

## **WATERBEACH PARISH COUNCIL**

Minutes of the meeting of **Waterbeach Parish Council** held on 7th August 2012 at 7.30 p.m. at the New Pavilion, Cambridge Road, Waterbeach.

### **PRESENT**

Councillor N Kay, Chair

Councillors W Bullivant, J Cornwell, M Howlett, Mrs B Johnson, P Johnson, C Smith and A Wright.

### **IN ATTENDANCE**

Mr C Akrill, Town Planning Services.

### **APOLOGIES**

Apologies for absence were submitted on behalf of Councillors B J Bull, C Grant, A Lloyd, J Rabbett, D Smart, Mrs J Williamson and M Williamson

### **OPEN FORUM**

No members of the public were present to address the Council during the Open Forum.

### **COUNCIL**

#### **85/12 ABSENCE OF ACTING CLERK**

In the absence of the Acting Clerk on holiday, it was

#### **RESOLVED**

that Mrs C Howlett be engaged to record the minutes of the meeting.

#### **86/12 MINUTES**

The Minutes of the meetings of the Council held on the 3rd and 24th July 2012 were approved as a correct record and signed by the Chairman.

#### **87/12 SOLAR FARM EXTENSION AT CHITTERING**

The Chair welcomed to the meeting Mr C Akrill of Town Planning Services who circulated plans to Members of a proposal to extend the solar farm at Chittering prior to the submission of a formal application for planning permission. Members were informed that the original permission for Chittering Drove had been granted in 2011 and that the development had begun generating electricity in recent few weeks. Mr Akrill confirmed that landscaping and making good the roads would be carried out at the site.

## **88/12 MEMBERS' INTERESTS**

The Chair asked whether everyone had completed and returned the form to the Acting Clerk to register their interests under the new legislative requirements.

A proposed code of conduct that had been recommended by South Cambridgeshire District Council was circulated with the Chair suggesting that the question of dispensations be dealt with at the next meeting of the Council.

### **RESOLVED**

- (a) that the Code of Conduct for Members now circulated be adopted; and
- (b) that consideration of the procedure for dispensations be deferred to the next meeting.

## **89/12 WATERBEACH GAME**

The Chair advised that the official opening of the Waterbeach Game organised by the Artist in Residence would take place on the 27th August 2012. Members were informed that invitations would be sent out and that the Cambridge News had confirmed the attendance of a reporter.

## **90/12 RECREATION USERS COMMITTEE**

Arising from the submission of the meeting of the Recreation Users Committee held on 26th June 2012, the Chair advised that the Football Club had yet to paid their fees for 2011/12 and that a meeting was to be arranged between the Council and the Football Clubs to discuss a number of issues.

### **RESOLVED**

that the minutes of the meeting of the Recreation Users Committee held on 26th June 2012 be received.

## **91/12 EMPLOYMENT PANEL**

Members noted that the recommendations contained in the minutes of the meeting of the Employment Panel held on 28th June 2012 would need to be considered after a resolution had been passed to exclude the public from the meeting and it was

### **RESOLVED**

that the minutes of the meeting of the Employment Panel held on 28th June 2012 be received.

## **92/12 PLANNING COMMITTEE**

## **RESOLVED**

that the minutes of the meeting of the Planning Committee held on 17th July 2012 be received.

## **93/12 APPOINTMENTS PANEL**

### **RESOLVED**

that the minutes of the meetings of the Appointments Panel held on 20th July and adjourned to 21st July 2012 be received.

## **94/12 FINANCE COMMITTEE**

### **RESOLVED**

that the minutes of the meeting of the Finance Committee held on 24th July 2012 be received.

## **95/12 APPOINTMENTS PANEL**

Members noted that any discussion with regard to the decision reached by the Appointments Panel meeting held on 27th July 2012 would need to be considered after a resolution had been passed to exclude the public from the meeting.

### **RESOLVED**

that the minutes of the meetings of the Appointments Panel held on 27th July 2012 be received.

## **96/12 STREET LIGHTING REPLACEMENT**

Members discussed information received from Cambridgeshire County Council containing details of the proposed improvements to street lighting in Waterbeach. Members felt that adequate lighting should be maintained in areas where elderly residents lived and also in areas of high crime. They felt that the lighting in Jubilee Close was not adequate at the moment and that no lights should therefore be removed in that street.

It was reported that the new lighting would be more efficient, provide a greater spread of light, save energy and reduce operating costs. The Chair advised that a colour coded detailed map could be viewed on line and she encouraged Members to review the maps for the Parish and feed back any comments to her so that a composite view from the Parish Council could be submitted to the County Council.

### **RESOLVED**

that Members be requested to submit comments to the Chair for collation and submission to the County Council.

## **97/12 USE OF RECREATION GROUND**

Arising from a suggestion by the Chair that requests for bouncy castles on the Recreation Ground in association with parties at the Tillage Hall should be dealt with at officer level, it was

### **RESOLVED**

that authority to determine applications to use the Recreation Ground for bouncy castles be delegated to the Acting Clerk, subject to any applications of a potentially contentious nature being referred to the Council for consideration.

## **98/12 REPAIRS & REPLACEMENTS**

Members considered a report by the Acting Clerk, copies of which had been circulated, in relation to the proposed replacement and repair of equipment in the Council's ownership. The Chair advised that the motor on one of the trimmers had failed and that it would be uneconomic to repair the equipment in view of its age.

The Chair also advised that one of the Kompan items of equipment at the Recreation Ground playground had been damaged, the most likely cause being vandalism.

### **RESOLVED**

- (a) that a new Husqvarna 535RXT trimmer be purchased in the sum of £450 plus VAT; and
- (b) that arrangements be made for the play equipment to be repaired at a cost of £750.85 plus VAT and the Acting Clerk requested to submit a claim under the Council's insurance cover.

## **99/12 ACCOUNTS**

### **RESOLVED**

that the following accounts be approved (cheque numbers shown in parentheses):-

		£
E.ON	Electricity supply – Village Green (Direct debit)	30.00
E.ON	Electricity supply – New Pavilion (Direct debit)	49.00
E.ON	Electricity supply – Old Pavilion (Direct debit)	47.00
E.ON	Electricity supply – Groundsman's Store (Direct debit)	187.92
E.ON	Electricity supply – Bus shelter (102749)	8.12

Amey Cespa	Disposal arrangements (102750)	6.00
Ridgeons	Miscellaneous supplies (102751)	10.49
Ridgeons	Miscellaneous supplies (102751)	42.06
Ridgeons	Miscellaneous supplies (102751)	6.24
Ridgeons	Miscellaneous supplies (102751)	2.12
Ridgeons	Credit note	-16.24
CSA	Dog gloves (102763)	388.08
Sherrif Amenity	Feed & tools (102752)	151.08
G & J Peck Ltd.	Miscellaneous supplies (102753)	43.80
Institute of Groundsmanship	Membership subscription (102754)	104.00
BT	Broadband (102755)	78.98
BT	Virus protection (102755)	46.76
BT	Line rental (102755)	59.28
A H Williams	Representation at Employment Tribunal (102756)	1,500.00
Burwell Community Print Centre Ltd	Printing of documents for Employment Tribunal (102757)	53.93
ESPO	Cleaning Materials (102758)	43.12
ESPO	Miscellaneous supplies (102758)	53.20
ESPO	Tools (102758)	22.80
ESPO	Miscellaneous supplies (102758)	103.55
ESPO	Litter bin (102758)	236.40
ESPO	Seat (102758)	292.80
Huntingdonshire District Council	Printing (102759)	75.79
Waterbeach Parish Council	Investment in Cambridge and Counties Bank (102769)	50,000.00
Waterbeach Independent Lending	Transfer balance in Library account (102764)	812.26

Library		
Canon UK Ltd.	Photocopier (102761)	1,020.71
N Kay	Reimbursement for printing & postage for Employment Tribunal (102762)	66.47
N Kay	Reimbursement for expenses for Clerk's Interview (102762)	15.00
C Rabbett	Reimbursement – fuel (102770)	277.90

### **100/12 EXCLUSION OF PUBLIC**

#### **RESOLVED**

that the public be excluded from the meeting because of the confidential nature of the business to be discussed.

### **101/12 CONFIDENTIAL PAYMENTS**

The payments relating to the salaries of employees etc. appear in the confidential section of the Council's minute book.

### **102/12 SALE OF LAND AT THE REAR OF ST. JOHN'S CHURCH**

The minutes for this item appear in the confidential section of the Council's minute book.

### **103/12 EMPLOYMENT TRIBUNAL**

The minutes for this item appear in the confidential section of the Council's minute book.

There being no further business, the meeting was declared closed at 9.00 p.m.

Chairman