

WATERBEACH PARISH COUNCIL

Minutes of the meeting of Waterbeach Parish Council held on 3 November 2015 at 7.30 p.m. at the Old Pavilion, Cambridge Road, Waterbeach.

15 / 149 **THOSE PRESENT / APOLOGIES FOR ABSENCE**

PRESENT: Cllrs Bull, Gaunt, Gilzean, B Johnson, P Johnson, Smart, Shipp, Williams, J Williamson, M Williamson (Chair), Wright

APOLOGIES: Cllrs A Grant, K Grant, Howlett, Rabbett,

15 / 150 **OPEN FORUM**

Pastor Martin Ensell from the Baptist Church, spoke about the matter of the siting of the new Pedestrian Crossing and asked if it could be moved in accordance with a suggestion from the project officer. See item 15/155 below.

15 / 151 **MINUTES**

The Minutes of the meeting of the Council held on 6 October 2015 were approved as a correct record and were signed by the Chair;

Proposed: Cllr P Johnson. Seconded Cllr Gaunt

In favour 10 Abstentions: 1 (not present at that meeting)

The Minutes of the meeting of the Council held on 20 October 2015 were approved as a correct record and were signed by the Chair;

Proposed: Cllr Bull. Seconded Cllr J Williamson

In favour 7 Abstentions: 4 (not present at that meeting)

15 / 152 **MEMBERS' INTERESTS**

Cllr P Johnson declared an interest as a District Councillor in any matters involving South Cambridgeshire District council.

Cllrs M Williamson and J Williamson declared a potential interest in item 15/157 as they are both on the Tillage Hall board.

15 / 153 **GRANT APPLICATION**

It was agreed that a grant might only be considered if the CPR training proposed were to take place at Waterbeach Primary School. However there was also a long discussion about how suitable and how useful CPR training was likely to be for 7-11 year-olds. The Clerk was asked to request evidence of this and also to ask the Red Cross or St John's Ambulance for their views. It was **RESOLVED** to reconsider the matter at the next Parish council meeting if more evidence could be supplied.

Proposed: Cllr P Johnson. Seconded Cllr B Johnson Unanimous

15 / 154 **PUBLIC OPEN SPACE AND COMMUNITY FACILITIES CONTRIBUTIONS**

It was **RESOLVED** to approve the signature of the indemnity for execution regarding s106 monies due to be received from SCDC in respect of the following site:

Development of Land R/o 41 Rosemary Road, Waterbeach – S/0794/13/DC and S/1892/12/FL

- Public Open Space £2305.81 and Community Space £381.07

Proposed: Cllr Wright. Seconded Cllr Williams Unanimous

15 / 155 **HIGHWAYS MATTERS**

The Clerk was asked to contact the project officer at County Highways about moving the location as suggested in an email she had sent to Mr Southall, which had not been copied to the Parish Council and to ask her to make a site visit as soon as possible to clarify matters of layout.

It was **RESOLVED** to advise the County Council that the parish agrees with the revised plans for the crossing and that the project can proceed; with the layout offset away from the Chapel door being the council's first choice if viable. Also to approve the expenditure of an additional £600 for the additional road markings.

Proposed: Cllr Shipp
In favour: 8

Seconded: Cllr Gilzean
Abstentions: 3

The following item was taken out of order.

15 / 163 COMMITTEE AND WORKING PARTY REPORTS – Urban & Civic (U&C)

Rebecca Britton was invited to give an update and reported that the two open days on 17 and 21 October had been well attended and there had been useful feedback from residents on both opportunities and constraints. A report should hopefully be available by the end of November. As U&C is setting up working groups they will liaise with the Neighbourhood Development Plan working parties.

15 / 156 CEMETERY MATTERS

A list of revised Cemetery Fees had been circulated as proposed by the working party. It was **RESOLVED** that the new fees be adopted as of 1 January 2016.

Proposed: Cllr Wright **Seconded: Cllr Bull** **Unanimous**

15 / 157 TILLAGE HALL

Cllr M Williamson explained the problem and then he and Cllr J Williamson left the room. Following a long discussion during which a number of suggestions were made, the Clerk was asked to investigate further whether compensation could be obtained from the original contractors. Despite this it was agreed that it was urgent to get the heating working properly and it was **RESOLVED** that unless a solution with the original contractors could be found within a week, the Parish Council pay the amount proposed, minus the usual cost of the annual service charge.

A recorded vote was requested.

Proposed: Cllr Williams **Seconded: Cllr B Johnson**
In Favour: 8 Cllrs Bull, Gaunt, Gilzean, B Johnson, P Johnson, Shipp, Williams, Wright
Abstentions: 1 Cllr Smart

Cllr M Williamson and J Williamson returned to the room at 8.35 pm

15 / 158 SKATEPARK

It was agreed that the Council should write to thank former councillor Janet Cornwell for all her work in helping to deliver the new skatepark.

It was agreed that the community should be consulted about how best to make use of the space occupied by the old skatepark. The different suggestion to be detailed in the next Newsletter and feedback requested. The main suggestion at this stage is to extend the children's play area, incorporating a new special floor and soft surface, but perhaps retaining the half-pipe.

15 / 159 COUNTY COUNCIL BUDGET

Councillor Leeke was invited to speak about the number of services which are being devolved from County Council level, which parish councils are now – or will in the near future – be expected to pay for or provide. The most recent communication had been about flood prevention. This approach had started with the Library, moved on to street lighting and will continue with school crossing patrols and possibly even items like the cost of care for older people. The central government comprehensive review is due at the end of November, so full details will not be known until that has been published.

15 / 160 LOCAL PLAN / NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

Dates have been announced for the Local Plan.

The next NDP meeting is scheduled for Tuesday 10th November. It has been noted that other communities have more residents involved in their Neighbourhood Plans and it was agreed that efforts be made to recruit more participants. This should go into the next Parish Newsletter.

15 / 161 HEALTH AND SAFETY

- Dog bin still needed on Bannold Road and another near the chip shop.

- A litter pick is needed on Back Stile
- A query was raised about whether the main library door should open outwards as it is a fire door.
- A dog bin is also needed in Chittering if possible
- Post Office vans are parking on the pavement on Chapel Street and obliging any pedestrian with a buggy etc. to walk in the road.
- Appropriate doors for disabled access and push chairs had been promised at the new post office but have not been supplied.
- Water is pooling at the foot of one of the items of play equipment
- Is the fencing still needed at the manhole on the Gault?
- White lining needs to be renewed on many junctions- especially near the doctor's surgery.
- Could the water supply in the Sports Pavilion be tested for legionella?

The Clerk to follow up the various points made above.

15 / 162 OFFICER & COUNCILLOR REPORTS

- Parish Clerk** – a report had been circulated.
- County Councillor** – Cllr Leeke had already spoken at 15/159 above
- District Councillor(s)** – a report had been circulated by Cllr P Johnson
- Chair** – The Chair explained that an approach had been received from RLW Estates and it was agreed to invite them to make a presentation at the next Planning Committee meeting on 17 November.

15 / 163 COMMITTEE AND WORKING PARTY REPORTS

- Skatepark** – U&C have offered to look into the possibility of supplying an access path/rest area for the skatepark whilst they have contactors working on other projects locally.
- Emergency Plan** – this has reached the stage where help is needed from the District Council so Cllr P Johnson was asked to set up a meeting. It was also agreed to approach the landowner at Chittering about the possibility of Chittering residents using his private access road when the A10 is closed again
- Toddler Play Group** – there has still been no response from SCDC about the pre-planning advice. They are now talking to U&C to see if they can help in any way with accommodation on the barracks site.
- Urban & Civic** – see above after 15/155

15 / 164 ACCOUNTS

It was **RESOLVED** to approve the payment of accounts for the month as set out in the schedule.

Proposed: Cllr Gilzean Seconded: Cllr Bull

In favour: 10 Abstentions: 1

At this point the Chair sought agreement to suspend standing orders as it was nearly 9.30 pm and it was **RESOLVED** to continue the meeting

Proposed: Cllr B Johnson Seconded: Cllr Bull Unanimous

15 / 165 FUTURE AGENDAS

It was suggested that the County Council budget be discussed at the December meeting as well as outstanding matters concerning the Tillage Hall.

15 / 166 EXCLUSION OF PUBLIC

It was resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman ask that in the public interest the public and press be temporarily excluded from this meeting and were herewith instructed to withdraw.

Proposed: Cllr Wright Seconded: Cllr J Williamson Unanimous

15 / 167 MEMBERS' INTERESTS

None declared

15 / 168 CONFIDENTIAL MINUTES

The Confidential Minutes of 1 September were approved as a correct record and were signed by the Chair.

Proposed: Cllr Wright

Seconded Cllr Gaunt

In favour: 10 Abstentions: 1 (not present)

The Confidential Minutes of 6 October were approved as a correct record and were signed by the Chair.

Proposed: Cllr Wright

Seconded Cllr Bull

In favour: 8 Abstentions: 3

15 / 169 CONFIDENTIAL EMPLOYMENT MATTERS

The Clerk read out a report. This item can be found in the Council's confidential minute book.

The meeting closed at 9.43 pm

Chair