

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 6 March 2018 at the Old Pavilion, Waterbeach.

7.00 – 7.30 Update on the A10 Ely to Cambridge Transport Study

Sarah Hatcher and David Allatt, Cambridgeshire County Council gave a presentation on the Waterbeach strand of the study. It carried broad recommendations for short, medium and longer term measures and would be used to inform the negotiations CCC would have with developers regarding appropriate S106 contributions to mitigate the effects of their developments.

17/232 THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bull, Gaunt, Gilzean, K Grant, B Johnson, P Johnson, Shipp (arrived late), Smart, Williams, J Williamson, M Williamson, Wright

Apologies: Cllrs A Grant, Rabbett

In Attendance: S Mason – Clerk

17/233 OPEN FORUM

A village resident raised the following issues

- i) They expressed concern about the application to relocate the railway station and felt a public meeting was needed to discuss
- ii) They explained that a residents association was expecting to take over ownership of the play area on the old MQ site from Annington Homes and asked if the Parish Council would meet it to help determine how it could operate best in future. (This will be put onto a future agenda).

17/234 MEMBERS' INTERESTS

The Clerk reminded Members of the requirements from the Council Code of Conduct. She explained that arrangements to grant dispensations related only to disclosable pecuniary interests. The following non pecuniary interests were declared:

- 17/239ii) Cllr B Johnson – helps out at the Day Centre
- 17/239ii) Cllr P Johnson – committee member at the day centre
- 17/236 Cllr A Wright – lives very close to existing rail station
- 17/239 iii) Cllr K Grant – as WPC Library Officer

17/235 MINUTES

The minutes of the meetings held on 6 February 2018 were agreed and signed a true record of the meeting

Proposed: Cllr J Williamson Seconded: Cllr Bull In favour: 12 Abstention:1

17/236 PLANNING APPLICATION FOR A RELOCATED RAILWAY STATION FOR WATERBEACH

To discuss what arrangements to put in place to discuss the impending application

It was **AGREED** to hold a public consultation event given the importance of this application to the village. However there were severe misgivings about doing so during the purdah period before the Parish Council election and the Clerk was therefore asked

to approach SCDC to request an extension of time for submitting a response.

Proposed: Cllr K Grant Seconded: Cllr B Johnson Unanimous

Cllr Shipp arrived at 8.10.

17/237 COMMUNITY LAND TRUST

Standing Orders were suspended for this item to enable Ian Bracey to speak. He introduced his paper and explained what steps he had taken to pursue this. Cllrs welcomed his initiative and advised on potential communication opportunities.

17/238 S106 INDEMNITY

To approve the signature of the indemnity for execution regarding S106 monies now due to be received from SCDC in respect of the following site:

Development of Land North of Bannold Road and West side of Bannold Drove S/0558/14/OL –

Play Space – £96,691.67

Sports space £62,009.20

Community space – £31,647.20

Off-site Public open Space - £18,700.3

It was **AGREED** to approve the signature of the indemnity for the executions regarding the S106 monies listed above.

Proposed: Cllr K Grant Seconded: Cllr Bull Unanimous

17/239 APPLICATIONS FOR GRANT

The Council took the following decisions:

i) A Day At the Beach - it was **AGREED** to award £400 on condition that the organisation converted to charitable status which would render it eligible to apply for grant funding from a wider range of potential providers.

Proposed: Cllr Wright Seconded: Cllr Bull In favour 11 Abstentions: 2

Cllr P Johnson left the room

ii) Waterbeach Day Centre for the Elderly – notwithstanding the request for £1,500, it was **AGREED** to award a grant of £2,000 in view of the shortfall in funding that the Centre was looking to address.

Proposed: Cllr Smart Seconded: Cllr Shipp In favour 11 Abstention 1

Cllr P Johnson returned to the room.

iii) Waterbeach Independent Lending Library - it was **AGREED** to award £2,000 for the 2018 Reading Challenge. Council was aware this was the second application in the current Financial year and it was to be recorded that approval was given in order to enable the stock to be purchased in time for the event and to regularise the pattern of applications which had gone awry some years earlier when an application for 2015-6 had gone into the next Financial Year.

Proposed: Cllr Wright Seconded: Cllr J Williamson In favour: 12 Abstention: 1

iv) Relate – the application was marked for the 2018/9 FY and discussion would therefore be deferred to a future meeting.

b) In compliance with Financial Regulation 4.2 - to agree to increase the sum in the Grant Award budget heading from £10,000 to £11,300, should all grants be approved

It was **AGREED** to increase the grant award budget to £11,300.

Proposed: Cllr Bull Seconded: Cllr Gaunt Unanimous

17/240 MONTHLY PAYMENTS

It was **AGREED** to approve the accounts for February for payment.

Proposed: Cllr J Williamson. Seconded: Cllr Bull.

In favour: 6. Against 5 Abstentions: 2

17/241 SOCIAL MEDIA POLICY

To consider draft guidance from the Clerk regarding social media use.

It was **AGREED** to adopt the guidance for the short-term pending a further review regarding requirements that the incoming General Data Protection Regulations (GDR) would place on the Parish Council.

Proposed: Cllr K Grant Seconded: Cllr Gilzean In favour: 12. Abstention: 1

17/242 HEALTH AND SAFETY

The following points were raised:

Dog fouling – the Clerk was ordering some Keep Britain Tidy posters which research suggested could help raise awareness and reduce incidents of fouling. A dog bin was needed between Bannold Road and the river and another one near the GP surgery would also be useful.

Skatepark – the Clerk had forwarded images of the cracks to Concrete and asked for comment

Winter path gritting – Council thanked Cllr Johnson, Cllr Wright and Robert Pinion who had worked hard to grit key paths in the village during the recent inclement weather

Trees on green – work would continue to remove the suckers from the lime tree bases

Bannold Road – the potholes between Burgess Drove and the railway were getting ever more deep and causing real concern. Members were urged to use the County Council's on-line tool report pothole problems.

Chattering playpark - bird droppings from the tree were falling onto the play equipment. The Clerk would pursue and also organise a further weed killing round.

17/243 OFFICER AND COUNCILLOR REPORTS

Cllr Bradnam had submitted a written report.

District Cllr Johnson had submitted a written report – since it had been written it had been ascertained that the SCDC magazine had been distributed to residents in Long Drove but there were still problems with Chattering.

The Clerk had submitted a written report. Contractors from the Commonwealth War Graves Commission were completing work on its graves and would work up to the tree stumps remaining from the storm. Urban and Civic contractors had kindly cleared the paths after the storm damage and she would be seeking quotes for removal of the stumps.

17/244 COMMITTEE, WORKING PARTY AND PROJECT REPORTS

Cllr Gilzean as Chair of Highways Committee advised a decision on the Local Highway Improvement bid submitted to the County Council was due around 15 March.

Cllr Williams as Neighbourhood Plan working group member reminded the meeting there was a workshop on heritage and character assessment planned on Tuesday 13 March to which all were welcome.

Cllr Wright as Chair of the cemetery working party thanked Urban and Civic for their assistance in dealing with the aftermath of the recent storm damage which had seen two large trees blown over.

Cllr Bull as Chair of the Rec Users Group reported that skatepark users had asked if Council would consider a second path from the Rec ground car park to the facility.

Cllr K Grant as a WILL representative reported that opening hours at the library had been shortened during the recent bad weather owing to a frozen pipe.

Cllr J Williamson reported on behalf of District Cllr Tregoing that Age UK recruitment activity had been successful for the warden. One of the next steps would be to organise potential referrals.

17/245 DISTRICT COUNCILLOR ENGAGEMENT WITH PARISH COUNCILS AFTER MAY 2018

An incoming letter from SCDC had been addressed to the Chair. A suggested draft reply would be circulated for agreement but individual Cllrs were also free to respond to SCDC in any case.

17/246 PROJECT LIST

Not discussed.

17/247 FUTURE AGENDA ITEMS

Discussion with Anglia Water regarding ditch and drainage problems on Cody Road
A play area for Cody Road - engagement with residents association
New path(s) to the Skatepark

17/248 PROPOSED DATE CHANGES FOR MEETINGS IN APRIL

There would be no change of date for the Council meeting in April (Tuesday 3rd)

Owing to other events in the village on the date scheduled for Planning Committee, the March meeting would move to Wednesday 28th March,

17/249 EXCLUSION OF THE PUBLIC

It was RESOLVED in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asked that in the public interest the public and press be temporarily excluded from the meeting and were herewith instructed to withdraw.

17/250 MEMBERS INTERESTS
Proposed: Cllr B Johnson Seconded: Cllr Wright Unanimous

None reported

17/251 CONFIDENTIAL MINUTES

The minutes from the meeting on 5 December were approved

Proposed: Cllr Gaunt Seconded:Cllr Bull In favour: 11 Abstentions: 2

17/252 CONFIDENTIAL ISSUES

i) To review quotes received for the engagement of a Project Manager to manage the Tillage hall car park, Bowls pavilion replacement and skateboard path projects. The papers and discussion were in closed session due to commercial sensitivities.

It was **AGREED** to engage Michael Scott Associates as Project Manager.

Proposed: Cllr K Grant Seconded:Cllr Gilzean Unanimous

ii) Confidential Employment Issues

The minutes to this discussion can be found in the confidential minute book

The meeting closed at 10.00pm

SIGNED..... DATE.....

Unapproved