

## **WATERBEACH PARISH COUNCIL**

Minutes of the meeting of Waterbeach Parish Council held on 7<sup>th</sup> August 2014 at 7.30 p.m. at the Old Pavilion, Cambridge Road, Waterbeach.

### **OPEN FORUM**

There were no members of the public present.

### **PARISH COUNCIL**

#### **APOLOGIES FOR ABSENCE**

J. Rabbett

This meeting was a continuation of Tuesday's meeting 5<sup>th</sup> August 2014 – adjourned due to lack of time. As the Parish Clerk was unable to attend the resumed meeting, minutes were taken by Cllr Bull.

#### **14/38 FINANCE**

- f) It was resolved to pay the expenses incurred by the old Employment Panel during the last council

Proposed: Cllr M Williamson Seconded Cllr J Williamson. 11 in favour. None against. 3 Abstained.

#### **14/39 HEALTH AND SAFETY**

- a) There were strong reservations to approve the health and safety report on use of the roll bar during mowing operations using the New Holland tractor as it was felt that it gave conflicting advice. Prior to this report from South Cambridgeshire District Council historically a report had been submitted to the Parish Council from the Health and Safety Executive. It was decided that this report should be submitted to SCDC for their comments. The following observations were made by various councillors:
- that a mobile first aid kit should be carried at all times when using machinery;
  - that the roll bar should be in the raised position at all times except when under low branches or near buildings as it is there to protect the operator;
  - that we obtain permission from SCDC to have a 2 year TPO in place so as to raise the crowns, this would mean that fair and feast vehicles and double decker buses would also be able to negotiate the trees on the green and gault safely, as well as the roll bar not having to be lowered
- It was also agreed
- that the play park grass be cut as early as possible in the day so as to avoid busy times (ideally about 9am)

- to find out what training in maintenance has taken place and therefore ensure that our staff are properly trained to carry out any required maintenance.
- b) Health and safety issues raised by members:
- Manhole covers are dangerous on the corner of the approach to the tennis courts from the Old Pavilion.
  - Reflective webbing is needed for the tree on the path north of the Old Pavilion.
  - There is an unsafe tree branch at the gate by the cemetery.
  - The gate at the cemetery won't latch.
  - Chittering's play park surface requires attention.
  - At least 3 more dog bins are required throughout the parish.
  - Cyclists are racing out of the recreation ground by the Social Club can we put a restrictor in.
  - Can the dog bins be cleared regularly whilst the ground staff are off and during bank holidays.
  - Councillor Alan Shipp reported that he had removed the Skate Park notice to repair it and once fixed will return it.

#### **14/40 REPORTS**

- a. The Parish Clerk's report had been circulated and is attached to these minutes.

It was agreed that:

- (i) In response to the letter from Helen Humphreys it was agreed that we would support any improvements in cycle networks. It was noted that her proposal that the Mere Way be made into a cycleway was in the County Council's transport plan. It was also noted that this was mainly a matter for Milton and Landbeach Parish Councils.
  - (ii) The deadline for contributions to the newsletter is 22<sup>nd</sup> August 2014 and that a small working party be formed which would be led by Councillor Howlett. And that a link to websites for important dates is included.
  - (iii) To make sure that the footpath diversion is Statutory not permissive.
  - (iv) Play safety inspections noted however under Skate Park – Perimeter gates – the risk is medium but no action has been taken.
  - (v) It was decided that the issues of dogs on the recreation ground should be an agenda item for next month. Also that the newsletter should include a slip for residents to return with 3 choices that they can make: dogs on leads, dogs banned totally or leave it as it is.
- b. County Councillor - No report received.
- c. District councillor - Cllr. P. Johnson asked that passageways in the village be monitored on a monthly basis.  
That the pothole to the recreation ground be repaired.
- d. Chairman – report delivered in meeting on Tuesday 5<sup>th</sup> August.
- e. Library Officer – to report that the library will be running the summer play scheme. Also to note, that health and safety needs addressing at the library.
- f. Tree Officer – To apply for a generic TPO so that we can raise the crowns where necessary, etc.

#### **14/41 ACCOUNTS**

Covered in meeting on Tuesday 5<sup>th</sup> August.

#### **14/42 FUTURE AGENDAS**

To include:

The problem of dogs on the recreation ground.

WAY – To provide some support during summer holidays. A service level agreement between WAY and Waterbeach Parish Council.

Review of the cemetery, the layout, machinery used, etc.

To review the recording of meetings and confirm destroying old recordings.

To note the new legislation on the recording of meetings by members of the public.

Review of complaints procedures.

To have an action log.

#### **14/43 EXCLUSION OF PUBLIC**

**RESOLVED** *in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and herewith instructed to withdraw*

#### **14/44 CONFIDENTIAL MATTERS**

a) A report was received from the Employment Panel and actions agreed

b) A report was received from the Cemetery Working party and actions agreed.

Full details appear in the confidential minutes.

There being no further business the meeting closed at 9.45pm

**Chairman**