

WATERBEACH PARISH COUNCIL

Minutes of the meeting of **Waterbeach Parish Council** held on 7th May 2013 at 7.30 p.m. at the Old Pavilion, Cambridge Road, Waterbeach.

PRESENT

Councillors B. Bull, W. Bullivant, J. Cornwell, K. Grant, M. Howlett, B. Johnson, P. Johnson, N. Kay, A. Lloyd, J. Rabbett, D. Smart, C. Smith, J. Williamson and M. Williamson.

APOLOGIES

An apology for absence was submitted on behalf of Councillor A. Wright.

Those Members present expressed their sympathy to Councillor Rabbet on the recent sad loss of her Mother.

OPEN FORUM

There were three members of the public in attendance, none of whom wished to speak on any matter.

COUNCIL

1/13 ELECTION OF CHAIRMAN

It was moved by Councillor Smith, seconded by Councillor B. Johnson and

RESOLVED

That Councillor N. Kay be elected Chairman of the Council for the ensuing municipal year.
(There was one abstention and Councillor Smart requested that his vote against the motion be recorded)

Councillor Kay in the chair

2/13 APPOINTMENT OF VICE CHAIRMAN

It was moved by Councillor M. Williamson, seconded by Councillor J. Williamson and

RESOLVED

That Councillor Bull be appointed Vice Chairman of the Council for the ensuing municipal year
(Councillor Grant requested that her abstention be recorded)

At this point, Councillor Rabbett left the meeting.

3/13 MINUTES

The Minutes of the meeting of the Council held on the 2nd April, 2013 were approved as a correct record and signed by the Chairman.

(Councillor Cornwell requested that the minutes be circulated earlier and Councillor Grant observed that the confidential and non-confidential minutes had not been separated as had been suggested. Councillor Lloyd queried the lack of invoice numbers on the payment schedule, to which the Clerk replied that this would be discussed in minute **16/13**).

4/13 MEMBERS' INTERESTS

Councillor P. Johnson declared an interest as a District Councillor in matters relating to South Cambridgeshire District Council Planning Applications and to item **11/13** as a member of the Bowls Club.

Councillor B. Johnson declared an interest in item **11/13** as a member of the Bowls Club.

Councillor Smart declared an interest in item **20/13 (Employment Tribunal)** in view of his relationship with the person who is the subject of the case.

5/13 APPOINTMENT OF COMMITTEES

A report by the Clerk had been circulated prior to the meeting.

WATERBEACH PARISH COUNCIL

27th APRIL 2013

APPOINTMENT OF COMMITTEES

(Report by Clerk)

At the Annual Meeting, the Council is invited to appoint Members to Committees as set out below for the ensuing municipal year. The Members appointed in 2012/13 are also listed below.

All committees and the Employment Panel also included the Chairman and Vice Chairman of the Council, Councillors Kay and Smith respectively, on an ex officio basis in accordance with the Council's Standing Orders.

Finance Committee

Councillors Bull, Grant, P Johnson, Lloyd, Rabbett and M Williamson.

Highways Committee

Councillors Bullivant, Howlett, P. Johnson, Smart J. Williamson, M. Williamson and Wright plus, in a non-voting capacity, the member of South Cambridgeshire District Council elected as one of the members for the Waterbeach Ward at the election held on 3rd May 2012, Ms D. Aitcheson, Mr T. Gent and Dr J. Grant (public members having been co-opted by the Council)

Planning Committee

Councillors Bull, Bullivant, Cornwell, Grant B. Johnson, P Johnson, Rabbett and Wright.

Recreation Users Advisory Committee

Councillors Bull, Howlett, Lloyd and Smart plus the Groundsman and representatives of the clubs and tennis players using the Recreation Ground facilities.

Employment Panel

Councillors Bull, Lloyd, M Williamson and Wright.

Disciplinary, Grievance, Appeals and Complaints Panels

Three members chosen by the Clerk on an ad hoc basis who have had no involvement with the subject(s) to be dealt with at the meeting

Following discussion of the report and with reference to the April Council meeting, minute **279/12, Meetings Schedule 2013/2014**, where it was resolved to hold Highways Meetings on an ad hoc basis,

It was

RESOLVED

That

- (a) the wording of appointment to the Disciplinary, Grievance, Appeals and Complaints Panels be amended to read “ Three members of the Council chosen by the Clerk on an ad hoc basis who have had no involvement with the subject(s) to be dealt with at the meeting”
(Councillors Grant and Smart voted against the amendment, while Councillor Cornwell abstained)
- (b) that members sitting on a Disciplinary, Grievance, Appeals or Complaints Panel be expected, in accordance with the Council’s Code of Conduct, to declare any prejudicial interests that might exclude them from sitting on any panel
- (c) that appointments be made to committees for the ensuing municipal year as follows, with the Chairman and Vice Chairman, Councillors Kay and Bull respectively, being ex officio members of all Committees, advisory groups and the Employment Panel:

Finance Committee

Councillors Grant, P. Johnson, Lloyd, Rabbett and M. Williamson

Highways Committee (meeting on an ad hoc basis)

Councillors Bullivant, Howlett, P. Johnson, Smart, J. Williamson, M. Williamson and Wright, plus, in a non-voting capacity, the member for the Waterbeach Ward of South Cambridgeshire District Council, the newly elected County Councillor and members of the public as co-opted by the Council.

Planning Committee

Councillors Bullivant, Cornwell, Grant, B. Johnson, P. Johnson, Rabbett and Wright

Recreation Users Advisory Group

Councillors Howlett, Lloyd and Smart plus the senior Groundsman and representatives of the clubs and tennis payers using the Recreation Ground facilities.

Employment Panel

Councillors Lloyd, M. Williamson and Wright

Disciplinary, Grievance, Appeals and Complaints Panels

To be made up of three members of the Council satisfying the criteria listed above.

6/13 APPOINTMENT TO OUTSIDE BODIES

A report by the Clerk had been circulated prior to the meeting.

WATERBEACH PARISH COUNCIL

27th APRIL 2013

APPOINTMENT TO OUTSIDE BODIES

(Report by Clerk)

At the Annual Meeting, the Council is invited to appoint Members to outside bodies as set out below for the ensuing municipal year. The Council also has a practice of appointing 'lead persons' for various activities which are also shown in the list.

The Members of the Council and members of the public appointed in 2012/13 are listed below.

Footpaths

Mr D Armstrong

Community Association

Councillor Bullivant

Library

Councillors Grant and Kay

Twinning

Mrs P Gooding

Youth

Councillor Rabbett

Play Area

Councillors Bull and Rabbett in liaison with Councillor Cornwell

Trees

The Groundsman

Charity Football

Councillor Howlett

Waterbeach Cultural Collective

Councillor J. Williamson

Cemetery

Councillor Wright with Councillor Smith to assist with marking

Cemetery/Winfold Road/Old Pond Site Safety Check

Councillor Smith

Village Green, Gault Safety Check

Councillor Bull

Recreation Ground Safety Check

Councillor Bull

Skateboard Park Safety Check

Councillor Lloyd

Waterbeach Play Area Safety Check

Councillors Bull and Rabbett

Chattering Play Area Safety Check

Councillor Cornwell

Tillage Hall Management Task Force

Councillors J. Williamson and M. Williamson

It was suggested that a letter of thanks be sent to Mr Armstrong in recognition of the work undertaken on behalf of the Parish Council on footpaths around the village.

As Councillor Grant works as a volunteer at the library (WILL) she wondered if it might be advantageous to have a different Councillor reporting back to the Parish Council. In the absence of another volunteer Councillor Grant agreed to continue reporting back to the Parish Council and Councillor Kay agreed to take a more active interest in WILL.

Councillor Bull reported that, as a result of her visible presence in the family shop, she was frequently asked about matters concerning the youth of the village and expressed her willingness to act as a Youth Representative, along with Councillor Rabbett.

It was noted that as the Waterbeach Cultural Collective had been wound up and was no longer in existence there was no further need for this to appear on the Parish Council agenda.

The need for extra assistance in marking plots in the cemetery was noted. The job, although not unduly difficult, is of great importance and Councillor B. Johnson agreed to assist after receiving suitable instruction, with Councillor Smith acting as back-up.

A discussion ensued regarding safety checks by Councillors and Councillor Cornwell reported on the Play Park Safety Course that she had undertaken. In order to show due diligence, monthly visual checks, using check lists, were recommended, with any problems being noted and reported. Councillor Cornwell agreed to distribute a safety check list to other Councillors as and when requested. The importance of commissioning professional annual safety checks for play equipment was re-stated.

(At this point, Councillor Smith left the meeting)

It was noted that the Tillage Hall Management Task Force had been replaced by the Tillage Hall Management Company.

It was therefore

RESOLVED

that the following appointments be made to outside bodies and as lead Members for the ensuing municipal year:-

Footpaths

Mr D Armstrong

Community Association

Councillor Bullivant

Library

Councillors Grant and Kay

Twinning

Mrs P Gooding

Youth

Councillors Rabbett and Bull

Play Area

Councillors Bull and Rabbett in liaison with Councillor Cornwell

Trees

The Groundsman

Charity Football

Councillor Howlett

Cemetery

Councillor Wright with Councillors B. Johnson and Smith to assist with marking

Cemetery/Winfold Road/Old Pond Site Safety Check

Councillor P. Johnson

Village Green, Gault Safety Check

Councillor Bull

Recreation Ground Safety Check

Councillor Bull

Skateboard Park Safety Check

Councillor Lloyd

Waterbeach Play Area Safety Check

Councillors Bull and Rabbett

Chittering Play Area Safety Check

Councillor Cornwell

Tillage Hall Management Co.

Councillors J. Williamson and M. Williamson

7/13 COMMITTEES

(a) **Finance Committee**

Councillor M. Williamson requested that the arrangements for the internal audit of the Parish Council accounts be made as soon as possible. The Clerk replied that she was in contact with last year's auditors, Heelis & Lodge and that a date would be finalised shortly.

RESOLVED

That the minutes of the Finance Committee Meeting held on 30th April, 2013 be received.

(b) **Employment Panel**

Councillor M. Williamson commented that he saw no reason why the new Terms of Reference for the Employment Panel had been included in the Confidential Minutes section and it was

RESOLVED

That the Terms of Reference be moved from the Confidential Minutes section of the Employment Panel to the open Minutes

An amendment to minute **11/12**, part (iv) was proposed, changing the wording from

“grant the Appeals Panel delegated powers” to

“grant the Appeals Panel delegated powers in the decision making process”

It was

RESOLVED

That minute **11/12**, part (iv) be changed to

- (iv) grant the Appeals Panel delegated powers in the decision making process (Councillors Smart, Grant and Cornwell asked that their votes against the resolution be recorded)

It was then

RESOLVED

to

- (i) adopt the Disciplinary Procedures and Standard Letters supplied by Cambridgeshire County Council as a basis for a Waterbeach Parish Council disciplinary and grievance policy
- (ii) approve the formation of a Disciplinary Panel from within the Employment Panel as and when needed (Councillor Grant asked that her vote against the resolution be recorded)
- (iii) grant both panels delegated powers, with a limited spend up to £2000 for advice and services (Councillor Smart asked that his vote against the resolution be recorded)
- (iv) grant the Appeals Panel delegated powers in the decision making process (Councillors Smart, Grant and Cornwell asked that their votes against the resolution be recorded)

The item concerning the employment of the Clerk appears in the confidential section of the Council’s Minute book.

8/13 TILLAGE HALL

The Clerk reported that she was still awaiting a detailed plan in a form acceptable to Land Registry before the proposed lease for Tillage Hall could be finalised. She had tried to contact the surveyor but he was on holiday. She would contact him on his return.

She reported that she and Councillor Bull had no as yet been able to meet with representatives of the Tillage Hall Management Company.

It was reported that there had been some confusion regarding the location of the polling station at Tillage Hall rather than at the Salvation Army building for the recent County Council election, despite the presence of signs. Councillor Grant was concerned that the single track access to the Tillage Hall might constitute a health and Safety issue, to which Councillor M. Williamson replied that the location of the Salvation Army building near a bend on a busy road would seem to present no less of a potential risk. The possibility of using some form of traffic monitoring system was raised if Tillage Hall were to be used as a polling station in the future.

It was

RESOLVED

To send the plan of the location of Tillage Hall to Mr Alan Ball as soon as it becomes available.

9/13 RECOMMENDED WORK ON THE RECREATION GROUND

A report had been circulated by the Clerk prior to the meeting.

IMPROVEMENT WORKS TO RECREATION GROUND

(Report by the Clerk)

Waterbeach Colts Football Club were made aware of a new project to facilitate the undertaking of remedial work to grass pitches (see below)

Re: Sport England Cambridgeshire Facility Equipment Bank Project

I would like to make you aware of a pilot programme that I have been working with ECB & RFU on in recent months to establish a central bank of equipment that clubs can access in order to undertake remedial works to their grass pitches.*

Please see the attached information for the full details. At this stage we are simply after an expression of interest should you wish to be involved in the pilot. Your club has been put forward due to its locality to where the equipment will be stored.

For the pilot programme, ECB Pitch Advisor Allan Moore, will conduct a site visit to assess and establish the needs for clubs that complete an EOI and from this site visit he will draw up a cost for the work that is required. The site visits are free and by providing dates you are not committing your club to having to pay for the works once Allan has been out to see you.

After consultation with the Clerk, the Expression of Interest form was submitted and a site visit, at which the senior groundsman and a representative of the Colts (Gary Fletcher) were present, was arranged.

An assessment of the recreation ground football pitches was undertaken and a course of action for the improvement of the ground submitted. This includes aeration with a vertidrain, decompaction with shockwave, sand topdressing, overseeding with a suitable ryegrass mix and an application of fertiliser.

It is interesting to note that this assessment agrees very closely with that of the senior groundsman in his reports submitted to various Councillors and former Councillors and with a report commissioned for the Parish Council in December 2003. Since these reports no remedial/improvement work has been carried out.

The work would take approximately two weeks after which the pitches would need to be rested for four weeks to allow the new grass to establish. This should have very little impact on the cricket club.

The quote for the work is £2025.00, which includes 10% discount and for the ryegrass mix, £2749.95 (there is no VAT due on grass seed) totalling £4774.95

Initial talks with a representative of the Waterbeach Colts Football Club (which is run totally separately to the Senior Club) have indicated that they are willing to make a contribution to the costs. The balance of the work could be funded from Section 106 money.

The Clerk reported that Waterbeach Colts Football Club had offered to make a donation of £1000 towards the cost of the work.

The lack of remedial work on the Recreation Ground was disputed.

Councillors discussed the use of the Parish Council's own equipment and were informed that although the slitter had been used throughout the winter more sophisticated treatment was needed.

The observation was made that as this is a pilot programme the work could be expected to be of the highest standard in order to act as a showcase for the future.

The need for a second quote for the grass was raised and it was suggested that the cost be met from the Recreation Ground maintenance budget, rather than Section 106 funds.

Councillor M. Williamson proposed that the work be approved but that a second quote for the grass seed be obtained and that the cost be met out of the Recreation Ground maintenance budget.

Councillor Grant then proposed an amendment asking for clarification on the effect of the shockwave on the neighbouring properties and for notification to be given to the owners of surrounding properties, if necessary.

Councillor M. Williamson accepted the amendment and it was

RESOLVED

That

- (a) the work be approved
- (b) a second quote for the grass seed be obtained for comparison
- (c) the cost be met out of the Recreation Ground maintenance budget
- (d) neighbours be contacted if necessary
- (e) Waterbeach Colts be thanked for their generous donation towards the work

10/13 GRANT APPLICATIONS

The Clerk informed the meeting that two letters of application had been submitted to the Council, which she then read out:

- (i) Waterbeach Football Club

Waterbeach Football Club reported that, despite charging players a seasonal signing-on fee, match fees and holding fund raising events, they were experiencing financial difficulties; using the fees raised in a new season to pay the invoices issued the previous season. Sponsorship for playing kit and personal contributions from the club President and Secretary helped but the situation was still far from ideal.

Councillors agreed that the football club was a valuable addition to the recreational and sporting facilities of the village and expressed concern that without help the club might be

lost. The efforts made by the club and its officials were recognised but there was a lack of clarity to the accounts that had been submitted with the letter of application. Various ways of providing help were discussed: a loan, a grant or writing off the debt. There was some concern that a precedent might be set by any of these courses of action but Councillor P. Johnson reminded members that all grant applications are considered on their own merits.

It was

RESOLVED

That a decision be deferred until further clarification of the club's accounts had been obtained and that the treasurer of the club be invited to attend a meeting, having been furnished with a list of items about which the members would like clarification.

(ii) WILL-Summer Reading Challenge

This year's Summer Reading Challenge is entitled "Scary House" and a request for a grant towards the purchase of books was considered.

It was

RESOLVED

That £500 be donated towards the purchase of books for the Summer Reading Challenge

11/13 REPLACEMENT OF FENCING BETWEEN BOWLS GREEN AND SKATE PARK

A report by the Clerk had been circulated prior to the meeting.

REPLACEMENT FENCING BETWEEN BOWLS GREEN AND SKATE PARK

(Report by the Clerk)

At the Council meeting in January, a request for the replacement of broken fencing between the Bowls Green and the Skate Park had been received from the Bowls Club. It was resolved (Minute 210/12) that quotes should be sought for two types of fencing;

(i) of the type at the back of the Skate Park and

(ii) of the type between the Bowls Green and the Old Pavilion.

Of the four specialist sports fencing companies contacted, only two expressed an interest in quoting for the work, Zaun Limited and Jacksons Fine Fencing. Of these two, only Zaun Ltd were prepared to pay a site visit in order to advise on the most suitable fencing solution.

Zaun Limited:

Having discussed the nature of the problems encountered by the Bowls Club, such as objects including a bicycle being thrown from the Skate Park onto the green, the impact level of the activity occurring in the Skate Park and having regard to the fencing already present, the surveyor recommended that Duo panels be used. These would be 3m high, powder coated in green to blend with the fencing at the rear of the Skate Park and be of a suitably robust nature. The price for supply and installation (subject to a further site survey prior to commencement) is £3746.74 (exc VAT)

NB The company provided the fencing for the basketball court

Jacksons Fine Fencing:

Without a site visit, the budget quote was for Eurogard Medium Fencing, 3m high and powder coated in green to blend with the fencing at the rear of the Skate Park. The price for supply and installation (subject to a site survey) is £5378 (exc VAT)

Recommendation:

The fencing between the Bowls Green and the Skate Park has been broken for some considerable time and needs replacing. The recommendation is to replace it, using Section 106 funding, with a suitably robust material, in keeping with that already present at the back of the Skate Park and to use Zaun Limited, a company that has provided sports fencing for the Parish Council in the past.

The availability of a grant from the Community Chest towards the cost of the work was raised and Councillor P. Johnson agreed to look into the matter.

It was

RESOLVED

That the recommendation of the Clerk be accepted but that the commencement of the work be dependent on receiving some funding from the Community Chest.

12/13 OUTDOOR GYM EQUIPMENT

The Clerk reported that the AmeyCespa panel were interested in supporting the application and had invited the Parish Council to move the request to the next stage. This would involve a further application form, to be accompanied by supporting documentation. The Clerk informed the meeting that she would be arranging a meeting with Councillors Cornwell and P. Johnson prior to submitting the required paperwork.

13/13 ANNUAL PARISH MEETING

The date of the meeting was confirmed as 22nd May, at 7.30 pm at Waterbeach Primary School and the Chairman called for volunteers to help set out the hall. Reports from various Parish Council committees were requested as well as from other village organisations. It was suggested that external speakers be invited and Councillor P. Johnson agreed to contact both the Planning Policy manager from South Cambridgeshire District Council and a representative from AmeyCespa, the landfill and waste management organisation, to give an insight into their respective work. County Councillor Leeke was asked if he could suggest a suitable speaker and he agreed to look into the possibility.

A heartfelt plea for good behaviour was made by a Councillor, who asked that all members conduct themselves with dignity and in a civilised manner, so as not to bring the Parish Council into disrepute.

14/13 HEALTH AND SAFETY

Members raised the following points:

Councillor Bull reported that the unsatisfactory state of the new matting in the Recreation Ground play park had been reported to her. The Clerk replied that Wicksteed, the suppliers of the new equipment and matting, had been requested to carry out the annual safety check and the matter would be investigated at that time.

Councillor Smart reported that the metal top of the half pipe in the skate park was lifting. The Clerk told the meeting that an annual safety check of this facility had also been requested.

Councillor Grant was concerned that there were no disabled parking signs at Tillage Hall and that the wooden gate at the back wasn't locked as had been envisaged when the planted area was first conceived and mentioned that the pallets near the Groundsman's shed could do with a tidy up. She also voiced concerns about the wheelchair access into the Old Pavilion and into the toilet.

Councillor Bullivant also expressed some concerns. The Chairman replied that the project manager for the refurbishment had given assurances that the work was up to specification and the Clerk said she would request further clarification on the matter. He then commented on the presence of potholes near the OneStop shop and on the Tillage Hall drive.

Councillor Cornwell reported that she had observed the New Holland tractor being used without the safety bar in the raised position. Concerns were then raised that as this matter had previously been raised and addressed (Minutes **77/12** and **146/12**) further discussion might be seen as harassment of the ground staff.

Councillor Lloyd noted the new gate in the former gap in the hedge at the Recreation Ground but wondered if notices were needed requesting that the gate be shut after use.

15/13 REPORTS

The Council considered/noted reports from the following:

- (i) There was no report from the newly elected County Councillor
- (ii) The District Councillor reported that 87 Barracks houses had now been handed over to Annington homes.
He also reported that after many requests for explanations, South Cambridgeshire District Council confirmed that they had made an error in estimating the tax base for Waterbeach Parish (and also for Bassingbourn and Whaddon), which had resulted in them setting a parish council tax charge higher than they needed. They also confirmed that taxpayers in Waterbeach would be credited by receiving a reduction in in the next instalment due. Full details are available in the press release:

<http://www.scams.gov.uk/content/credit-given-council-tax-three-parishes>

It was agreed that this should also be read out at the Annual Parish Meeting.

- (iii) The Chairman formally thanked Councillor M. Williamson for his many years of excellent service as a County Councillor, which was very much appreciated. The members present expressed their thanks with a round of applause and then congratulated Councillor M. Leeke on his recent election. The Chairman then reported that the Assistant Clerk was off sick and that the Clerk would require help to make up the hours. This would be provided by help with accounts work and with the clerking of some meetings. The majority of members present agreed. A letter of thanks for the recent grant had been sent on behalf of the volunteers at WILL and this was noted. The Chairman informed members that, after discussions with the senior Groundsman, the Clerk had refused a request to allow pony rides on the Recreation Ground as part of the Colt's beer festival. A draft timetable for the 196 bus service had been received and this would be circulated to members for their information.
- (iv) There was no report from the Library Officer.
- (v) There was no report from CAPALC
- (vi) Councillor J. Williamson reported that she had attended a Police Panel Meeting and had met the new Police and Crime Commissioner. The general policing situation is fairly calm at the moment, although there is a plan to cut call response times at the call centre.
- (vii) There was no tree report

- (viii) The Clerk reported on the project to improve the area outside the OneStop shop by providing cycle racks and using railway sleepers to make planters. She circulated pictures of the proposed cycle racks and was informed that there might be money available from the County Council for their purchase. Members were in favour of proceeding with the project.

16/13 ACCOUNTS

RESOLVED

That the following accounts be approved for payment

WATERBEACH PARISH COUNCIL

7th May
2013

ACCOUNTS FOR PAYMENT

The following invoices etc. received during the past month are submitted for payment by the Council.

Supplier	Invoice No	Cheque No.	Cost Centre	Net Cost	VAT	Total Cost
amey cespa	PSI0111103	102979	Cemetery Maintenance	5.00	1.00	6.00
BT	EA40815701Q003XS	DD	Telephone	77.73	15.54	93.27
Brian Langley & Son Ltd	9082	102980	New Pavilion	424.50	84.90	509.40
Centrewire	OP/I013346	102981	Rec Maintenance	257.00	51.40	308.40
e-on			Groundsman Store	326.45		
e-on	HE6EC822B	DD	(+TH)	74.96	65.29	391.74
e-on	HE4A3476A	DD	Office		3.75	78.71
e-on	HE6EC1528	DD	Office	154.06	30.81	184.87
e-on	HE51F75A1	DD	New Pavilion	166.78	33.35	200.13
e-on	HE6EB6D7E	DD	New Pavilion	21.35	1.07	22.42
e-on	HE51F690A	DD	Village Green	6.03	0.30	6.33
e-on	HE6EBEE45	DD	Village Green	5.60	0.28	5.88
e-on				7.64		8.02
ESPO	HE5FEF38D	102982	Bus Shelters		0.38	
ESPO	829391	102983	Stationery	26.02	5.20	31.22
ESPO	829392	102983	Rec Maintenance	75.96	15.19	91.15
ESPO	829392	102983	Workshop	26.74	5.35	32.09
ESPO	837257	102983	Office Equipment	320.00	64.00	384.00
ESPO	838887	102983	Health & Safety	21.30	4.26	25.56
C J Murfitt Ltd	300D/1513	102984	Tillage Hall	128.00	25.60	153.60
Greenham	17/026038	102985	Health & Safety	53.82	10.76	64.58
Mackay	1852871	102986	Workshop	27.35	5.47	32.82
Mackay	1852871	102986	Office Equipment	5.96	1.19	7.15
Mackay	1846040	102986	Office Equipment	11.51	2.30	13.81
Mackay	1846032	102986	Workshop	16.61	3.32	19.93
Mackay			Service Spares & Repairs	16.62		19.95
G & J Peck Ltd	1846032	102986	Service Spares & Repairs	40.04	3.33	48.05
G & J Peck Ltd	199119	102987	Repairs		8.01	
G & J Peck Ltd	199393	102987	Workshop	13.09	2.62	15.71
G & J Peck Ltd			Service Spares & Repairs	23.70		28.44
G & J Peck Ltd	199394	102987	Repairs		4.74	
G & J Peck Ltd			Service Spares & Repairs	2.40		2.88
G & J Peck Ltd	198972	102987	Repairs		0.48	
G & J Peck Ltd	199684	102987	Service Spares & Repairs	5.91	1.18	7.09

			Repairs			
G & J Peck Ltd			Service Spares & Repairs	0.87		1.04
	198970	102988			0.17	
G & J Peck Ltd	198970	102988	Office Maintenance	1.78	0.36	2.13
G & J Peck Ltd	198970	102988	Rec Maintenance	5.46	1.09	6.55
IOG (Inst of Groundsmanship)						144.00
Northamptonshire County Council	43174	102989	Training	120.00	24.00	440.64
	7029989	1E+11	Legal & Professional	367.20	73.44	
Ridgeons	020/65314423	102991	Bowls Green	9.73	1.95	11.68
Ridgeons	020/65335642	102991	Rec Maintenance	47.50	9.50	57.00
Ridgeons	024/65314424	102991	Bowls Green	6.76	1.35	8.11
Ridgeons	024/65352015	102991	Tennis Courts	24.43	4.89	29.32
Ridgeons	024/65369400	102991	Building Refurbishment	13.37	2.68	16.05
Sportsmark Ltd	26640	102992	Bowls Green	135.92	27.18	163.10
SCDC	3030105941	102993	Cemetery Rates	231.00		231.00
Waterbeach Community Primary School	WB0001315	102994	WILL Rent	500.00		500.00
Dr J M Horsnell	04/04/2013	102995	Postage	20.00		20.00
Norma Kay	04/04/2013	102996	Office Maintenance	15.62	3.12	18.74
Norma Kay	09/04/2013	102996	Office Maintenance	24.58	4.92	29.50
Norma Kay	19/04/2013	102996	Postage	8.72	1.74	10.46
Norma Kay	24/04/2013	102996	Postage	1.70		1.70
Robert Pinion	27/03/2013	102997	Workshop	26.24	5.25	31.49
Robert Pinion	09/04/2013	102997	Rec Maintenance	21.50		21.50
Robert Pinion	09/04/2013	102997	Playground Maint (Ctring)	21.50		21.50
Robert Pinion	11/04/2013	102997	Service Spares & Repairs	18.69		18.69
Robert Pinion	24/04/2013	102997	Workshop	5.99	1.20	7.19
Robert Pinion	30/03-26/04/13	102997	Staff Expenses	85.32		85.32
Clive Rabbett	18/04/2013	102998	Fuel	95.87	19.17	115.04
Jaggard Electrical Ltd	829	102999	Rec Maintenance	488.61	97.72	586.33
ScoMac	SIN022232	103000	New Pavilion	1330.00	266.00	1596.00
World of Computers	196677	103001	Office Equipment	100.00	20.00	120.00
B Gray	29/04/2013	103008	Office Cleaning	62.50		62.50

With regard to Councillor Lloyd's concerns about the lack of invoice numbers on the payment schedule the Clerk reported that adjustments to the accounting system were being implemented and that one of the changes was that all payments would now show a reference that would aid in the audit trail.

(Councillor Smart voted against the resolution to approve the accounts for payment)

17/13 EXCLUSION OF THE PUBLIC

RESOLVED

That the public be excluded from the meeting because of the confidential nature of the business to be discussed.

18/13 WAY- WATERBEACH AND LANDBEACH ACTION FOR YOUTH

The minutes for this item appear in the confidential section of the Council's minute book.

19/13 SALARIES ETC.

The payments of salaries etc. appear in the confidential section of the Council's minute book.

20/13 EMPLOYMENT TRIBUNAL

The minutes for this item appear in the confidential section of the Council's minute book.

There being no further business the meeting was declared closed at 10.20 pm

Chairman