

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 6<sup>th</sup> April 2010 at 7.30 p.m. in the New Pavilion.

**Present:** Mr. W. Bullivant; Mrs. J. Cornwell; Dr. C. Grant; Mr W. Grant; Mr. P. Johnson; Mrs. C. Smith; Ms G. Smith; Mrs. J. Williamson(Chairman); Mr. M. Williamson; Mr. A. Wright.

Mr Williamson also attends as the County Councillor for the ward; Mr Johnson also attends as a District Councillor for the ward

**In attendance:** four members of the public two of whom left after the 2010/3; the clerk;

**2010/1 Apologies**

Mr A Ball; Mr S. Edwards; Ms N Kay; Mr M Leeke

**2010/2 Declarations of Interest for matters on the agenda**

Dr C Grant declared a personal interest with reference to agenda item 8/8 as having a business relationship with the Clerk and a prejudicial interest in 11/11i as having property in Greenside  
Ms. Smith declared a personal interest with reference to agenda item 11/11iv as living in Whitmore Way and a prejudicial interest in 14/14 as being a volunteer for the scheme  
Mr Grant declared a prejudicial interest in agenda item 11/11i as having property in Greenside  
Mrs Williamson declared a prejudicial interest in agenda item 14/14 as being a volunteer for the scheme.

**2010/3 Open Session for the Public**

- Standing Orders suspended for 15 minutes if public or press wish to speak  
The document from Mrs Fisher, circulated to councillors, had been passed to a member of public who requested that the Council open the gap in the south west corner of the recreation ground with no further delay in view of the information contained in the document.  
The Council were informed of the considerable expense incurred by the County Council and the District Council in contesting a tribunal relating to flooding in the village.  
Request by a member of the public, deemed by the Council to be employed by them, for unpaid holiday money  
Standing Orders re-instated

**2010/4 To approve the Minutes of the meeting held on 2 March, 2010**

Mrs Cornwell proposed, seconded by Mr Wright and agreed that the Minutes be approved and signed.

**2010/5 Clerk's report and matters arising from the Minutes**

Meeting with Shaun Walker, S-Tech, to review Council's insurance. Mr Walker agreed to obtain quotes from other companies to compare premiums. Recommendation that the sum insured for the buildings should be re-assessed by a surveyor. Agreed  
Mr Walker advised that the insurers would have accepted that as long as audits had been carried out on tree and maintenance work such as lopping and controlling growth is carried out there would have been no need to have tree felled in Clare Close  
Employment – the panel had met twice and agreed that an additional person should be employed to do approximately 25 hours. Interviews will take place week beginning 26 April. A contractor has been engaged to do pre season work on the bowls green and cricket square.  
Dog Control Orders – training costs are £2000 per session for a maximum of 15 people. The information has been forwarded to CPALC who may arrange training sessions

**2010/6 To approve the Minutes of the extra ordinary meeting held on 16 March 2010**

Mr Johnson proposed, seconded by Mr Williamson and agreed that the Minutes be approved and signed.

**2010/7 To receive and consider any point relating to Health and Safety in relation to employees, equipment, properties and land**

Slate has been found in the vicinity of the dirt ramps.

**2010/8 To approve the accounts for payment**

Mrs Cornwell proposed, seconded by Mr Williamson that the accounts as presented and the additional accounts as added should be paid.

**2010/9    To receive reports and minutes of committees:**

- i. Recreation Facilities Users Committee held on 9<sup>th</sup> March

It was noted that careful consideration should be given to the conversion of the free access tennis courts to a multi use sports area which may need to be secured and managed.

**2010/10    Tillage Hall**

- i. To receive report of meeting of Building Task Force

No report

- ii. To receive report of meeting of Management Task Force

Report to be circulated

Time capsule – the youth club are filling a time capsule. Request for photographic evidence of contents should be made

- iii. To consider Agreement for Capital Funding for Tillage Hall

Work on the draft document is on going. Funding by the anonymous donor will be confirmed when they are satisfied by the contents of the Agreement and any other documentation required to release the funding.

**2010/11    To consider drainage issues in the village at:**

- i. Greenside

Keith Fauch to be asked whether the flooding is caused by poor management or tree roots damaging/blocking the drains.

- ii. Cambridge Road

- iii. Award Drain 1 – A10 ditch

- iv. Recreation Ground

- vi. Whitmore Way

It was agreed that Sass Willis, Lead for the Flood Partnership Group at CCC should be invited to a meeting to explain how the Floods and Water Bill will be implemented to ensure that the local authorities responsibilities to manage ordinary watercourses are met.

**2010/12    To consider application for planning permission for noticeboards on the Village Green**

Mrs Cornwell proposed, seconded by Mr Grant and agreed that the planning permission for the replacement noticeboards should be submitted by the Council

**2010/13    To consider fees applicable to the cemetery**

Mrs Cornwell proposed, seconded by Mr Wright and agreed that the proposed fees for 2010/2011 as circulated should be adopted. Mr Grant proposed, seconded by Mrs Smith and agreed that fees for those with no connection to Waterbeach should be charged at four times the agreed rate.

**2010/14    To consider application by Beaches Community Car Service for a loan**

Mrs Williamson and Ms Smith left the room

Mr Grant proposed, seconded by Mr Williamson and agreed that a loan for 2010/2011 for £600 be made to the Service and that a cheque be written for the sum. It was agreed that a letter be sent to CCC stating that the Council are having to subsidise the scheme in order that delay in repayment from CCC can be managed.

**2010/15    To consider applying weight limit on roadway from Cambridge Road to Recreation Ground car park**

It was agreed that a letter be sent to Miss Frost and CCC, as users of the Council's roadway from Cambridge Road to the recreation car park, reminding them that the specification of the roadway is adequate for vehicles to a maximum of three tons only.

**2010/16    To consider estimates for provision of lights, plugs etc to new shed**

Estimates from C J Murfitt for £3129 and Brian Langley & Son for £2440.50 had been received. It was agreed that the estimate from Brian Langley & Son be accepted. It was agreed that additional work to install a sub meter in the part of the shed used by the sports clubs be requested of Brian Langley & Son

**2010/17    To consider whether it is desirable to have housing on a Rural Exception Site and whether to proceed with a Housing Needs Survey**

Mr Mabbs proposed, seconded by Mr Johnson that a Housing Needs Survey be carried out.

**2010/18 To consider recommendation annual review of insurance**

S-Tech had obtained estimates for insurance for commercial combined from Royal & Sun Alliance for £6231.28 and Aviva for £3819.67 and for motor insurance from Royal & Sun Alliance for £1691.83. Aviva quote for motor insurance would not give cover for not in a shed. It was agreed the commercial combined insurance should be moved to Aviva and that in order to retain adequate cover that the motor insurance should be with Royal & Sun Alliance.

**2010/19 To consider provision of allotments in Waterbeach**

A number of enquiries had been made for allotments. It is understood that there are none available on the land set aside for allotments by the diocese. It was agreed that the Diocesan Surveyor should be invited to a site meeting to discuss the usage of their land of Cambridge Road.

**2010/20 To receive reports from Councillors, officers and representatives of the Council**

It was agreed that the library officers report be considered before the County Councillors report of the library service

iv Library Officer

New books for Space Hop Challenge reading scheme have been ordered.

Book stall to be held at hyacinth weekend.

Book issues out perform the average for LAPs

Approximately 7000 visitors during the year, recruited 120 new users and have 420 regular users.

Meeting with CCC portfolio holder for libraries was in sharp contrast to meeting with officers. It was felt that the proposed cuts will risk undoing all efforts made by the community to maintain the library.

At the meeting with the library officers to discuss cuts the officers only had the average cost per LAP

i. County Councillor

CCC budget as approved by Councillors includes significant cuts to the library service, £30,000 p.a. support to Library Access Points and £108,000 to mobile library provision followed by similar cuts in following years. Concern that library officer's report implies that the meeting with the library officers to discuss cuts had not been productive. Important to work with CCC officers to retain provision of library services.

ii. District Councillor/s

Request for litter bin along passage from Denny End Road to Jubilee Close – SCDC have agreed to empty is supplied

Housing Staff being trained to raise gas safety awareness

SCDC budget increase of council tax to be 2.995%

£100 grant for Causeway End Farmhouse, Chittering for Wildlife Enhancement Scheme

Request for dog litter bin along footpath from Greenside to A10

Street signs – replacements for Long Drove and Providence Way have been ordered

iii. Chairman

No report further to report made at Annual Parish Meeting

v. CPALC

No report

vi. Neighbourhood Watch

No report

viii. Trees

No report

ix. Wicken Vision

No report

x. Public Art Forum/Waterbeach Cultural Collective

Public meeting had been held – no information relating to this had been given

**2010/21 To receive communications to the Council as seen fit by the Chairman for presenting to the Council**

Jo Perry – dog fouling at Clare Close

Mrs Fisher – risk assessment

CCC – bus services

Waterbeach Football Club – proposed 2010 fees and 2009 donation to dug out – it was agreed that the clerk should determine if dugouts are required for the league in which the club plays. The grants allocated were to provide for immediate needs of the organisations to which they were given. The accounts for the clubs should be obtained.

Waterbeach Community Association – noticeboards

Granta Housing – Clare Close Tree

Beach Community Car Service – return of loan and request for further loan

WREN – funding agreement

**2010/22 To receive all other correspondence**

ACRE – Community Facilities Advice Service

SCDC – Community Chest

**2010/23 To answer questions from Councillors**

Request for attendance at meetings by James Hockney, District Councillor

Request for update of staff holiday allowances

**2010/24 Matters for the next agenda**

Changes to Car Dyke if Higher Level Scheme applied for by CCC

Future burial provision

Publication of parish council election candidates

Training