

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30 pm on Tuesday 5 September 2017 at the Old Pavilion, Waterbeach.

7.00 pm Rebecca Britton from Urban & Civic gave an update on the Outline Planning Application for the Barracks site, Waterbeach.

17/88 THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bull, Gaunt, Gilzean, A Grant, K Grant, Howlett (arrived late), Rabbett, Shipp, Smart, J Williamson, M Williamson,

Apologies: Cllrs B Johnson, P Johnson, Williams, Wright

In Attendance: C Whitehouse – Assistant Clerk, County Cllr Bradnam, District Councillor Tregoing.

17/89 OPEN FORUM

No members of the public wished to speak.

17/90 MINUTES

The Minutes of the meetings held on 1 August 2017 were approved as a true record following a correction to Item 17/69 which should read “Matters relating to Judicial Review Case” and not “Code of Conduct” in the heading.

Proposed: Cllr Bull Seconded: Cllr J Williamson. In favour: 8 Abstentions: 2

17/91 PLANNING UPDATE

To receive an update from Tim Slater, Planning Consultant on the Local Plan for South Cambridgeshire; the Supplementary Planning Document and the Waterbeach New Town applications.

Tim Slater reported that it has been quiet since the initial Out Line planning application. Urban & Civic are now waiting for a formal response from SCDC on the decision statement which will highlight issues to be addressed. All planning is linked to the Local Plan and this report is still to be published along with the A10 study. It is anticipated that RLW will be submitting Out Line planning application in the Autumn 2017 and it was agreed to invite RLW to the next Parish meeting for an update.

17/92 S106 FUNDING

i) To approve the signature of the indemnity for execution regarding s106 monies now due to be received from SCDC in respect of the following site:

Development of Land to the West of Cody Road, Waterbeach – S/0296/15/FL:

[Indoor community facilities](#) – 31,641.47;

[Public Open Space](#) £94,599.91

[Off-site sports \(2nd instalment\)](#) £35,911.85

It was **AGREED** to approve the signature of the indemnity for the execution regarding the S106 monies list above.

Proposed: Cllr J Williamson Seconded: Cllr A Grant Unanimous

ii) To note the latest position and propose future candidates for funding.

Following discussion it was decided that an agenda item should be carried forward to the October Parish meeting to agree the S106 strategy for funds going forward. An item will also appear in the next Newsletter to consult the public for suggestions on items they would like to see the monies spent on in the village environment.

8.05 pm Cllr Howlett arrived.

17/93 MONTHLY PAYMENTS

To approve the payment of accounts for the past month.

Proposed: Cllr Bull Seconded: Cllr J Williamson 7 In favour 4 Abstentions

17/94 GRANT APPLICATION

To consider the following application for grant funding:
Waterbeach Cycling Campaign - £500

It was agreed to award a grant following the submission of relevant paperwork from the Waterbeach Cycling Campaign.

17/95 PURCHASE OF A MOBILE VEHICLE ACTIVATED SIGN

- i) To agree to contribute a sum of up to £1,250 towards the purchase a MVAS to be jointed owned and shared by the villages of Landbeach, Waterbeach and Milton.
The Chair will follow up on the best way to handle the VAT and report back.

Proposed: Cllr Gilzean Seconded: Cllr Shipp Unanimous

- ii) To authorise the Clerk to make arrangements to pay the WPC contribution to Landbeach PC, the project lead

Proposed: Cllr A Grant Seconded: Cllr M Gaunt Unanimous

- iii) To delegate to Highways Committee responsibility to identify locations, appropriate operational arrangements including the signing of a [Memorandum of Understanding](#) between the three parishes and the County Council (as highway authority).

Proposed: Cllr A Grant Seconded: Cllr A Shipp Unanimous

Cllr A Bradnam arrived.

17/96 REVIEW OF MATTERS RELATING TO JUDICIAL REVIEW CASE

To receive an update and consider what budget to allocate for the review.

Discussion centred around the costs that the Council were prepared to pay for a review of matters leading up to the judicial case with Cllr Shipp and the amount of time to be spent on the review. It was felt that all paperwork pertaining to the case, and the lead up to the case, are collated by the Clerk and go out to independent bodies for review and tender. It is hoped to have tenders in by the October meeting.

A proposal was put to the meeting to spend up to £5,000.

An amendment was put forward to spend up to £3,000.

A vote was taken on the amendment first.

Proposed: Cllr Bull Seconded: Cllr Howlett 5 In favour 6 Against

A vote was then taken on the first proposal.

Proposed Cllr J Williamson Seconded Cllr A Grant 7 In favour 2 Against 2 Abstentions

17/97 PARISH WALKABOUT

To agree a suitable date and time to complete parish walkabout with visits to the following areas not visited thus far:

- Chittering play area and bus shelter
- Clare Close and Winfold Road green space; Old Pond site and Barracks bus stop

Dates to be arranged by the Clerk/Assistant Clerk

- Recreation garage, external toilet on old pavilion, bus shelter on Cambridge Road (suggested date Wednesday 20 September at 7.00 i.e prior to a meeting of the Highways committee)

The Highways Committee meeting has now moved to Wednesday 27 September so it was agreed that the walk about for the recreation ground items should take place at 6.00pm on prior to the meeting.

It was reported to the meeting that the Clerk and Cllr Bull had inspected the Groundsman Store and surrounding area along with the Sports Pavilion prior to the Rec Users meeting and no concerns or issues were raised. A number of Councillors were not satisfied with this inspection report and want it included in future walk-about.

17/98 USE OF THE RECREATION GROUND

To consider how to respond to approaches relating to:

- i) Saturday morning tennis coaching
The Council were happy for the tennis coaching to go ahead.
- ii) Evening fitness training sessions

It was felt that all groups using the recreation ground for fitness groups should all apply to the Parish Council for formal permission and Risk Assessments and Insurance documents provided prior to commencement. All current users will be contacted and a piece put in the Newsletter. All groups will be undergo a 3 month trial period to review organisations using parish land.

- iii) Erection of banner for group in the Tillage Hall
A request to put up a permanent banner to advertise a group operating in the Tillage Hall was turned down as it felt that banners should only be put up on the day when groups are operating. Slimming World will be contacted and informed of this decision.

17/99 LHI 2017-18: 30 MPH SIGNS – CHITTERING

To review attached plan from County Highways and determine if there are any amendments to be made.

Following discussion it was agreed to go with the plan for designated 30mph distances put forward from County Highways.

Proposed: Cllr A Grant Seconded: Cllr Gaunt Unanimous

9.30 pm Proposal to carry on for a further 30 minutes.

Proposed: Cllr A Grant Seconded: Cllr J Williamson Unanimous

17/100 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

Clerks Report – Accepted

Health & Safety – email issues to Clerk/Assistant Clerk

It was reported that a contractor had parked on the village green without Parish Council notice and when approached by a Councillor was quite intimidating. A formal letter of complaint will be sent by the Council.

Cllr Ingrid Tregoin – District Councillor (additional items to submitted report)

- SCDC have put out new guidelines on travellers encampments
- Amey are putting on a series of exhibitions on the new waste disposal
- SCDC have reviewed their recycling collection and newspapers will be incorporated in the blue bins with other waste and not in separate paper bins
- SCDC have reviewed designated village green spaces and changed the status of some areas with Waterbeach
- Gibson Close – SCDC are to purchase 9 homes
- Bannold ditches – site meeting to be held with SCDC and Bovis
- Primrose Lane hedges – chasing to get hedges cut
- 30 mph limit in Denny End Road – reinstated in August
- Station Car Park – space needed for motor cycles and mopeds

Cllr A Bradnam – County Councillor (additional items to submitted report)

- Chapel Street crossing is constructed to Highways standards. It was felt that a film was needed to show the difficulties of crossing with a wheelchair.
- The hedge in Denny End Road. Urban & Civic are willing to help but do not want to pre-empt County Council if they have programmed the work

10.00 pm – Proposal to carry on for a further 15 minutes.

Proposed: Cllr A Grant Seconded: Cllr J Williamson Unanimous

Library Report – new shelving now in place and working well

Trees – nothing to report

Chair’s Report – The Chair reported that he had attended a session on Data Protection Regulations and we will need to be more careful if certain areas going forward. The Clerk and Assistant Clerk will also be doing an online session.

17/101 WORKING PARTY AND COMMITTEE REPORTS

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: - Planning, Highways, Finance, Recreation User Group, Skatepark, Emergency Plan, Neighbourhood Plan, Grant Funding, Cemetery, Urban & Civic.

Planning – None

Highways – map of Local Green Space Review to be circulated by Assistant Clerk

Finance – next meeting in October

Rec Users – local toddler groups have been invited to view plans for new play area on 21 September. Piece to go in Newsletter

Emergency Plan – Cllr P Johnson is Officer

NDP – None

Grant Funding - None

17/102 PROJECT LIST

To review the project list and make suggestions for additions and/or improvements to the table.

All suggested items to be sent to the Clerk.

17/103 FUTURE AGENDA ITEMS

Health & Safety to be a standing item.

Chair:

Date: