

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 2 November , 2010 at 7.30 p.m. in the New Pavilion, Cambridge Road

Present: Mr A Ball; Mrs B Bull; Mr W Bullivant; Mrs J Cornwell; Dr C Grant; Mr M Howlett; Mr P Johnson (Chairman); Ms N Kay; Mrs A Lloyd; Mrs J Rabbett; Mr D Smart; Mrs J Williamson; Mr M Williamson; Mr A Wright.

Mr Johnson also attends as a District Councillor for the Ward of Waterbeach and Mr Williamson attends as the County Councillor for the Ward of Waterbeach

In attendance: Mr J Hockney (SCDC councillor); one member of the public; the clerk

Action

2010.183 Apologies

Dr C Grant; Mrs C Smith

2010.184 Declarations of Interest for matters on the agenda

Mrs Rabbett declared a personal interest in agenda item 188 as being married to an employee of the council

Mr Wright declared a personal interest in matters relating to Cow Hollow Wood as having been involved with organising the 10 year celebrations

2010.185 Open Session for the Public

No matters raised

2010.186 To approve the Minutes of the meeting held on 5 October 2010

Mr Howlett proposed, seconded by Mrs Rabbett and agreed that the Minutes be approved and signed.

2010.187 Clerk's report and matters arising from Minutes

Response from Newsletter: 30 allotments provided in Burgess Drove on private land; no response to donations for seats, friends of cemetery or library volunteer. 4 volunteers for Tillage Hall management; 2 for rendezvous on rec; 2 for speedwatch and 3 for litter picking

Bowls Green – Bowls request that specialist turf is supplied to patch area cut out by groundsmen. It was agreed that turf should not be acquired and that the areas would be re-assessed in the spring and that it is important to keep area levelled and spiked.

CPALC AGM – to be held on 13 November 2010 at Bluntisham Village Hall.

MW

2010.188 To receive and consider any point relating to health and safety in relation to employees, equipment, properties and land

Dog control orders – information provided by Chris Bradley, SCDC can be found on www.defra.gov.uk and searching for dog control orders. It was agreed that councillors should find out more before proceeding.

2010.189 To approve the accounts for payment

Mrs Lloyd proposed, seconded by Mr Ball and agreed that the payments be made as presented with the exception of cheque number 309. It was agreed that the number attending training did not equate to the number for which the Council had been charged.

SS

2010.190 To receive reports and Minutes of committee meetings

- i. Planning Committee held on 19 October, 2010. Noted
- ii. Finance Committee held on 26 October, 2010. Noted
- iii. Employment Panel held on 1 November, 2010. Noted

2010.191 Tillage Hall:

- i. To receive report from Building Task Force meetings.

Date for completion – end of February 2011

- ii. To receive report from Management Task Force. Noted
- iii. To progress formation of Management Committee

Mr Ball proposed, seconded by Mr Williamson that four parish councillors should be on the committee. For: 2; against 8

Mrs Williamson proposed, seconded by Mrs Bull and agreed that two parish councillors should be on the committee. Ms Kay's and Mr Williamson's request to

serve on the committee was agreed. It was agreed that two representatives of the principal user, one representative from each of the two other potential users and the three independent representatives should form the initial committee. It was agreed that the anonymous donor's offer to finance assistance from the Local Village Hall advisor for Action with Communities in Rural England in establishing the committee should be accepted.

iv. To consider additional cost of project manager to end of project

Additional fees to be charged by Alan Lamb Associates to end of March are £4500. Mrs Cornwell proposed, seconded by Mr Bullivant and agreed that the Council agree to this additional cost as a final figure for services to completion of the contract by C J Murfitts.

2010.192 To deal with planning applications which need to be disposed of before the next planning Committee:

S/1492/10: Mr Darin Sharp, 31 Bannold Road – extensions.

Approve subject to neighbours and all materials kept on site. The extension at the front is only acceptable due to the fact that it is single storey and for use as a garage. Condition that there should be no change of use permitted on the garage area.

S/01777/10/CW: Donarbon Ltd. Ely Road – construction of a material recycling facility including welfare/office building, weighbridge gatehouse, haul roads and associated infrastructure and permanent retention of temporary car park. Mrs Williamson declared a prejudicial interest as chairman of the trustees of Denny Abbey Farmland museum and left the room, Mr Williamson declared a prejudicial interest as treasurer to the trustees of Denny Abbey Farmland museum and left the room, Mrs Cornwell declared a personal interest as having been notified of the application. To be considered at the Planning Committee meeting on 16 November.

Mrs Williamson returned to the room, Mr Williamson returned to the room.

2010.193 To receive update on street light at Chittering:

Grant application made and to be submitted when estimates received.

2010.194 To consider future provision for interments:

It was noted that there are sixteen plots available at the west side of the cemetery. There had been no further progress to the re-use of the area near the main gates (see minute 2010.168). It was agreed that provision of an arbour cemetery should be investigated on Cow Hollow Wood and the Town Holt field. It was agreed that plots could only be reserved in the cemetery in association with an interment for a partner until the issue of additional area for interments had been resolved.

SS

2010.195 To approve purchase of additional laptop

It was agreed that a laptop be purchased, with a budget of £800, with necessary software.

2010.196 Play equipment provision

i. To consider estimate to repair wooden climbing structure

An estimate of £1460 to repair wooden structure had been received. It was agreed that the extent of work should be determined before considering proceeding and that replacement should also be considered.

ii. To consider play equipment and associated consultation

A representative from Playdale had inspected sites at Winfold Road and Clare Close to advise of provision of play equipment and at the recreation ground to advise on replacement equipment. It was recommended that equipment at Clare Close should be for the age range 3 – 4 years and at Winfold Road 8 – 9 years. A proposed lay-out will be provided for consideration.

2010.197 To agree membership of Complaints Committee and timescale to deal with complaint

It was agreed that Ms Kay, Mrs Lloyd and Mrs Rabbett form the complaints committee to consider the complaint received from Ms Pattinson and act in accordance with the

adopted complaints procedure.

2010.198 To consider provision of grant aided outdoor sports equipment

A grant application had been submitted

2010.199 To update requirements for footpath 2 – Cambridge Road to Harding Way

Mr Williamson declared a prejudicial interest as a trustee on Waterbeach Charity, owners of the land in question and left the room. It was agreed that Waterbeach Charity be asked to maintain the piece of land from footpath 2 into Harding Way

2010.200 To consider further work to cemetery wall above set aside sum to complete project to repair.

Completion of work to wall – Mr Ball proposed, seconded by Mrs Williamson and agreed that in addition to the £16,951.49 for all works previously agreed that an additional £2200 be made to complete the refurbishment of the cemetery wall

2010.201 To agree amendment to project ID 20, old pond site levelling, that some of the free trees from the Woodland Trust are planted at the rear of the site, bulbs planted at the front and the area left rustic.

Amendment to project ID 20 as agenda was agreed.

2010.202 To receive reports from Councillors, officers and representatives of the Council

i. County Councillor

Cambridge Sports Lake – confirmed that proposed improvements to Car Dyke Road/A10 junction will be done if the sports lake development is done

Bannold Road – site meetings have been held to ensure that necessary work to re-instate road is done

Waterbeach Station – car park lights- photo cells are to replace the timers in order to provide light when needed. First Capital Connect to salt path to car park as required. Due to cost an extension to the car park is unlikely. Network Rail are investigation possible breaches in use of station yard.

Children's Centre – communication with councillors will hopefully improve as there has been a lack of links between the centres and county and parish councillors

Youth work – severe cut backs in funding from CCC will result in WAY losing approximately £5000 core funding. It was agreed that WAY should be asked to provide composition of attendees by parish

ii. District Councillor

Station car park – enforcement officer investigating living on site

Blue bins – provision is proving successful and acceptable

Snow clearing of paths – request for volunteers to ensure less able residents are not inconvenienced

Bannold Road surface water – Anglian Water to assume responsibility for the system.

iii. Chairman

WAY AGM – number of young people attending youth club which increases the importance of the facility at Tillage Hall

iv. Library Officer

No report

v. CPALC

No report

vi. Neighbourhood Watch

Co-ordinators meeting to be held on 13 November at Notcutts, Horningsea

Police Panel meeting in April 2011 to be held in Waterbeach

viii. Trees

No report

ix. Wicken Vision

Pictures from the Cow Hollow Wood 10 year celebration were circulated.

2010.203 To receive communications to the Council as seen fit by the Chairman for presenting to the Council

CCC – library service review. Response to letter sent
CCC – promotional material re. mobile libraries. Suggested that other LAPs should be met to discuss how to deal with cuts and operate
Ms Pattinson – complaint
SCDC – notification of election to fill Parish Member vacancy on SCDC Standards Committee
James Paice/Ministry of Justice – re-use of cemeteries
Christine Campbell – play equipment
Cam Conservators – Boat wash and bank erosion. EA agreeable to sign being put up in vicinity of Bottisham Lock

2010.204 To receive all other correspondence

MAGPAS – request for donation
Victim Support – request for donation

2010.205 To answer questions from Councillors

Parish Plan – a meeting to complete the document to be arranged
Village Green – telephone in kiosk not working
Salting of school routes – letter to be sent to CCC
Refurbishment of kitchen – units now available to replace existing

AB

2010.206 Matters for the next agenda

Meeting ended 10.02 p.m.

Chairman Date