

WATERBEACH PARISH COUNCIL

Minutes of the meeting of Waterbeach Parish Council held on 2 August 2016 at 7.30 p.m. at the Old Pavilion, Cambridge Road, Waterbeach.

16 / 61 THOSE PRESENT / APOLOGIES FOR ABSENCE

PRESENT: Cllrs Bull, Gaunt, Gilzean, A Grant, K Grant, Howlett (arrived late), B Johnson, P Johnson, Rabbett, Shipp, Smart, B Williams, J Williamson, M Williamson (Chair), Wright (arrived late).

APOLOGIES: None but Cllrs Howlett and Wright had both been delayed and were not present at the start of the meeting.

County Councillor Leeke and District Cllr. Tregoing had each sent apologies.

IN ATTENDANCE: E Jones (Clerk),

16 / 62 OPEN FORUM

No members of the public were present.

16 / 63 MINUTES

At 19.31 Cllr Gilzean left the room.

The Minutes of the meeting of the Council held on 27 June 2016 were approved as a correct record and were signed by the Chair;

Proposed: Cllr. Gaunt Seconded: Cllr P Johnson
In favour: 9 Abstentions: 3 (not present at the meeting)

The Minutes of the meeting of the Council held on 5 July 2016 were approved as a correct record and were signed by the Chair;

Proposed: Cllr. Bull Seconded: Cllr J Williamson
In favour: 11 Abstentions: 1 (not present at the meeting)

Cllr Gilzean returned to the room at 19.33
Cllr Howlett arrived at 19.33

16 / 64 MEMBERS' INTERESTS

Cllr P Johnson - District Councillor at SCDC

16/65 Cllr Shipp & Cllr Wright are trustees of the Military Museum

16 / 65 MILITARY MUSEUM

The Chair spoke about the sudden death of Oliver Merrington, who had been a very active museum trustee and it was unanimously agreed that the Chair should write a letter of condolence on behalf of the council.

Cllr Wright arrived at 19.35. He recorded an interest in the current item as a trustee of the museum (subsequently noted at 16/64 above)

It was **RESOLVED** to approve the appointment of Cllr Peter Johnson as a Parish Council nominated trustee of the Waterbeach Military Heritage Museum for the next three years.

Proposed: Cllr J Williamson Seconded: Cllr Gaunt Unanimous

16 / 66 RECREATION GROUND

There was a long discussion about the pros and cons of permitting a pop concert on the recreation ground. It was agreed that more information was needed and Cllr Gilzean agreed to investigate further.

16 / 67 VILLAGE WALKABOUT

It was agreed that the finger posts were a high priority. Councillors were asked to send feedback to the Clerk about which items they considered should take priority.

16 / 68 CEMETERY EXTENSION

Councillors felt the layout was OK in principle but there was some discussion about whether there could still be a hedge planted and whether a second north/south path could be included or if the planned path might be more central. A harder path surface would certainly be an improvement for pedestrians and wheelchair users. It was confirmed that the area would be fully remediated.

16 / 69 PLANNING CONSULTANT

It was **PROPOSED** to approve the appointment of the same planning consultant as that used by the Stukeleys, to assist Waterbeach Parish Council on planning matters associated with the strategic site.

Proposed: Cllr M Williamson Secoded: Cllr Bull

An **AMENDMENT** to the wording was **PROPOSED** as follows

To approve the appointment of **a planning consultant with similar terms of reference** as that used by the Stukeleys, to assist Waterbeach Parish Council on planning matters associated with the strategic site **and to move an appointment as soon as possible.**

Proposed: Cllr K Grant Secoded: Cllr B Johnson

Amendment Accepted by the original proposer Cllr M Williamson

This became the new substantive motion

An **AMENDMENT** was **PROPOSED** as follows:

To approve the appointment of a planning consultant with similar terms of reference as that used by the Stukeleys, to assist Waterbeach Parish Council on planning matters associated with the strategic site and to move an appointment as soon as possible, **subject to appropriate terms having been agreed by the PC before the selection process.**

Amendment Accepted by the proposer Cllr K Grant

This became the new substantive motion

Proposed: Cllr B Williams Secoded: Cllr Gilzean Unanimous

16 / 70 STANDING ORDERS AND FINANCIAL REGULATIONS

- a. It was agreed that the Parish Council adopt the new model **Financial Regulations** issued in May 2016 with appropriate insertions where needed and without any of the options for delegating powers to committees. The Clerk will tidy up such references and circulate a clean version before the September meeting. The Finance Committee were asked to look at the regulations in more detail and come back to the Parish Council with a clear recommendation for any further amendments.
- b. It was **RESOLVED** to replace number 3(l) of the current Standing Orders by “filming, photographing, and making sound recordings of meetings of the Council are generally permitted, subject to the regulations made by the Secretary of State under section 40 of the Local Audit and Accountability Act 2014 and with prior notice whenever possible.”

Proposed: Cllr Gilzean Secoded: Cllr Williams Unanimous

16 / 71 OFFSITE SPORTS CONTRIBUTION

It was **RESOLVED** to approve the signature of the indemnity for execution regarding s106 monies due to be received from SCDC in respect of the Development of Land to the West of Cody Road Waterbeach – S/0296/15/FL. Offsite Sports Facilities – first instalment £34,176.01. To be used towards the upgrade of the car park and the refurbishment of the Sports Pavilion.

Proposed: Cllr Wright Secoded: Cllr Johnson Unanimous

16 / 72 FINANCE

- a. It was **RESOLVED** to approve the annual renewal of membership of the IOG.
Proposed: Cllr M Williamson Seconded: Cllr Williams
In favour: 10 Against: 2 Abstentions: 3
- b. Councillors noted the provisions of the new Insurance Act 2015.
- c. It was **RESOLVED** to approve the payment of accounts for the past month.
Proposed: Cllr Williams Seconded: Cllr Bull
In favour: 10 Against: 2 Abstentions: 3

16 / 73 STREET LIGHTS

It was noted that the cost to the Parish Council of asking the County Council to keep street lights on would be £7.70 per light per annum plus an overall admin charge of £65. The question was raised as to whether the light would then be full or dimmed. A decision was postponed to the September meeting when a list of the lights in question would be considered.

16 / 74 HEALTH AND SAFETY

- a. The Clerk had nothing to report other than items already on the agenda.
- b. Installation of a dog bin was requested in the north half of the green (dependent on the District Council being willing to empty it).
- c. There was a long discussion about the proposal to install benches in the play area, whether the area behind the basketball court should be cleared and added to the play area as that is more shaded, whether covered benches might be an option or a structure like the youth shelter. It was agreed that councillors should research options and send them to the Clerk for consideration at the September meeting. It was also suggested that some s106 money could be allocated to this matter.

16 / 75 OFFICER & COUNCILLOR REPORTS

The Clerk's report had been circulated. A query was raised about the procedure for recruitment and the Clerk agreed to report back on this.

District Cllr P Johnson had circulated a written report and spoke further about the goods yard at the station. An onsite meeting with Network Rail was planned shortly. The trees along the cemetery drive would be cut back soon.

The **Library Officer** reported that 84 had signed up so far to the Summer Reading Challenge.

16 / 76 WORKING PARTY & PROJECT REPORTS

- Cllr Bull, Chair of Planning, reported that the inspector for the hearing on 19th July on the Denny End Road application had been very good but the representation by SCDC had been a shambles and a letter was to be written to SCDC to complain,
- Cllr Gilzean, Chair of Highways, reported that the committee recommended that the Parish Council lobby for the remarking or new white lining of the bus stops in the village. County Highways had acknowledged that the dropped kerb at the crossing is causing a problem and they would deal with that as well as the water ponding issue.
- Cllr Bull, Chair of Rec Users reported that a meeting was scheduled for 23 August.
- The Clerk had met with Alan Lamb to discuss how to progress various issues around the installation of a path and seating area near the **Skatepark** and the repair to the part of the recreation ground damaged by the access road used by the construction vehicles. He will contact the skatepark contractors.
- Cllr Bull reported that the County Council would not fund any other options for the Toddler Play Group unless and until they are certain there is no option available on the Barracks site.
- The Neighbourhood Plan group had agreed they would like to engage Mark Deas of Cambridgeshire ACRE. A bid for funding has been put in and a project plan is in preparation as is a Facebook page and online survey. There will be a quarterly report in Beach News.
- The Urban & Civic representative spoke about planned consultation events at the Barracks on 29 & 30 September and 1 October. A newsletter would be circulated shortly containing a general

