

## WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 6 February 2018 at the Old Pavilion, Waterbeach.

### 17/207 THOSE PRESENT / APOLOGIES FOR ABSENCE

**Present:** Cllrs Bull, Gaunt, Gilzean, A Grant, K Grant, B Johnson, P Johnson, Rabbett, Shipp, Smart, Williams, J Williamson, M Williamson, Wright

Apologies: Cllr Howlett

Not Present: Cllr Rabbett

**In Attendance:** S Mason – Clerk

### 17/208 OPEN FORUM

Alison Turnbull spoke about agenda item 17/213. She was working with the artist Charlotte Howarth on the proposed public art installation at the front end of the Denny End road development. It had been designed to reflect the Fenland nature of the environs and to be low maintenance. Its siting at the entrance to the development would act as a navigational marker. If the open space in the development was not adopted by the PC then the maintenance would fall to CHS who would need to look to recover the charge for that.

A village resident made the following points:

item 17/211: they had been advised that people could continue to ask questions about it even after the consultation closure date.

Item 17/212: they felt that the Local Plan consultation needed to be more in the public eye.

Item 17/222: they asked that one of the sites for the sign should be Bannold Road where speed was increasingly becoming a concern

### 17/209 MEMBERS' INTERESTS

Cllr J Williamson 17/211 and 17/212 as a trustee of the Denny Abbey Farmland Museum

Cllr P Johnson 17/211 and 17/212 District Council representative of the Denny Abbey Farmland Museum

### 17/210 MINUTES

The minutes of the meetings held on 9 January were agreed and signed a true record of the meeting

**Proposed: Cllr Gaunt Seconded: Cllr Bull Unanimous**

The minutes of the meetings held on 30 January were agreed and signed a true record of the meeting

**Proposed: Cllr Gilzean Seconded: Cllr Wright In favour: 10 Abstentions: 3**

### 17/211 PLANNING APPLICATION S/3372/17/CW FOR ENERGY TO WASTE FACILITY, WATERBEACH

*to note the wording proposed for the formal response to the application*

Cllr Bull reported that there were some delays at CCC in loading responses but that as

they were logged, respondents would eventually receive a confirmation email.

A draft response from the Planning consultant, based on WPC comments, had been circulated. This was **AGREED** subject to the addition of points asking that WPC was consulted on any S106 contributions that might be negotiated, and also that WPC should have an opportunity to speak at the meeting to determine the application.

**Proposed: Cllr Bull Seconded: Cllr Gaunt In favour 11 Abstentions2**

**17/212a LOCAL PLAN**

To agree a response to the consultation which closes on 16 February

Councillors went through each point in the note already circulated. The outcome of these are recorded in the annex to the minutes. These points would now be turned into a formal response to be submitted by the deadline.

Cllr Bradnam arrived at 8.30pm.

**17/212b NEIGHBOURHOOD PLAN2018/19**

*To receive update on progress and note the Forward Plan*

A forward plan was being developed highlighting the way ahead over an 18 month period. By then the Neighbourhood Plan should be in sufficient shape on which to hold a referendum. This was a very resource intensive process and involvement of others would be welcome. It was noted that the communications needed to be improved and steps would be put in hand to ensure that access to a clear set of documents were readily available to PC and residents.

**17/213 PUBLIC ART IN DENNY END ROAD**

To comment on the proposed design for the public art scheme at Denny End Road

The meeting welcomed this excellent proposition and liked the *Fenland spades* theme that had been chosen. The low maintenance nature of the piece was also welcomed although it would be useful to have advice on what would need to be done should there be incidents of graffiti.

**17/214 EXTERNAL AUDIT OF ACCOUNTS FOR THE YEAR 2016/17**

To hear the outcome of the External Auditor findings

Council noted the comments of the external auditor's letter regarding a challenge from a resident. The letter advised that no grounds had been found to issue a public interest report.

**17/215 BANKING ARRANGEMENTS**

To consider a proposal from the Clerk to open a Public Sector Deposit Fund money

It was **AGREED** in principle to open accounts with CCLA for each of the S106 agreements for which it had received funds in Autumn 2016. A mandate would now be prepared and tabled at a forthcoming meeting for signature.

**Proposed: Cllr M Williamson Seconded: Cllr B Johnson. Unanimous**

**17/216 S106 FUNDS**

i) To determine how to respond to SCDC request regarding a footpath between the Morris Homes and CamLocks.

It was **AGREED** to respond to the SCDC enquiry to say that it did not wish to take responsibility for installation and maintenance of a footpath.

**Proposed: Cllr Shipp Seconded: Cllr Williams In favour: 12 Abstention: 1**

ii) *To note the advice of SCDC's S106 Officer regarding eligibility of suggestions received.*

The advice which largely covered S106 suggestions put forward by residents was noted. The Clerk was asked to put a summary onto the website.

#### **17/217 MONTHLY PAYMENTS**

It was **AGREED** to approve the payments for January .

**Proposed: Cllr J Williamson. Seconded: Cllr Bull.**

**In favour: 8. Against 3 Abstentions: 2**

#### **17/218 HEALTH AND SAFETY**

The following points were raised:

Cllr Johnson said an enforcement notice had been raised against Cody Road. Following comments that there were similar complaints regarding Bannold Road he said he would organise a site meeting.

Bottisham Lock water sensor is out of order making it hard to predict potential for flooding. Cllr Smart suggested WPC asked EA for water measurements to be supplied. Cllr K Grant raised concerned that the suckers on the base of lime tree would weaken the main branches and asked for them to be cut back.

The light columns outside the WPC office and basketball courts were operating intermittently. The Clerk was seeking advice and would ask if they operated on timers which could have malfunctioned.

#### **17/219 APPLICATION FOR GRANT**

To consider application from Cambridgeshire Search and Rescue for grant support of £300.

It was noted that a grant awarded to CamSAR in the previous F/Y had been for a one-off project rather than running costs. A proposal to award £300 was put forward An amendment was then tabled proposing an award of £150.

The amendment to award £150 was voted on first

**Proposed: Cllr K Grant Seconded: Cllr Gilzean.**

**In favour 4 Against 7. Abstentions: 2. Proposed amendment not carried.**

The original proposal was then voted on:

**Proposed: Cllr Bull. Seconded: Cllr Shipp.**

**In favour: 10. Against: 1 Abstentions: 2**

#### **17/220 SOCIAL MEDIA POLICY**

To consider draft guidance from the Clerk regarding social media use.

Owing to time constraints discussion on this item was deferred to a future meeting

**17/221 USE OF THE VILAGE GREEN**

To agree a request for a Funfair on the Village Green between Friday 30 March and either Sunday 1st or Monday 2nd April (Easter weekend). (NB to set up from Sunday 25 March and depart by Tuesday 3 April.

It was **RESOLVED** to **AGREE** to this request

**Proposed: Cllr A Grant Seconded: Cllr P Johnson In favour: 12. Against: 1.**

**17/222 MOBILE VEHICLE ACTIVATED SIGN**

To note suggested locations and agree that Balfour Beatty should be approached formally for permission to use streetlamps for this purpose

The Clerk was asked to approach Balfour Beatty for permission to use its lampposts to mount the MVAS equipment. Agreement on the priority order could then be determined. It was noted that there was demand to include Bannold Road on the list of locations.

It was agreed to suspend Standing Orders to allow the meeting to continue beyond 9.30.

**Proposed: Cllr Williams Seconded Cllr Gaunt. Unanimous**

**17/223 FEN EDGE TWINNING ANNIVERSARY**

To discuss incoming note from the Fen Edge Twinning Association Chair

It was noted that the request for a representative from the village to attend the 20<sup>th</sup> anniversary event in France did not specify that it had to be a Parish Councillor and the Waterbeach Community Association would be alerted to the letter too.

**17/224 OFFICER AND COUNCILLOR REPORTS**

Cllr Bradnam had submitted a written report. She also reported that the County Council had just voted for a 2.99% Council tax increase + 2%.

District Cllr Johnson had submitted a written report. He also said:

- he would approach County highways to see if they would attend the Bannold Road site meeting he was organising – they had done previously.
- he was also attending a network Rail meeting on 20 Feb and would raise the uncertainty surrounding the proposed relocation of the rail station and see if any more certainty could be gleaned.

District Cllr Tregoing reported that :

- she had arranged for Anglia Water to attend a site meeting at Cody Road which had infill that had not been reported to them. Cllr Smart asked if the site meeting could also look at the Bannold Rod drain which had stopped running.
- Age UK were re-advertising for a warden
- She agreed with some of the negative feedback at the recent public meeting she had organised to discuss the incinerator application.

The Clerk had submitted a written report.

- Nomination papers for the May elections had been received and could also be obtained from SCDC

- the LCPAS course on the new Data protection regulations had been very good and further dates were available should others wish to go.

- Papers for the review of matters relating to the judicial review (item 17/96) were nearly ready. If Cllrs wished to add further representations they should forward them via her.

**17/225 COMMITTEE, WORKING PARTY AND PROJECT REPORTS**

Cllr K Grant representing the library wanted to make it clear that book clubs were welcome but would have to observe agreed terms for this.  
Cllr Gilzean as Chair of Highways Committee confirmed he would be making the case for IHT funding at the forthcoming assessment panel along with Cllr Gaunt.

**17/226 PROJECT LIST**

The Clerk was asked to seek quotes from potential companies to project manage the Recreation Ground car park, Bowls Pavilion rebuild and skatepark path.

**17/227 FUTURE AGENDA**

None proposed

**17/228 EXCLUSION OF THE PUBLIC**

*It was RESOLVED in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asked that in the public interest the public and press be temporarily excluded from the meeting and were herewith instructed to withdraw.*

**Proposed: Cllr Gaunt Seconded: Cllr J Williamson. Unanimous**

**17/229 MEMBERS INTERESTS**

None reported

**17/230 CONFIDENTIAL MINUTES**

Owing to time constraints these would be tabled at a forthcoming meeting

**17/231 CONFIDENTIAL EMPLOYMENT MATTERS**

Recorded in the confidential minute book

The meeting closed at 10.00pm

SIGNED..... DATE.....