

## WATERBEACH PARISH COUNCIL

Minutes of the meeting of Waterbeach Parish Council held on **7 July 2015** at 7.30 p.m. at the Old Pavilion, Cambridge Road, Waterbeach.

### 15 / 53 THOSE PRESENT / APOLOGIES FOR ABSENCE

**PRESENT:** Cllrs Bull, Gaunt, A Grant, K Grant, Gilzean, Howlett, P Johnson, Shipp, Smart, Williams, J Williamson, M Williamson (Chair), Wright

**APOLOGIES:** Cllrs B Johnson (ill), Cllr Rabbett (ill)

### 15 / 54 OPEN FORUM

No members of the public wished to speak

### 15 / 55 MINUTES

The Minutes of the following meeting of the Council were approved as a correct record and were signed by the Chair;

2 June 2015	<b>Proposed: Cllr J Williamson</b>	<b>Seconded Cllr Gaunt</b>	<b>In favour 10</b>	<b>Abstentions: 3</b>
16 June 2015	<b>Proposed: Cllr J Williamson</b>	<b>Seconded Cllr Bull</b>	<b>In favour 11</b>	<b>Abstentions: 2</b>
23 June 2015	<b>Proposed: Cllr Wright</b>	<b>Seconded Cllr Bull</b>	<b>In favour 9</b>	<b>Abstentions: 4</b>

### 15 / 56 MEMBERS' INTERESTS

Item 15/64 (Payments)	Cllr M Williamson & Cllr J Williamson
Item 15/57 (Planning application)	Cllrs P Johnson, Gilzean and Smart.
Item 15/63a (Skatepark)	Cllr P Johnson
Item 15/69 possibly (Tribunals)	Cllr Smart

### 15 / 57 PLANNING

Cllrs P Johnson, Gilzean and Smart left the room.

After some discussion it was **RESOLVED** that the Council support the view of the planning committee to object to the proposed plans ref S/0252/15/FL and add a note to tell South Cambridgeshire District Council (SCDC) that the Parish Council would need to see a design and access statement before could give the application any further consideration.

**Proposed: Cllr Williams**      **Seconded: Cllr Wright**      **In favour: 9**      **Abstentions: 1**

The Clerk was asked to look for the deeds and any other documents relating to the access rights or conditions applying to the access road to the recreation ground car park, which gives access to the property in question. Cllr Bull volunteered to do relevant Land Registry searches. It was agreed that anything relevant should be forwarded to SCDC.

Cllrs P Johnson, Gilzean and Smart returned to the meeting .

### 15 / 58 COUNCILLOR TRAINING

- It was agreed that the Clerk should ask the company organising the planning training to arrange an in-house training course at Waterbeach later in the year.
- It was agreed to ratify the payment for Cllr Bull to attend the playground safety course.
- No councillors had expressed any interest in attending the courses in Cambourne.

### 15 / 59 NEIGHBOURHOOD DEVELOPMENT PLAN

It was explained that the working party had felt that since SCDC would be informing local businesses, it was important to also inform residents of the proposed designated area for the Neighbourhood Development Plan and the reasons for proposing the Plan. A leaflet has been prepared and it was **agreed** that all Councillors would help to get the leaflets delivered as soon as possible.

It was also noted that the Campaign for Rural England had been asked for their comments and the Clerk was asked to find out whether other national bodies were being consulted

## **15 / 60 POLICY ON COUNCILLORS' EXPENSES**

It was **RESOLVED** to adopt the draft policy for Members' Out of Pocket Expenses which had been circulated and which is attached to these minutes.

**Proposed: Cllr Williams    Seconded: Cllr A Grant    Unanimous**

## **15 / 61 HEALTH AND SAFETY**

The following items were raised: -

- The work of removing the horse chestnut tree on the recreation ground should have been done earlier.
- A truck has been parked on Bannold Road in a dangerous location. It was emphasized that such problems should always be reported directly to the police by calling the non-urgent number 101.
- The swings in the Chittering play area need attention as the bolts are starting to rust and one in particular needs a new nut & bolt.
- A resident has reported problems with a tree in Denson Close which is reducing light and also has a rats nest in the base. Although the tree is not owned by the Parish Council the Clerk will try to see if anything can be done about this.
- It was again suggested that the possibility of a railing being installed across the pavement at the point of access between Denson Close and Vicarage Close be pursued as children on bikes in particular come straight out into the road.
- There is a strong odour of sewage and pools of stagnant water near the One Stop shop. The Clerk was asked to look into this and report it as appropriate to the County Council or to Anglian Water.

## **15 / 62 OFFICER & COUNCILLOR REPORTS**

- i. **Parish Clerk**  
A report had been circulated.
- ii. **County Councillor**  
Cllr Leeke was present and spoke about the Community Liaison Group at Amey which in future should meet once a year; work on the new railway station at Cambridge North is expected to start next month and the rail work to be completed by December with the station itself due for completion by December 2016; the proposal for Kora to take space at Cambridge Central Library has been abandoned but the County will be looking for other ways to raise income; the pedestrian crossing project is progressing; the Boundaries Commission consultation has now closed; further devolution is being suggested including the possibility of an elected mayor.
- iii. **District Councillor(s)**  
Cllr Hockney was not present.  
Cllr P Johnson had submitted a written report which is attached to these minutes. In addition he reported that there would be a Speedwatch training session on 16<sup>th</sup> July in the Sports Pavilion.
- iv. **Chairman**  
The Chairman asked Councillors to consider whether it was an appropriate use of Parish Council funds to provide dog bags/gloves and it was agreed that this would be put on the August agenda so that a formal decision can be taken.
- v. **Library Officer**  
The Library is getting ready for the reading challenge.  
A complaint had been received about inappropriate use of the Library Facebook page for a political comment. It was agreed that a formal response would be made to the complaint and the council advised at the next meeting.
- vi. **Tree Officer** – The felling of the horse-chestnut tree has been covered elsewhere. A report on the possible replacement of the plane tree on the green will be made to the next meeting.

## **15 / 63 WORKING PARTY AND PROJECT REPORTS**

- a. **Skatepark**                      Archaeology work is due to start this week. It was agreed that photographs of the ongoing works should be taken on a daily basis.

- b. **Emergency Plan** Nothing to report.
- c. **Toddler Playgroup** Nothing to report.
- d. **Neighbourhood Plan** See above at 15/59. The Clerk was asked to find out the date of the portfolio meeting at which this would be considered and when a decision might be made so that plans can be made for another public meeting.
- e. **Grant funding** It was reported that CCF (Cambridgeshire Community Foundation) is currently offering small grants of up to £1500 which might be of interest to the sports clubs.
- f. **Cemetery** Nothing to report
- g. **Urban & Civic** A report had been circulated and is attached to these minutes. A representative of Urban & Civic was present and re-iterated that they will be happy to organise a tour of the site for those who are interested.

#### **15 / 64 ACCOUNTS**

It was **RESOLVED** to approve the payment of accounts for the month as set out in the schedule.

**Proposed: Cllr Bull Seconded: Cllr Wright**

**In favour: 9 Abstentions: 4 (including Cllrs M and J Williamson)**

#### **15 / 65 FUTURE AGENDAS**

The Clerk was reminded that it had been agreed that the Local Plan should be a standing item on the agenda.

#### **15 / 66 EXCLUSION OF PUBLIC**

*It was resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman ask that in the public interest the public and press be temporarily excluded from this meeting and were herewith instructed to withdraw.*

**Proposed: Cllr Gaunt Seconded: Cllr Bull Unanimous**

#### **15 / 67 MEMBERS' INTERESTS**

Cllr Williams indicated that nothing in item 15/69 was likely to require any members present to declare an interest.

#### **15 / 68 CONFIDENTIAL MINUTES**

There was discussion about the fact that whilst discussions may be confidential, as far as possible, decisions taken in the confidential sessions should be recorded in the main publicly available minutes. The Minutes of the following meetings of the Council were approved as a correct record and were signed by the Chair;

7<sup>th</sup> April 2015 **Proposed: Cllr Wright Seconded Cllr Gaunt In favour 7 Abstentions: 6**

5<sup>th</sup> May 2015 **Proposed: Cllr Bull Seconded Cllr Howlett In favour 8 Abstentions: 5**

It was noted that the minutes of 2<sup>nd</sup> June 2015 did not contain a list of members present and so these minutes were deferred to be considered at the next meeting.

#### **15 / 69 CONFIDENTIAL EMPLOYMENT MATTERS**

The remainder of the discussions concerned employees or former employees and the minutes can be found in the council's confidential minute book. No resolutions were passed.

The meeting closed at 21.02 pm

Chair