approve

This item was discussed later on in the meeting owing to the problems on the rail line which led to the late arrival of the Project Manager Michael Scott. He presented his report. While noting the advantages of grasscrete (or similar), some concerns were raised with regard to the likelihood of ongoing drainage problems, suitability for disabled users and residual maintenance. The Project Manager was asked to consider a combination of asphalt and grasscrete and also continue to explore the issues around lighting and hedge/fencing that he had flagged up before reporting back into the Council.

17/280 END YEAR FIGURES

To note the end of 2017/8 Financial Year figures and the Chair's commentary

The Chair presented the end year figures. The following points were made:

- The 4th quarter had seen an underspend against budget.
- The reserves figure had increased to £534,425 owing to underspends on some budget headings and, more particularly, to a large influx during the year of S106 funding which would be used to support future capital projects such as the upgrade of the recreation Ground car park and a new Bowls pavilion.
- A few errors were observed which would be corrected and a revised version sent to members.
- Pitch hire income should in future be split between Waterbeach based clubs and others
- A rent from the Beach club beer garden had not been collected in recent years and needed reinstating

Subject to the correction of the errors above, it was **AGREED** the figures should be presented at the Annual Parish Meeting.

Proposed: Cllr K Grant Seconded: Cllr J Williamson Unanimous

17/281 SPORTS CLUB FEES

To review Sports Club fee levels

The value of encouraging sports use on WPC facilities was recognised as was the importance of offering facilities at affordable cost. The meeting therefore **AGREED**:

- To freeze the fees for the village's bowls, cricket and football clubs
- To raise the fees for other clubs to £95 per match (cricket) and £55 (football)

Proposed: Cllr B Johnson Seconded: Cllr Gaunt Unanimous

The Colts had offered at the last Recreation Users meeting to make a donation from the proceeds of the Beer festival which would be appreciated.

17/282 MONTHLY PAYMENTS

It was **AGREED** to approve the accounts for April for payment.

Proposed: Cllr J Williamson Seconded: Cllr Bull In favour 11. Against: 1 Abstention: 1.

17/283 WHEELED PARK FOR TODDLERS

To agree to pay the invoice submitted by Wicksteed for works done to date totalling £9,938.

It was **AGREED** to pay the invoice for works completed to date. Once the remaining work had been undertaken and invoiced, it would be necessary to look carefully the work before approving.

Proposed: Cllr Bull Seconded: Cllr B Johnson Unanimous

17/284 APPLICATION FOR GRANT APPLICATION

It was **AGREED** to award a grant of £500 to Relate

Proposed: Cllr J Wright Seconded: Cllr J Williamson Unanimous

APPOINTMENT OF A DATA PROTECTION OFFICER

17/285

The meeting noted a proposed amendment to the forthcoming GDPR legislation may mean the appointment of a data protection office would be recommended good practice rather than a mandatory requirement but **AGREED** nonetheless to appoint LCPAS to provide a Data Protection officer function for a 12 month period at a cost of £300

Proposed: Cllr J Williamson Seconded: Cllr Gaunt Unanimous

17/286 PURCHASE OF LAND FOR CEMETERY EXTENSION

To agree to the signing of the transfer Deed

Council **AGREED** that the Chair and Vice Chair should sign the transfer document paving the way for the finalisation of the transfer of land from MOD to WPC.

Proposed: Cllr Gaunt Seconded: Cllr B Johnson Unanimous

17/287 HEALTH AND SAFETY

The following points were raised:

- Some of the Heras fencing in the bulk rubbish area needed replacing
- The Clerk was asked to investigate quotes for bulk rubbish collection on the Rec and at the cemetery
- The Council has offered to reimburse the school for the purchase and installation costs of a baby changing table for the Community room at WILL. The school will inform us when this has been organised.

- The Clerk was asked to arrange for Michael Scott to explore a potential replacement scheme for the lights on the recreation ground as well whether short-term remedial work was possible
- Skatepark corner – Cllr Gaunt had a concern and would arrange to show the Clerk what the problem was. The Clerk was also asked to explore possible solutions for the grassed slope where bald patches were showing.

17/288 OFFICER AND COUNCILLOR REPORTS

County Cllr Bradnam had submitted a written report but also mentioned the following:

SCDC Community Forum in Waterbeach. Although SCDC intended these to replace previous Joint Parishes events, it wasn't clear if Councillors from neighbouring parishes had been invited to the first such event, or /would be invited to future ones, the next being scheduled for 21 June. Cllr Williams also mentioned he had been disappointed that the notes of the meeting did not include any of the questions raised from the floor.

Potential relocation of the sewage works – the Combined Authority bid for funding into the Housing Improvement Fund had passed through to a second stage of consideration.

The Mobile Vehicle Activated Sign - the manual was being rewritten as the guidance provided from the manufacturers was inadequate.

Cllrs raised the following issues:

Could she ask CCC why Round Up had been used on the stretch of A10 between the garage and the thatched house on the West side. It had been understood it would not be,

The cow parsley growing in the central reservation on the A10 at the Bollywood junction up to the traffic lights was a safety hazard.

District Cllr Johnson had submitted a written report but also mentioned that a complaint about the newly installed bus stop opposite Stirling House on Denny End Road. It appeared to have encroached on land that owned that CCC did not own. County Council officers were investigating.

The Clerk had supplied a written report and also mentioned the following:

Having sought professional advice on the fitting of stones in the extension to the cemetery, she had some conflicting suggestions and would be asking the cemetery working party to consider,

Parktennis sessions on a Saturday morning between 10 -11am would be restarting on May 12th after a winter break.

Rebecca Britton at Urban and Civic developers had asked her to notify Members that U&C are preparing additional information to be submitted in response to the feedback on the Outline Application. They are keen to have a proper run through of the submission with the Parish Council and wondered if an initial on-site briefing session would be helpful. The suggestion was welcomed and the Clerk would notify her of this. This is also likely to be an item on the forthcoming SCDC Community Forum planned for 21 June.

As a recipient of a grant from the Amey Community Fund (for outdoor exercise equipment in 2013), WPC had been invited to nominate 1-2 Councillors to attend a Celebration Event on Monday 14th May 2018 between 1 – 3pm. The event is held in celebration of the fund having awarded £5 million to community facilities across Cambridgeshire. She would sound out members to see if any were able to attend.

17/289 COMMITTEE, WORKING PARTY AND PROJECT REPORTS

Cllr K Grant circulated user figures for the library which showed impressive levels of increased patronage in 2017

Cllr Gilzean confirmed he was ready to mount the new MVAS sign when all was ready. A trial session had proved useful.

Cllr Williams reported that the upload of NP data was continuing. The dedicated site is www.waterbeachneighbourhoodplan.org.

17/290 PROJECT LIST

The list was noted.

Unapproved