

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 6 July, 2010 at 7.30 p.m. in the New Pavilion, Cambridge Road

Present: Mr Ball; Mrs Bull; Mr Bullivant; Mrs Cornwell; Dr C Grant; Mr M Howlett; Mr P Johnson (Chairman); Ms Kay; Mrs Lloyd; Mrs Rabbett; Mrs Smith; Mr Smart; Mr Williamson

Members of the public; two members of Waterbeach Cricket Club for the first half an hour of the meeting
Robert Pinion – groundsman

Action

2010.85 Apologies

Jane Williamson (meeting); Adrian Wright (meeting).

2010.86 Declarations of Interest for matters on the agenda

Dr Grant declared a personal interest in item 91 as having a business relationship with the clerk

Mr Smart declared a prejudicial interest in item 91 as being a payee on the list of accounts

Mrs Rabbett declared a personal interest in item 91 as being the wife of a payee and a personal interest in item 99 as being the wife of a member of the groundscare staff

2010.87 Open Session for the Public

- Standing Orders suspended.

The captain of the Cricket 1st XI made representation about the unsatisfactory and lively state of the wicket on 3 July. It was agreed that every effort would be made to ensure that the facilities would be satisfactory

Robert Pinion introduced to councillors and welcomed.

Standing Orders were re-instated.

2010.88 To approve the Minutes of the meeting held on 8 June 2010

Mr Ball proposed, seconded by Mrs Cornwell and agreed that the Minutes be approved and signed.

2010.89 Clerk's report and matters arising from Minutes

Groundsman – Robert Pinion started work on 28 June and will be working Monday, Wednesday and Friday. Contract of Employment is being prepared

Feast – green left in tidy condition. It was noted that the stake holes have been filled and that in future years any necessary work is carried out as soon as possible after the Feast

Tillage Hall – steel work erectors due on site w/b 12. Offer letter of grant from anonymous donor received.

Allotments – still waiting contact from Carter Jonas as promised by Jon Green at Ely Diocese.

Cemetery records – now on spreadsheets, records cross referenced with headstones

Dirt ramp risk assessment – carried out 30 June.

Play area/skateboard area equipment annual inspection carried out 30 June. Report requested for 13 July inspection

2010.90 To receive and consider any point relating to health and safety in relation to employees, equipment, properties and land

Kitchen units – it was agreed that estimates to extend units towards main door and replace unit doors and if necessary units should be obtained.

Play Safety Training Day – it was agreed that four places be booked on the course to be held on 10 September at Bluntisham

2010.91 To approve the accounts for payment

Dr Grant and Mr Smart left the meeting

Mr Ball proposed, seconded by Ms Kay and agreed that payment of the Progreen account should be postponed until the August meeting service provided be investigated.

SS

SS

Mr Williamson proposed, seconded by Mr Ball and agreed all other accounts be paid.

8.02p.m. Mr Hockney arrived.

Dr Grant and Mr Smart returned to the meeting

2010.92 To receive reports and Minutes of committee meetings

- i. Finance Committee held on 15 June, 2010 - Noted
- ii. Highways Committee held on 15 June, 2010 - Noted
- iii. Planning Committee held on 15 June, 2010 - Noted
- iv. Recreation Facilities User's Committee held on 22 June 2010

It was noted that the chairs in the main room had reduced in number and replacements were needed

SS

2010.93 To receive notes from inspection of cemetery, Clare Close and Winfold Road

It was agreed that as far as funding permitted all routine jobs should be carried out and that non routine jobs should be added to the project list for consideration by the finance committee.

It was agreed that an area be prepared and levelled either side of the path to extend the area allocated for ashes plots.

2010.94 Tillage Hall:

- i. To receive report from Building Task Force meetings. Prepared by Mr Lamb, project manager and circulated. It was agreed that Mr Lamb be asked to obtain estimates for providing a water supply to the groundsman's shed whilst the ducting is visible in the open trench.

- ii. To receive report from Management Task Force meeting. No meeting held

- iii. To consider offer of grant funding from anonymous donor

The comparison of the conditions of the funding from the anonymous donor and those in the agreement with Cambridgeshire County Council for the Young Lives funding were considered. It was agreed that the offer be accepted in principal and that it should be requested that the wording relating to youth project access be amended to reflect the CCC agreement. It was also agreed that the condition relating to the setting of a management committee be amended to allow for a management committee to become effective twelve months after the building comes into use.

2010.95 To receive update on street light at Chittering

Funding from Cambridgeshire Community Foundation is to be investigated

Supply of electricity to the telephone kiosks should be investigated as an option to power the street light.

The issue of health and safety at an unlit bus stop would be investigated with CCC.

JC/MW

2010.96 To consider siting and building of dirt ramps in relation to risk assessment

Risk Assessment recommends that proposed site amongst the trees is not satisfactory as 2 metres clear area either side of a ramp is preferable. Recommend that ramps are constructed along boundary of recreation ground. It was agreed that the instigators of the proposal for ramps should be invited to meeting councillors on 13 July and their recreation ground inspection

2010.97 To consider future provision for interments

To be discussed at the August meeting

2010.98 To request that Cambridgeshire County and South Cambridgeshire District Council inform Waterbeach Parish Council of all work being carried out in the parish.

The item had been placed on the agenda as a result of comments relating to the new lit path and upgraded lit path on the recreation ground raised by members of the public. It was agreed that the parish council had acted properly. It was agreed that where considered appropriate additional notification of works undertaken by or on behalf of the council should be given.

District and county councillor reported that they are often not informed by officers

of work to be carried out in their ward.

It was agreed that siting and provision of noticeboards be discussed as an agenda item in August

2010.99 To consider the need for a person to support grounds care staff.

To be discussed in committee at end of meeting

2010.100 To consider celebrations for the first decade of Cow Hollow Wood

A meeting of the Village Society had been held on 6 July. The Village Society is minded to arrange an event for mid September. Further information is being sought. 450 trees are also available from the Woodland Trust – it was agreed that the wildlife pack should be claimed

AW

It was agreed that the management plan for Cow Hollow Wood should be obtained

SS

2010.101 To receive reports from Councillors, officers and representatives of the Council

i. County Councillor

Library – spending cuts are being put in place which will affect WILL

Youth – funds are being diverted to areas of need

Buses – a number of complaints about buses being late are being received.

ii. District Councillor/s

Peter Johnson

Litter bin urgently required near the passageway from Denny End Road to Jubilee Close, the occupants of No 7 have no problems with it being fixed to the fence and South Cambs have no problem emptying it.

Trees in Denson Close – SCDC tree officer to inspect 1 July

Allotments – Diocese instructed Carter Jonas to release more land I have chased up
Missing street signs – signs to be replaced.

11 Station Road – enforcement team visited on 30 June and satisfied with demolition carried out

James Hockney:

Blue bins – to be provided to replace green boxes

Reported by councillors that SCDC magazine is circulated after some of the dates of note have passed

iii. Chairman – no report

iv. Library Officer

Fund raising - £250 raised at Feast stall from donations for books. Surplus books now stored in old garage

Library open evening – no councillor attended. Library should be viewed as requiring an inspection along with other council provided facilities

Summer reading scheme – training session for volunteers has been arranged

Reception class visits – due to swimming sessions these have not taken place since half term

Book purchases – opportunity to purchase at Galloway and Porter closing down sale was taken using money received from fines in May and June

Library spending cuts – insufficient time to give feed back to CCC consultation.

Anticipated that proposed book change will make facility less appealing

v. CPALC – no report

vi. Neighbourhood Watch – no report

viii. Trees

Meeting with SCDC tree officer – Ms Richardson is satisfied with the trees on the green and with the process which the Council follows to assess trees and have the dead wood removed once a year where necessary. It should be noted that the annual maintenance of the trees on the green will increase as the trees age. Ms Richardson agreed that the planting of new trees would be advisable to lessen the impact of removal of existing trees when necessary. A further 4 or 6 trees could be considered.

Further trimming of trees 158 and 159 could be considered to allow for additional Trees adjacent to Chapel Close – further cutting would not significantly reduce the impact on the bungalows unless drastic crown thinning undertaken which would be expensive and not desirable for feature trees at the entrance to the recreation ground

Upgrading of path – root exposed during upgrading of path was found to be one which had been previously damaged and therefore did not give Ms Richardson any concern . It was agreed that work to the path would continue in such a manner as to mitigate any damage to tree

Woodland Trust tree offer – recommend the wildlife pack is applied for and used to plant hedge at back of 5 aside area and others grown on for future use on old pond site, Winfold Road and Clare Close for example

ix. Wicken Vision – minutes of meeting circulated

2010.102 To receive communications to the Council as seen fit by the Chairman for presenting to the Council

SCDC – Sth Cambs Community Pride and Village Hero Awards

Mrs Packer – boundary fence with 45 Cambridge Road

CCC – budget cuts impacting on Connexions and Youth Work

CCC – budget cuts to library services

2010.103 To receive all other correspondence

SCDC – election of parish council member to the Standards Committee

ECDC – growth delivery in East Cambs

2010.104 To answer questions from Councillors

Map with surrounding villages should be obtained

Parking in lay by opposite village store

Stop shop parking – query of PCSO moving on of vehicles. The area is part of the highway.

SS
Highway

2010.105 Matters for the next agenda

Provision of diesel

Noticeboard

Granting of Freedom of Village to Engineers

Army swimming pool

Due to the confidential nature of this item members of the public and the press were asked to leave the meeting.

2010.106 To approve the contract of employment

Members of the public and press were asked to rejoin the meeting following in committee discussion of the above item

The meeting ended at 10.24 p.m

Chairman Date.....