

WATERBEACH PARISH COUNCIL

Minutes of the meeting of Waterbeach Parish Council held on 2 February 2016 at 7.15 p.m. at the Old Pavilion, Cambridge Road, Waterbeach.

PRESENTATION

Representatives of Enterprise Property Group provided information about a proposed planning application for land off Gibson Close Waterbeach. Concerns about drainage were raised and councillors were advised that drainage plans had not yet been prepared. The developers advised that they would be using a transport consultant.

15 / 218 **THOSE PRESENT / APOLOGIES FOR ABSENCE**

PRESENT: Cllrs Bull, Gaunt, Gilzean, K Grant, Howlett, B Johnson, P Johnson, Rabbett, Smart, Shipp, Williams, J Williamson, M Williamson (Chair), Wright

APOLOGIES: Cllr A Grant (out of parish)

15 / 219 **OPEN FORUM**

No members of the public wished to speak

15 / 220 **MINUTES**

The Minutes of the meeting of the Council held on 20 January 2016 were approved as a correct record and were signed by the Chair;

Proposed: Cllr Gilzean Seconded Cllr Bull

In favour: 13 Abstentions: 1 (not present at meeting)

15 / 221 **MEMBERS' INTERESTS**

Cllr Gaunt – tree work at Chittering – Clerk's report

Cllr Wright – Military Museum- item 15/228

Cllr Shipp – Military Museum- item 15/228

15 / 222 **ANNUAL PARISH MEETING**

It was **RESOLVED** that this be scheduled for Wednesday 4th May.

Proposed: Cllr Wright Seconded Cllr Gilzean Unanimous

The clerk was asked to ensure this was advertised widely on the website, Facebook and in the newsletter.

15 / 223 **CEMETERY**

After a short discussion during which the Clerk explained that the current fees list was silent on the question of the cost of purchase of a grave space or the cost of placing a headstone for a child, it was **RESOLVED** that there should be no charge for purchase of a grave space for children under 7 but that normal fees should be charged for headstones.

Proposed: Cllr Wright Seconded Cllr Gilzean Unanimous

15 / 224 **PLANNING**

- (a) The council received a verbal report on the Urban&Civc workshops which had taken place in January. These had been entitled Vision & Principles and Green Infrastructure. Amongst other things they had covered the questions of separation//identity/traffic management and the existing character of the village. The next workshop is on 11 February at 5.30 pm
- (b) The council had seen a written proposal on the question of the provision of a planning consultant via Urban&Civc. Concerns were expressed about neutrality and it was suggested that the council invite Michael Monk of the Stukeleys to the next Planning Committee meeting to talk to councillors about their experience and that the matter then be brought back to the next full council meeting.

- (c) It was pointed out that the correct terminology is Neighbourhood Plan (not Development Plan). It was also noted that the Neighbourhood Plan budget heading should not be described as a contingency. It was **RESOLVED** that the expenditure of up to £100 per month be allocated from that existing budget towards admin support for the Neighbourhood Plan working party.

Proposed: Cllr Williams Seconded Cllr K Grant Unanimous

15 / 225 FINANCE

- (a) After a short discussion, it was **RESOLVED** to appoint Moore Stephens (option “a” on the report) as Internal Auditors.

Proposed: Cllr Gilzean Seconded Cllr Shipp Unanimous

- (b) It was agreed that the Clerk pursue the idea of moving the parish council current account to Unity Trust Bank and to circulate a report prior to the next full council meeting

15 / 226 CCTV

After some discussion, the Clerk was asked to get quotations for a system with four cameras to cover nearby footpaths as well as the skatepark.

15 / 227 POST BOX

It was **RESOLVED** to recommend location of the post box on Waddelow Road, past the end of the yellow lines where there is sufficient space also for parking.

Proposed: Cllr Bull Seconded Cllr B Johnson Unanimous

Councillors to supply the Clerk with information to provide to Royal Mail to identify the location clearly.

15 / 228 PARISH COUNCIL NOMINATED TRUSTEE FOR WATERBEACH MILITARY HERITAGE MUSEUM

It was agreed that the nominee did not have to be a councillor and that there may be other members of the community with the appropriate expertise or skills that the Museum is looking for. An item to be included in the upcoming Newsletter inviting residents to put themselves forward.

15 / 229 HEALTH & SAFETY

- Trip hazard - dip in the path alongside the Parish Council building
- Ivy in the corner of the old skatepark area has berries on it
- Football pitches very slippery – Clerk advised that the teams had not been allowed to play the previous weekend because of this
- Pothole on Station Road – Councillors advised that this had been repaired
- Tarmac disintegrating by kerb on Station Road near the Salvation Army building. Has been reported on County Council website.
- Solar light at bus stop in Chittering not working.
- Street lights on Greenside faulty – Councillor Johnson in contact with County Council
- Light outside Council office not working again

15 / 230 OFFICE & COUNCILLOR REPORTS

Clerk: A written report had been circulated:

- Clerk to add the dog show to the list of Village Events.
- Councillors want to consider the cost of maintaining the cricket pitch in order to agree a proper price for use of the facilities. To be put on the next agenda.
- The trees at Chittering should be cut back close to the fence line but the resident should be written to first.
- Cllrs Gaunt and P Johnson will attend the Amey open day in May.

District Councillor: A written report had been circulated.

- There was a suggestion that installing wooden gates at the entrances to the village alongside the speed restriction signs will encourage drivers to slow down.

- At the County LHI panel meeting, it had been suggested that the village should use s106 money towards the cost of the proposed speed limit changes. The Clerk flagged up the fact that the Parish Council does not receive s106 money in this category but it goes to the County Council!

County Councillor: It was noted that Cambridgeshire has received the second biggest drop in revenue support grant (from central government) in the country. No County budget has yet been recommended. A decision is awaited on 16 February. There are possible changes proposed to the County's Waste contracts.

15 / 231 COMMITTEE AND WORKING PARTY REPORTS

Urban & Civic advised that there is a dead cherry tree in front of the old barracks which is to be removed and will be replaced.

15 / 232 MONTHLY PAYMENTS

The cost of repair to the defib machine was queried but the Clerk felt that although it had been supplied at no cost, it was the parish council's responsibility to maintain and repair it. She agreed to check this further.

It was **RESOLVED** that the accounts be approved for payment.

Proposed: Cllr Wright Seconded Cllr J Williamson

In Favour: 13 Against: 1

15 / 233 FUTURE AGENDAS

Suggestions were:

- The possibility of organising a large items waste collection
- Use / refurbishment of the areas outside One-Stop and the hairdresser.
- The location of the existing bench at the old pond site

In view of these items, finding a date for councillors to visit these sites was raised again

15 / 234 EXCLUSION OF PUBLIC

*It was **RESOLVED** in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asked that in the public interest the public and press be temporarily excluded from the meeting and were herewith instructed to withdraw.*

Proposed: Cllr P Johnson Seconded: Cllr J Williamson

Unanimous

15 / 235 MEMBERS' INTERESTS

Item 237 (a) Cllr Shipp

15 / 236 CONFIDENTIAL MINUTES

The Confidential Minutes of the meeting of the Council held on 5 January 2016 were approved as a correct record and were signed by the Chair;

Proposed: Cllr Gaunt Seconded Cllr J Williamson

In Favour: 11 Abstentions: 3

15 / 237 CONFIDENTIAL MATTERS

The Minutes for this part of the meeting can be found in the Council's confidential minute book

The meeting closed at 10.05 pm

Chair