

WATERBEACH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held at 7.30 pm on Tuesday 2 May 2017 at the Old Pavilion, Waterbeach.

17/1 THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bull, Gaunt, Gilzean, A Grant, K Grant, Howlett, B Johnson, P Johnson, Rabbett, Shipp, Smart, Williams, J Williamson (arrived late), M Williamson, Wright
In Attendance: S Mason – Clerk

17/2 ELECTION OF CHAIR

Cllr M Williamson was proposed by Cllr Bull, seconded by Cllr P Johnson, and was elected unopposed.

17/3 ELECTION OF VICE CHAIR

Cllr Bull was proposed by Cllr B Johnson, seconded by Cllr Howlett and was elected unopposed.

17/4 OPEN FORUM

No members of the public were present.

17/5 MINUTES

The Minutes of the meetings held on 4 April 2017 were approved as a true record and signed by the Chair.

Proposed: Cllr Wright Seconded: Cllr J Williamson In Favour 11 Abstentions 4

17/6 MEMBERS' INTERESTS

Cllr Rabbett expressed an interest in Item 17/10 as she is employed by one of the grant applicants (Waterbeach Community School).

Later in the meeting Cllr Shipp declared a pecuniary interest in Item 17/16.

17/7 APPOINTMENT OF COMMITTEES

Planning Committee: It was RESOLVED that membership would continue to be comprised of all Councillors with Cllr Bull continuing as Committee Chair.

Proposed: Cllr Gaunt Seconded: Cllr J Williamson Unanimous

Finance Committee: It was RESOLVED that membership would continue to comprise: Cllrs Bull, K Grant, Gilzean, B Johnson, P Johnson, Rabbett, Shipp, Smart, and M Williamson

Proposed: Cllr Wright Seconded: Cllr A Grant Unanimous

After a written Vote the Clerk reported that there was a majority in favour of Cllr M Williamson to chair.

Highways Committee (not a decision making committee) After some discussion about the pros and cons of increasing membership numbers it was RESOLVED to extend the Councillor representation to cover all Councillors.

Proposed: Cllr K Grant Seconded Cllr I Gilzean In favour 8. Against 7
It was RESOLVED that Cllr Gilzean would continue as Committee Chair.

Proposed by: Cllr Wright Seconded Cllr Smart In favour 13. Abstentions 2

This committee includes a number of co-opted members where no changes were proposed, save that the incoming County Councillor for the Parish would replace Cllr M Leeke who was not up for election.

Recreation Advisory Group : It was RESOLVED that membership would continue as before and would comprise:

Cllrs. Bull, Gaunt, Howlett, B. Johnson, Williams, M Williamson, along with the Senior Groundsman Robert Pinion and representatives of various sports.

Proposed: Cllr J Williamson Seconded Cllr Gaunt Unanimous

It was RESOLVED to reappoint Cllr Bull as Chair.

Proposed: Cllr Gaunt Seconded Cllr A Grant. In favour 14 Abstention 1

In order to ensure Councillors were kept abreast of activity, it was RESOLVED to ensure that Councillors who were not members of the above groups/committees would be copied into agenda and minutes.

Employment Panel: It was RESOLVED to accept that Cllr Wright would stand down as a member and be replaced by Cllr Gilzean

Proposed: Cllr Smart Seconded Cllr A Grant In favour 11 Abstentions 4

It was RESOLVED to reappoint Cllr Williams as Chair

Proposed: Cllr J Williamson Seconded: Cllr Gaunt In favour 11 Abstentions 4

17/8 **APPOINTMENT TO VARIOUS OUTSIDE BODIES AND LEAD PERSONS FOR VARIOUS ACTIVITIES:**

The following appointments were agreed:

Footpaths – David Armstrong (if willing to continue)

Community Association – Cllr Williams

Library – Cllr K Grant

Twinning – Pam Gooding (if willing to continue).

Trees – Cllr K Grant is happy to advise where necessary

Safety Check Chattering play area - Cllr. Gaunt

Safety Check Skate Park– Cllrs Bull and Rabbett (RoSPA advice to be sought on how to conduct safety checks)

Safety Check WB Play Area and Exercise Equipment– Cllrs Bull and B Johnson.

Decisions were not taken on two further bodies:

Youth – need for representation unclear so no decision taken

Turbary Charity and Waterbeach United Charities discussion deferred to next meeting to allow time to consider an incoming letter

17/9 **WORKING PARTIES**

Membership was agreed as follows:

Skatepark Cllrs Bull, Gaunt, Williams, P Johnson
Cemetery: Cllrs Bull, Gilzean, K Grant, B Johnson, Smart, Wright
Emergency Plan: Cllrs P Johnson, J Williamson, Wright
Neighbourhood Plan: Cllrs Gaunt, Williams, J Williamson (plus a number of residents)
Grant Funding: Cllrs Gaunt and P Johnson.

17/10 GRANT APPLICATIONS

i) **Relate**

It was RESOLVED to make an award of £500.

Proposed: Cllr P Johnson Seconded: Cllr Williams. Unanimous

ii) **Waterbeach Community School**

Cllr Rabbett left the meeting during the discussion and Vote on this application.

It was RESOLVED to make a one-off grant up to £620, on receipt of the invoice confirming the works had been done and relevant certificate provided.

Proposed: Cllr D Smart Seconded: Cllr Shipp. In favour 9. Against 4 Abstentions 2

Cllr Rabbett returned to the meeting

iii) **Waterbeach Independent Lending Library**

This was to discuss the second element of a grant application deferred from the April meeting pending clarification on H&S matters. Further information had been provided by WILL whose response also contained a number of assertions which were incorrect or irrelevant. Looking at the resubmitted element it was RESOLVED that the Parish Council would purchase the bookcases requested in the grant application, up to a sum of £1,350. It would explore if the purchase could be covered by S106 funding.

Proposed: Cllr Wright Seconded Cllr A Grant In favour 10. Against 5

The Clerk was instructed to get hold of the details to effect this and explore the S106 aspect. A formal letter relaying the Council's views on the WILL response letter would also be sent.

HEALTH AND SAFETY

17/11

Parking in Chapel Close - Cllr Johnson reported that he had met SCDC officers to discuss the concerns arising from the increased amount of parked cars in Chapel Close. This was affecting residents and also could impact on the ability of emergency vehicles to access the recreation ground.

Parking in Burgess Road – Cllr Gilzean reported cars were being parked badly on both sides of the road which raised a safety concern. This would be considered by a forthcoming Highways Committee. The Police could also be briefed if this was becoming a regular problem.

Tillage Hall Bicycle Shed – Cllr Smart asked if this area could be pressure washed.

Chittering Playpark – the Clerk reported that the play park surfacing was due to be cleaned on 22 May. The removal of the tree on site had yet to be organised.

OFFICER AND COUNCILLOR REPORTS

17/12

The Clerk reported:

- Two benches would shortly be installed on the recreation ground commemorating two valued Waterbeach Community Association members: David Halsey and Sid High.

- RoSPA had recently undertaken its annual inspection of the play equipment. Some weaknesses had been identified regarding the old skatepark which had already been earmarked by the recreation user group for a revamp.
- The new village finger signs were due to be installed within the next four weeks
- A number of new litter bins had been ordered from SCDC who would be chased for an arrival date
- Following advice from the skateboard providers, specialist cleaning fluid had been ordered and Andrew Evans had kindly offered to help with the graffiti removal.

Cllr P Johnson reported:

- There were now regular meetings with SCDC planning enforcement officers to monitor compliance levels at the Bannold Road sites. Stop notices on Persimmon Homes and Cocksedge had previously been issued as a result of non-compliance with planning conditions and there were some concerns over Morris Homes too.
- Network Rail had carried out surveying work at the station with a view to lengthening the platforms to take 8 carriage trains, possibly by May 2018.

COMMITTEE, WORKING PARTY AND PROJECT REPORTS

17/13

Neighbourhood Plan – the working group were organising a leaflet drop on the draft Vision which would invite feedback from residents. An application for grant funding was also being developed.

Library - Cllr K Grant reported that Urban and Civic were providing support to enable a brochure on the Independent Lending Library to go to residents of new houses in construction.

17/14

S106 FUNDS
Not discussed.

17/15

MONTHLY PAYMENTS

The accounts for April were approved for payment

Proposed: Cllr Bull Seconded: Cllr Williams In favour 11 Against 3 Abstention 1

RLW DEVELOPMENT

17/16

RLW had organised a recent consultation event and had forwarded copies of the exhibition boards they had used. They had also advised that a website was under development.

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FUTURE AGENDA ITEMS

Review of committees' Terms of Reference

Village signing

Improvements to the area outside the One stop and Chinese takeaway

Update from cemetery working party