

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 1 March, 2011 at 7.30 p.m. in the New Pavilion, Cambridge Road.

Present: Mr A Ball; Mrs B Bull; Mr B Bullivant; Mrs J Cornwell; Dr C Grant; Mr P Johnson; Mrs J Rabbett; Mr D Smart; Mrs C Smith; Mrs J Williamson; Mr M Williamson(Chairman); Mr A Wright

In attendance: two members of the public (until 7.45p.m.); the clerk

Absent: Mr M Howlett

Mr Johnson was welcomed back from his absence due to illness

Action

2010/279 **Apologies:** Ms N Kay (ill); Mrs A Lloyd

2010/280 **Declarations of Interest for matters on the agenda**

Mr Wright declared a personal interest as a member of the Parochial Church Council in any matters relating to 11 Chapel Street

Mrs Rabbett declared a personal interest in agenda item 284, 285 and 303 as being married to an employee of the council

Mr Smart declared a personal interest in agenda item 284 as being married to an employee of the council and a prejudicial interest in agenda item 285 as being listed on the accounts for payment

Dr Grant declared a personal interest in agenda item 285 as having a business agreement with the clerk

2010/281 **Open Session for the Public**

Members of the Waterbeach Bowls Club requested information on the Council's intention to rectify the damage on the bowls green and recommended that the areas have turf laid on them. The chairman of the club praised the groundsman and suggested that members of the council did not approve of him.

2010/282 **To approve Minutes of the meeting held on 1 February, 2011**

Mr Ball proposed, seconded by Mr Wright and agreed that the Minutes be signed.

2010/283 **Clerk's report and matters arising from Minutes**

Outdoor fitness/play equipment – a meeting had been held with interested residents. An open day for suggestions will be held in Tillage Hall at the end of April. It was advised that councillors visit the new play area on the Bannold Road development

Freedom of the Parish – an extraordinary meeting will be held on 5 April to approve the granting of the Freedom of the Parish to Waterbeach Station. The presentation will take place to coincide with the Station Open Day in July

Safety Checks – councillors were reminded that the safety checks are a requirement of the Council's risk assessments and must be carried periodically in accordance with requirements for audit purposes

Councillors

2010/284 **To receive and consider any point relating to health and safety in relation to employees, equipment, properties and land**

Chattering play area – slippery due to moss. Appropriate spraying needs to be carried out

AB/MW

Tennis courts – slippery due to moss. Appropriate spraying needs to be carried out

AB/MW

5-aside area – may be slippery and should be sprayed is necessary

AB/AW

New Pavilion, disabled toilet – alarm system required. Dr Grant proposed, seconded by Mr Wright that Langley & Son be asked to advise and carry out necessary work

Clerk

Disabled toilet – vacuums in area need to be removed

JR

Play area, spika play equipment – wobbly in need of repair

AB/MW

Play area, table – damaged top. Investigate reversing slats

Car on recreation ground during working hours – to be investigated

AB/MW

It was reported that the groundsman has been off sick since 23 February

Mrs Williamson arrived at 7.45 p.m.

2010/285 To approve the accounts for payment

Mr Smart left the room

It was noted that the payment for the office is for a period of six months, that the payments to LGS Services and St Mary's Surgery are in relation to the grievance.

Mr Ball proposed, seconded by Mrs Rabbett that the accounts be paid.

Mr Smart returned to the room

2010/286 To receive reports and Minutes of committee meetings

i. Planning Committee held on 15 February, 2011. Noted.

ii. Highway Committee held on 15 February, 2011. Noted. It was agreed that the recommendation, agenda item 2010.h38, to remove the double yellow lines along part of Chapel Street be explored as an alternative to the traffic calming scheme of roundabouts and speed cushions be approved. It was agreed that Mr Lines, CCC, be consulted with regard to possible upgrading of and extension to the cyclepath adjacent to the A10 and that the status of improvements to the footpath along Station Road be investigated

Clerk

MW

iii. Finance Committee held on 22 February, 2011. Noted. It was agreed that the recommendation, 2010.fc53, to charge ten times the approved fees to non residents with no connection to the village be approved

2010/287 Tillage Hall:

i. To receive report from Building Task Force meeting.

No minutes received from project manager

ii. To receive update of progress setting up management group

Appreciation was offered to the Building Task Force and the clerk for the efforts in achieving the provision of Tillage Hall. Councillors were encouraged to visit the site under the supervision of the site manager.

A web site, e.mail address and telephone number are now available for bookings.

2010/288 To receive update on street light at Chittering

The fitting is on order

2010/289 To consider future provision of land for interments

Responses from Defence Estates and Mr Paice MP would be sought

2010/290 To consider action to be taken at the gap in the south west corner of the recreation ground

Responses from CPALC and AVIVA to concerns and requests of minute 2010/274 had been received. Mr Williamson proposed that the difficulty of closing the gap if not supported should be recognised and that a final attempt be made to investigate a safe access with gates and the possibility of re-locating the cricket nets or making them safer should be explored. For: 8; Against: 3.

2010/291 To consider lighting provision in bus shelter on the Green

It was agreed that the payment for the fixed rate electricity should be maintained even though the light is not always in working order.

2010/292 To consider use of old pavilion after youth club have vacated building

Expressions of interest had been received from Waterbeach Cultural Collective for use as a space in which to be creative and from Waterbeach Toddler Playgroup.

It was agreed that the facilities at Tillage Hall would be more suited for the use proposed by Waterbeach Cultural Collective and that Waterbeach Toddler Playgroup be invited to present a feasibility study showing what changes would be required to the building and how they would operate at the facilities. It was agreed that the Council could not give a firm commitment with the information provided but that they would be prepared to open a constructive dialogue.

2010/293 To reconsider maintenance treatment of cemetery paths and provision of area for interment of ashes

Cemetery paths – Mr Smart proposed, seconded by Mrs Smith and agreed that

the paths be de-crowned by DAS Building Services, approx. Two days at £220 per day and gravelled making use of the gravel already spread and purchasing more if required. It was agreed that the recommendation of a future project to refurbish the paths by laying edging is not approved.

Provision of area for interment of ashes – it was agreed that a site visit takes place to agree what is required

AB/DS/AW

2010/294 To formalise membership of committees in relation to resignation of Mr Johnson as chair

It was agreed that Mr Williamson would serve on all committees ex-officio according to each committee's Terms of Reference. Mr Johnson would serve on the Employment Panel in place of Mr Williamson who, as chairman, can not serve on the Panel

2010/295 To arrange a date for the Annual Parish Meeting

It was agreed that the meeting would be held on Tuesday, 17 May. It is hoped that the meeting will be held in Tillage Hall

2010/296 To consider request from Waterbeach Colts Football Club to hold Beer festival

Approval for the holding of the Beer Festival was granted. It was agreed that Waterbeach Colts Football Club should make a contribution towards the cost of electricity, all electrical equipment must be PAT tested and that a meeting to discuss the event should be held as soon as possible. S-Tech should be informed of the event

Clerk

2010/297 To reconsider the previous decision concerning the repair of the Bowls Green in view of advice received from the groundsman and taking note of advice received from an external contractor. Pursuant to Standing Order 35(a), written notice of this resolution has been received from Mr Ball, Mr Williamson and Mr Wright.

Mr Ball proposed, seconded by Mrs Cornwell that the clerk, in consultation with the chairman, arranges whatever is necessary to ensure that the bowls green is prepared for the coming season and that a contractor is possibly employed for a portion of the required activity. For: 7; Against 4 (Mrs Bull, Mr Bullivant, Mrs Rabbett, Mrs Smith); Abstain: 1

Clerk/MW

2010/298 To receive reports from Councillors, officers and representatives of the Council

i. County Councillor

Bus Services – the proposed cuts are being investigated

ii. District Councillor

Vicarage Close and Denson Close pinch points – requested SCDC housing officer to investigate the restricted access

Donarbon planning application – request that failure to provide council with plans is investigated

iii. Chairman

Newsletter – draft circulated. Further amendments to be submitted as soon as possible

iv. Library Officer

Donation – a donation of £600 has been received from Waterbeach Charity for new children's books

Reading groups – two reading groups have been formed involving seventeen people

Library stock – first visit made to Dryden House to collect books from the library service

v. CPALC

No report

vi. Neighbourhood Watch

No report

viii. Trees

Fruit trees – a councillor had examined the trees and noted that they are badly damaged by machinery but they should be left for a year to establish if they would recover sufficiently to save.

Required tree planting of the 420 donated trees and maintenance of existing trees had not been carried out as specified in previous tree reports and some maintenance had not been carried out sympathetically of the site.

New planting in Tillage Hall landscaping – particular care will be required in the establishment year

ix. Wicken Vision

No report

x. Waterbeach Cultural Collective

No report

2010/299 To receive communications to the Council as seen fit by the Chairman for presenting to the Council

NALC – Buckingham House Garden Parties – it was agreed that Mr Shipp in the first instance followed by Mr Saberton should be nominated to attend

2010/300 To receive all other correspondence

Cambridge Water Co.- proposed new water main renewal – Clayhithe Road

CPALC – advice re. gap in SW corner of recreation ground

Aviva – advice re. gap in SW corner of recreation ground

PCSO Mason – light in bus shelter

CCC – highway fault reporting

CPALC – recording of telephone calls

CPALC - bulletin

2010/301 To answer questions from Councillors

Planning enforcement – period of time before enforcement action requested PJ

Paths blocked by cars in Bannold Road – considered to be a matter for the police developers

Repair of damaged council property

Maintenance of council property

2010/302 Matters for the next agenda

Maintenance of the Green and Gault

Outdoor Sports Facilities contribution from Morris Homes

2010/303 Employment Issues

Mr Wright proposed, seconded by Mr Ball and agreed that due to the nature of the business about to be transacted the public and press be excluded from the meeting

The meeting ended at 10.25 p.m.

Chairman Date