

Minutes of the meeting of Waterbeach Parish Council held on Tuesday, 7 December, 2010 at 7.30 p.m. in the New Pavilion, Cambridge, Road.

Present: Mr A Ball; Mrs B Bull; Mrs J Cornwell; Dr C Grant; Mr M Howlett; Mr P Johnson (Chairman); Ms N Kay; Mrs A Lloyd; Mrs J Rabbett; Mr D Smart; Mrs C Smith; Mrs J Williamson; Mr M Williamson; Mr A Wright.

Mr Johnson also attends as a District Councillor for the Ward of Waterbeach and Mr Williamson attends as the County Councillor for the Ward of Waterbeach

In attendance: Mr J Hockney (SCDC councillor); one member of the public(up to 8.15 p.m.); representatives from Town Planning Services (up to 8.00 p.m.); the clerk

Absent: Mr B Bullivant

Action

2010.207 Apologies

None

2010.208 Declarations of Interest for matters on the agenda

Dr Grant declared a personal interest in agenda item 213 as having a business agreement with the Clerk

Mrs Rabbett declared a personal interest in agenda item 212 and 223 as being married to an employee of the council

Mr Wright declared a personal interest in any matters regarding Chapel Street as a Director of Ely Diocese owners of 8 Chapel Street.

Mr Williamson declared a prejudicial interest in agenda item 222 as being a County Councillor.

2010.209 Open Session for the Public

Nick Sutton and Chris Ackrill, Town Planning Services – presentation to explain the planning application to be submitted for a solar panel farm at Radical Farm, Chittering. No s.106 payment can be made for the type of application but a unilateral agreement could be drawn up if approval is given. Leaflets explaining the application are to be distributed in Chittering.

Paul Bearpark – promotion of Sustainable Parish Energy Partnership. Agreement to be champion for the project if the Council agree to sign up to the partnership

2010.210 To approve the Minutes of the meeting held on 2 November 2010

Mr Ball proposed, seconded by Mrs Rabbett and agreed that the Minutes be signed.

2010.211 Clerk's report and matters arising from Minutes

Bus shelter on Green – SCDC will be removing the graffiti on the inside and outside of the building

Staff appraisals have been completed

Complaints procedure – Ian Dewar, CPALC, has made some suggestions of amendments to the adopted procedure to make it clearer as to when and how it should be implemented.

Fuel – investigations are underway following an alert from groundsmen to determine the correct fuel usage in machinery – the clerk informed the council that she had not been aware of any misuse of fuel in council equipment and was endeavouring to ascertain regulations. Councillors were concerned that they had been misled. Dr Grant proposed, seconded by Mr Ball and agreed that 3.4 of Financial Regulations be increased by £2000 ensure conformity.

Clerk

2010.212 To receive and consider any point relating to health and safety in relation to employees, equipment, properties and land

Property: Car park light – reported as not working. Clerk reported that lamp damaged by air pellet – repair in hand.

Lit path across recreation ground – pot holes and cuts to be reported to Tillage Hall project manager

Employees: heater for shed and mobile 'phone for groundsman required, safe storage of all chemicals and safe access to shed during trench digging to be implemented.

Clerk/
PJ

- 2010.213 To approve the accounts for payment**
Mr Ball proposed, seconded by Mrs Lloyd and agreed that the accounts as circulated with the addition of be payment to Brian Langley & Son and Ben Hudson be paid
- 2010.214 To receive reports and Minutes of committee meetings**
i. Highways Committee held on 9 November, 2010 - Noted
ii. Planning Committee held on 16 November, 2010 - Noted
iii. Inspection of Green and Gault held on 20 November, 2010 – Noted.
iii. Highways Committee held on 2 December, 2010 Noted
- 2010.215 Due to the confidential nature of this matter press and public may be excluded for this item**
To consider findings and recommendations of Complaints Committee
No press or members of the public present to be excluded.
Mr Ball proposed, seconded by Mrs Smith that the findings of the Complaint Committee be accepted and a letter and copy of the report be sent to the complainant. Recorded vote against: Mr Smart.
- 2010.216 Tillage Hall:**
i. To receive report from Building Task Force meeting. Noted
ii To receive update of management meeting with Philip Peacock
A further meeting is to be held when the papers distributed have been read. The papers had been circulated to the interested parties not able to attend the meeting. It was agreed that clarification regarding the registering for functions should be sought from Mr Peacock.
- 2010.217 To receive update on street light at Chittering**
A grant of £900 plus an additional £300 if needed has been awarded from Cambridgeshire Community Foundation October Fund
- 2010.218 To consider future provision of land for interments**
It was agreed that as no response is expected in the near future from the Ministry of Justice regarding the re-use of part of the cemetery for interments that an alternative area of land should be sought. It was agreed that the re-opening of discussions with the Ministry of Defence regarding the area of land to the west of the cemetery should be made
- 2010.219 Play equipment provision**
i. To consider update on repair of wooden structure
Mr Pollard, Site and Maintenance, had reviewed the estimate given for the repair of the wooden structure and agreed that the repair could be achieved for £200. It was agreed that the work to restore the damaged area should be carried out.
- 2010.220 To consider provision of grant aided outdoor sports equipment**
Ms Ostler, Buggy Boot Camp, had offered to advise on the equipment and layout of any proposed equipment. It was agreed that the offer be accepted
- 2010.221 To inform the Parish Council on the future production of Beach News and discuss the Parish Council Newsletter and its distribution.**
The Community association have taken the decision to put the production of the Beach News out to printers. The Council newsletter would be distributed in the usual way with the Beach news.
- 2010.222 To consider Service Level Agreement with Cambridgeshire County Council and the implications therein**
Mr Williamson left the room
The Service Level Agreement till 2013 was discussed. Concern was expressed that some of the performance indicators in 18.1 are unreasonable, that the provision of equipment and requirement of opening hours may become an issue, that the appendix is incorrect. It was agreed that a response be made to CCC stating the issues before the signing of the agreement.

2010.223 To consider training for staff as detailed at appraisals

It was agreed that this matter be discussed at the extraordinary meeting to be held week beginning 13 December.

2010.224 To approve style for additional and replacement seats.

Mrs Cornwell proposed, seconded by Mr Howlett and agreed that new and replacement seats should be in the same style as those already in place on the green and the gault.

2010.225 To consider application from Circus Tyanna to operate from the Green

It was agreed that permission be granted

2010.226 To consider request by Waterbeach Community Association to erect tree and hold carol singing on the Green

It was agreed that the tree carol singing be permitted and that the erection of the tree was approved.

2010.227 To consider signing up to the South Cambridgeshire Sustainable Parish Energy Partnership

It was agreed that provided there was no financial burden on the Council they should sign up to the Energy Partnership and that Mr Bearpark be promoted as the Council's co-ordinator

2010.228 To receive reports from Councillors, officers and representatives of the Council

i. County Councillor

Workshop on the Localism Bill attended. Further information on the significant provisions that will allow decisions to be passed down to local communities will be given as soon as they are known.

CCC almost certainly will not increase council tax in 2011/12 and may or may not provide an opportunity for parish councils to raise their own tax rates in 2011/12 especially if there is a belief that local investment may be needed to ameliorate the impact of central government funding cuts impacting on public bodies

Landbeach to Cottenham Road – to be gritted

ii. District Councillor (James Hockney)

Funding for Waterbeach Action for Youth – fund raising event to be held at Bollywood Spice in February 2011

Procedural issues within SCDC planning department are being investigated

Re-instatement of Bannold Road is being monitored

Visits by newly appointed chief executive are to be made to some wards

iii. Chairman

Play equipment – meeting with representative to be followed up

Scimitar Homes – invite to be made to attend a meeting to discuss plans for Clerk

Waterbeach Lodge Care Hotel

iv. Library Officer

Review of borrowings carried out in October, visits to school recommenced. Library to be re-organised to provide more space for the children's books.

Request that the Council include provision in the budget to support the purchase of the 100 books for the summer reading challenge, allow between £500 and £1000 for the purchase of new junior and picture books.

Request agreed to purchase of replacement kinder boxes and additional unit for picture books from funds.

v. CPALC

Draft minutes of Annual General meeting held on 13 November circulated.

The web site is to be discussed at the next board meeting.

vi. Neighbourhood Watch

Meeting of active members to be organised.

viii. Trees

Woodland Trust tree slips delivered. Recommend that some of the blackthorn and

hawthorn are planted behind new trees on the Gault and restricted to 1.5metres in height and at the back of the old fish pond site. Area to be planted with bulbs and a managed grass cutting programme implemented

Beech hedge a children's play area – further reduction of larger twigs especially on play area side of hedge and top is needed. 51 beech hedge required to infill all beech hedges. Agreed.

Fruit trees on land adjacent to Beach Social club garden – badly damaged by careless grasscutting. Hand cutting or careful strimming recommended in future.

Recommend that berberis in front of groundsman's shed is moved back to edge of building and six hawthorn trees planted in place of existing berberis hedge in an attempt to stop further damage to box section on shed. Agreed

ix. Wicken Vision

Minutes of the meeting held on 10 November circulated. It was agreed that Mrs Smith represent the Council in future

x. Waterbeach Community Association

Minutes of meeting held on 1 November circulated

2010.229 To receive communications to the Council as seen fit by the Chairman for presenting to the Council

SCDC – Approved tree works

SCDC – Sth Cambs. Village Services & Facilities Study

SCDC – Guidance on Rural Affordable Housing and Developing an Exception site

CCC – Agreement relating to the Community Library Project for Waterbeach

Considerate Construction – Tillage Hall

Circus Tyanna – request to hold circus

Revd. Setchell – anti-social behaviour

Ben Hudson – estimate for tree works

MHB Services Ltd. – street lighting maintenance

Waterbeach Community Association – e.mail regarding erection of tree on green prior to council meeting at which approval sought

2010.230 To receive all other correspondence

Cambridgeshire Link – help to get more people involved in shaping health and social care services

NALC – Code of recommended practice on local authority publicity

2010.231 To answer questions from Councillors

Community projects – The scouts and guides are interested in performing community projects

Policies - to be displayed on the web site

Play equipment in need of replacement parts

Leaf clearing to reduce hazardous surfaces required

Inspection date of Tillage Hall to be organised

Problems of barriers in Denson Close need addressing

Overhanging brambles in skateboard park require attention

2010.232 Matters for the next agenda

None

The meeting ended at 10.50 p.m.

Chairman Date