

Minutes of the extraordinary meeting of Waterbeach Parish Council held on Tuesday, 25th May, 2010 at 7.30 p.m. in the New Pavilion.

Present: Mr A Ball; Mr W Bullivant; Mrs J Cornwell; Dr C Grant; Mr P Johnson; Mrs C Smith; Ms G Smith; Mrs J Williamson(Chairman).

In attendance: three members of the public; the clerk; Mr Q Harmer, WAY Project.

2010/48 Apologies:

Mr W Grant; Mr M Leeke; Mr P Mabbs; Mr M Williamson; Mr A Wright;

2010/49 Declarations of Interest for matters on the agenda

Mrs Smith declared a personal interest in planning application C/00655/10/CC as owning property adjacent to the school

Mrs Williamson declared a prejudicial interest in planning application C/00655/10/CC as being a governor at the school and having been involved in the application process

2010/50 Open Session for the Public

- Standing Orders suspended for 15 minutes if public or press wish to speak

No representation from members of the public

2010/51 To consider any comments made by WAY on agreement for Capital funding for Tillage Hall

The final version of the agreement agreed by Steve White, CCC Youth Service Manager, trustees of the WAY Project and Mr Ball had been circulated.

Concern was expressed that the period, three months, for repayment of the outstanding principal sum in the event of the agreement being terminated was not long enough.

Standing Orders suspended

Mr Harmer thanked councillors for the work done to enable the Tillage Hall project to have progressed to its current stage.

Standing Orders implemented

Dr Grant proposed, seconded by Mr Ball and agreed that when preparing budgets the Council should assess whether there would be a liability in relation to Tillage Hall and make appropriate provision and that a suitable clause be inserted into the Financial Regulations to allow for this.

Mrs Cornwell proposed, seconded by Mr Ball and agreed that the Agreement for Capital Funding for Youth and Community Building between Cambridgeshire County Council, Waterbeach Action for Youth (WAY) and Waterbeach Parish Council be signed. Mr Harmer and Mrs Williamson on behalf of WAY and the Parish Council respectively signed three copies of the agreement.

2010/52 Accounts for the year ended 31 March 2010

i. To approve the accounts

The Accounting Statement for the year ended 31 March 2010, circulated to all councillors prior to the meeting, was approved and signed by the Chairman.

ii. To acknowledge responsibilities of Annual Governance Statement

The Annual Governance Statement had been circulated to all Councillors prior to the meeting. It was agreed that questions one to eight be responded in the affirmative and questions 9 was not applicable.

iii. To consider Internal Audit report as prepared by Heather Heelis of Heelis and Lodge had been circulated prior to the meeting and the recommendation to print confidential minutes on pink paper was noted. No other recommendations were made.

Dr Grant proposed, seconded by Mr Ball and agreed that the clerk should be congratulated on the work done in preparation of the accounting statement for the internal audit which resulted in the exemplary internal audit report. It was further recognised that the deadline timescale is now particularly demanding.

The clerk recognised the work of the assistant clerk in enabling her to meet the requirements and thanked the Council for engaging additional staff.

2010/53 To consider recommendation of planning committee for planning application:

S/0689/10/F: Mr Shipp, 92 Bannold Road – extension and alterations. Approved subject to neighbours. All materials should be on site. It should be noted that any contractor should be made aware of the closure of Bannold Road during June to mid August.

Mrs Williamson left the meeting. The meeting was chaired by Mrs Cornwell

S/00655/10/CC: Cambs. County Council, Waterbeach Community PS. High Street – two classroom extension and temporary construction access from Way Lane; outdoor play space to newly created children's centre including 1.5m and 2.0m weldmesh fence and tarmac path; 4 additional cycle shelters; temporary contractor's parking area; and associated landscaping.

The Parish Council support the principle of the planning application however after consideration of the submitted plans they are unable to either approve or refuse the application as the plans are not entirely accurate. They would consider that the following comments should be addressed before planning permission is granted.

- Adequate visibility splays need to be shown at the temporary entrance onto Way Lane. Unless the entrance/exit can be made to meet normal highway standards the entrance must be controlled by a banks man at all times.
- The additional bike racks must be illuminated for security. The Council would prefer to have seen the provision of these racks to be more sited more appropriately for security.
- The lack of additional car parking is not appropriate for the additional use of the site and in particular for disabled users of the site.
- Provision for a clean level access to the WASPS building should be maintained at all times throughout the building works.
- The contractor's area at the High Street entrance to the school would be better to the south side of the drive with the driveway to the grounds man's house being the boundary of the extent of the compound.
- Restrictions on contractor movements must be at all times not just to take account of school times as there are other users of the site.
- Additional tree planting should be considered on the south side of the drive from the High Street to match the trees planted on the opposite side thereby creating a pleasant avenue of trees at the entrance to the school.

Street naming – a query was raised about the process for street naming and in particular for the development opposite 14 High Street. The clerk explained that if SCDC deemed it necessary for the development to have a new street name they would contact the Parish Council for suggestions. The clerk recommended that if the previous occupant of the site wished to make suggestions then they should contact either the clerk or SCDC.

Removal of shipping container – the clerk explained that when the containers belonging to the clubs were removed there was no financial gain made and that in some cases there was a cost for removal. It was agreed that the clerk pay to have the container removed and purchase it for £200 from the Council.

The meeting ended at 8.45 p.m.

Chairman Date