

WATERBEACH PARISH COUNCIL

Minutes of the meeting of Waterbeach Parish Council held on 7 April 2015 at 7.30 p.m. at the Old Pavilion, Cambridge Road, Waterbeach.

OPEN FORUM

No members of the public wished to speak in the open forum.

PARISH COUNCIL

PRESENT: Cllrs Gaunt, A Grant, K Grant, Gilzean, Howlett, B Johnson, P Johnson, Shipp, Smart, Williams, J Williamson, M Williamson (Chair), Wright

APOLOGIES FOR ABSENCE: Cllrs Bull & Rabbett

14 / 152 MINUTES

The Minutes of the meeting of the Council held on 3 March 2015 were approved as a correct record and were signed by the Chair

Proposed: Cllr Gilzean **Seconded Cllr Williams**

In Favour: 11 **Abstentions: 2 (Cllrs K Grant and Shipp not present at last meeting)**

14 / 153 MEMBERS' INTERESTS

- Item 14/154 Cllrs J Williamson, M Williamson, Williams, B Johnson, P Johnson and Wright all declared an interest because the applicant was well known to them.
- Item 14/167 Cllr Smart
- Item 14/160 (a) Cllr K Grant declared an interest because she lives adjacent to the Village Green

Cllr P Johnson – Member of South Cambridgeshire District Council (SCDC)

14 / 161 (c) WORKING PARTY – TODDLER PLAYGROUP

This item was taken out of order to enable councillors to ask questions of a representative of the Waterbeach Toddler Playgroup. A number of issues were raised and it was agreed that the possibility of restricted access rights from Chapel Close should be investigated further.

It was **RESOLVED** to approve the submission of the pre-planning application.

Proposed: Cllr Wright **Seconded: Cllr B Johnson** **Unanimous.**

14 / 161 (e) PROJECT REPORT – URBAN & CIVIC

This item was taken out of order to enable councillors to ask questions of a representative of Urban & Civic. A number of issues were raised and it was agreed that the council should ask SCDC to mandate some s106 provision from new developments for cemetery space.

14 / 154 PLANNING APPLICATION

It was agreed to take this item out of order at the end of the meeting

14 / 155 PUBLIC OPEN SPACE AND COMMUNITY FACILITIES CONTRIBUTIONS

It was **RESOLVED** to approve the signature of indemnity for execution regarding s106 monies due to be received from SCDC in respect of the following site:

Development of Land r/o 43 Rosemary Road, Waterbeach – S/2291/11- Public Open Space £2335.42 and Community Facilities £394.16

Proposed: Cllr P Johnson Seconded: Cllr Gaunt Unanimous

14 / 156 CEMETERY

- (a) After some discussion it was agreed to postpone any major works and to investigate the possibility of a tarmac vehicle route through the cemetery to provide access to the planned extension. In the interim, as a temporary solution it was **RESOLVED** that the Clerk be authorised to spend up to £500 for a base to be put down and gravel laid along the very muddy path at the top of the cemetery.

Proposed: Cllr K Grant Seconded Cllr: Gilzean Unanimous

- (b) The fee proposal was withdrawn as the working party wish to discuss fee options further.

14 / 157 POST OFFICE

There was a wide-ranging discussion from which it became clear that the main issues concerned the safety of access at the new site – both in terms of crossing the road as there is not yet a pedestrian crossing and also the narrowness of the pavement outside the Village Stores.

It was **RESOLVED** that the Clerk should draft a response to be considered by the Planning Committee and for the Planning Committee to discuss in more detail and make a recommendation back to the main meeting.

Proposed: Cllr K Grant Seconded: Cllr Williams Unanimous

14 / 158 EXPENDITURE – RECREATION GROUND

- (a) It was **RESOLVED** that the Clerk be authorised to arrange for the recommended work to be done on the horse chestnut tree at a maximum price of £1750.00

Proposed: Cllr Wright Seconded: Cllr J Williamson

In favour: 12 Abstentions 1 (Cllr A Grant)

- (b) After some discussion, it was **RESOLVED** that the Clerk be asked to return to the next meeting with a detailed plan for the grass over-seeding, including any cost for contractors to do the work and a timetable of when the work could be done to work around sports matches.

Proposed: Cllr K Grant Seconded: Cllr A Grant

In favour: 12 Abstentions 1 (Cllr Howlett)

- (c) Cllr Howlett asked that a decision on purchase of a wicket mower be postponed as the cricket club is currently struggling and is due to hold a meeting soon about its future. There was nonetheless a short discussion during which it was suggested that a 10 blade cassette could be obtained from other sources at a significantly lower price than that suggested in the report. The Clerk asked for the contact information of the relevant supplier to be passed on to her.

14 / 159 HEALTH AND SAFETY

The following matters were raised:

- Pedestrian crossing- the Clerk reported that a project manager has just been appointed and we have asked for some dates for a meeting. A Highways Committee meeting needs to be scheduled shortly to discuss this further.

- There are now further broken branches hanging dangerously from trees near the station and, despite promises, the County has still not carried out the necessary work. The Clerk was asked to send in a formal complaint on behalf of the Parish Council.
- A dog bin is still needed on Bannold Road.
- The Ladybird Springer has been taken out of service while a repair is being organised.
- The light which comes on automatically on the old garage would be better switched off .
- It was requested that the bonfire heap not be burned whilst hedgehogs may still be hibernating in there.
- The drains in Station Road are still not properly cleared. [Cllr K Grant declared an interest]
- There is a sunken drain in the pavement on Rosemary Road on the corner near Holly House.
- It was suggested a cover be obtained so the council trailer can be covered when staff are working in larger areas and may have to leave it unattended for any length of time.

14 / 160 **OFFICER & COUNCILLOR REPORTS**

a. **Parish Clerk**

Report had been circulated and is attached to these minutes. The Clerk would arrange for the list of dates of upcoming events to be posted in the main noticeboard on the Village Green. The posting of dog signs should go onto the projects list.

b. **County Councillor**

Cllr Leeke had sent apologies that he could not attend.

c. **District Councillor(s)**

Cllr Hockney was not present.

Cllr P Johnson had submitted a written report which is attached to these minutes.

d. **Chairman**

Councillor training had been carried out and there had been fundamental emphasis placed on the Nolan principles.

A very preliminary financial report for the year ending 31 March 2015 had been circulated.

e. **Library Officer** – Cllr Shipp was thanked for allowing books to be sold at his Hyacinth Day.

It is hoped there will be a meeting with the school at the end of this month to discuss the future availability of the Community Room used by the Library.

f. **Tree Officer** – covered at 14/158(a) above.

14 / 161 **WORKING PARTY AND PROJECT REPORTS**

a. **Skatepark**

A report had been circulated. It was agreed that further advice was needed regarding water runoff from the concrete and the practicality of the proposed soakaways

b. **Emergency Plan**

Progress is being made and more volunteers are being added to the list. Another meeting is to be organised shortly.

c. **Toddler Playgroup**

Taken out of order – see above

d. **Neighbourhood Plan**

A poster has been created for the meeting on 29th April which will go up on the website and in as many places as possible in the village.
SCDC require a comprehensive list of businesses to be submitted along with the form.

e. **Urban & Civic**

Taken out of order – see above

f. **Grant funding**

Cllr Gaunt reported that she and Cllr P Johnson had been looking into availability of different types of funding. Grants from Amey Cespa can only be used for equipment available to the general public at all times. Sports England is a better source for grants for the sports clubs. A further meeting to take place shortly to do further research.

14 / 162 ACCOUNTS

The Clerk was asked to formally raise the question of the suitability of the ramp with the original project manager as some members felt this additional cost should not fall on the community as it should have been dealt with properly at the time of the building refurbishment.

It was **RESOLVED** to approve the payment of accounts for the month as set out in the schedule.

Proposed: Cllr Wright Seconded: Cllr Williams

In favour: 9 Abstentions: 4 (Cllrs Shipp, Smart, Gilzean and K Grant)

14 / 163 FUTURE AGENDAS

The question of charging a fee to the Beer Festival for use of the recreation ground was raised and the Clerk indicated that they would probably make a donation. It was agreed something more formal could be put in place for future years.

14 / 154 PLANNING APPLICATION S/0480/15/FL

Erection of single storey extension to side of dwelling. - 5 Station Road Waterbeach CB25 9HT

This item was taken out of order at the end of the meeting as six councillors had declared an interest. After some discussion amongst the remaining councillors, it was **RESOLVED** that the Parish Council had no objection to this application but would ask that as far as possible materials be kept off the road during construction and that special attention be paid to ensure that there is no encroachment on the emergency exit route from the adjacent Salvation Army building.

Proposed: Cllr Gaunt Seconded: Cllr Howlett

In Favour: 7 (6 councillors not eligible to vote - Cllrs J Williamson, M Williamson, Williams, B Johnson, P Johnson, Wright)

14 / 164 EXCLUSION OF PUBLIC

It was resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman asked that in the public interest the public and press be temporarily excluded from this meeting and were herewith instructed to withdraw.

Proposed: Cllr Wright. Seconded: Cllr J Williamson Unanimous

At this point as it was now nearly 9.30 pm it was **RESOLVED** to continue the meeting beyond the two hour limit imposed by standing orders in order to complete the discussion of all matters on the agenda.

Proposed: Cllr Gilzean

Seconded: Cllr Williams

In favour: 12 Abstentions 1 (Cllr Howlett)

14 / 165 MEMBERS' INTERESTS

This information can be found in the council's confidential minute book

14 / 166 CONFIDENTIAL MINUTES

Following an amendment requested by Cllr Gilzean, the Confidential Minutes of the meeting of the Council held on 3 March 2015 were approved as a correct record and were signed by the Chair

Proposed: Cllr Williams Seconded Cllr Howlett

In Favour: 10

Abstentions: 3 (Cllrs K Grant and Shipp not present at that meeting, Cllr Smart)

14 / 167 CONFIDENTIAL EMPLOYMENT MATTERS

The remainder of the discussions concerned employees or former employees and the minutes can be found in the council's confidential minute book.

The meeting closed at 10 pm

Chair