

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 2nd March, 2010 at 7.30 p.m. in the New Pavilion, Cambridge Road.

Present: Mr. A. Ball; Mr. W. Bullivant; Mrs. J. Cornwell; Mr S. Edwards; Dr. C. Grant; Ms. N Kay; Mr. P. Johnson; Mr M. Leeke; Mrs. C. Smith; Ms G. Smith; Mrs. J. Williamson(Chairman); Mr. M. Williamson; Mr. A. Wright.

Mr Williamson also attends as the County Councillor for the ward; Mr Johnson also attends as a District Councillor for the ward

In attendance: two members of the public; the clerk;

Public Art Contribution – Bannold Road development

Donna Lynas, Waterbeach Cultural Collective, explained the process of handling the Public Art Contribution in the Section 106 for the Bannold Road development. The Artists Brief had been circulated to councillors and sent to Morris Homes who would prefer for an object of art within the site. Councillors considered that the Brief should have been broader in content. It was agreed that any information relating to the Brief should be sent to the clerk for forwarding to Donna Lynas. A public meeting is to be held on 17th March, 2010 at 7 – 9 pm in the school hall

Matters raised by members of the public:

Reported that the western boundary of the recreation ground had been staked and wired in 1998 to prevent the hedge being trodden down.

Previous minutes show that a councillor had been paid as a contractor.

A10 ditch – an update of the actions resulting from a meeting held with Mr Gillett, Environment Agency, in early 2009 was requested. It was agreed that flooding in all areas to be itemised would be discussed on the April agenda.

Notification by applicant of planning application at Hall Farm Stables for temporary accommodation

Apologies:

2009/296 Mr. W Grant; Mr P Mabbs

2009/297 **Declarations of Interest for matters on the agenda**

Dr. Grant declared a prejudicial interest in 2009.301 as having a business relationship with the Clerk

Dr Grant declared a personal interest in 2009/303 planning application S/0142/10/F as owning the adjacent property to 3 St Andrew's Hill

Mrs Williamson declared a personal in planning application S/0094/10/F as being a governor of Waterbeach CP School

Mr Williamson declared a personal in planning application S/0094/10/F as being a governor of Waterbeach CP School

2009/298 **To approve the Minutes of the meeting held on 2nd February, 2010**

Mr Leeke proposed, seconded by Mr Wright and agreed that the Minutes of the meeting be signed.

2009/299 **Clerk's report and matters arising from the Minutes**

i.Gap in hedge (minute 2009.209,258 and 275)– all suggestions made by the council to obtain a risk assessment have been followed up. To date no progress has been made. Ian Dewar, CPALC, for advice as to where to obtain an assessment.

Councillors noted that CPALC have arranged a course on playground safety training by the person who assessed the gap.

ii.Pavilion electricity – the Meter Operator Person did not attend the appointment. A complaint has been made to the Head of Account Management and no reply received despite resending the e.mail. A further meeting has been made for 10th March for MOP, the DD has been cancelled. Photographs of the meter and readings were sent to the account manager on 25th February.

lii Dirt ramps – information regarding construction and risk assessment being sought from Chicksands Bike Park. It has been advised that such areas are usually fenced off and a disclaimer notice displayed. It was agreed that if the area was to be fenced off a site meeting should be held.

iv. Agreement for Capital Funding – received from Steve White and being reviewed by Alan Ball and clerk

v. Circus Tyanna – small circus taking up little space, pulling on on Sunday evening, opening Wednesday to Sunday and leaving on Sunday. Fully contained with own toilets. It was agreed that permission be granted for the circus to operate from the Green.

vi. Groundsman – Kevin Stubley has handed in his notice for end of March.

It was agreed that the Employment Panel should consider the options of re-appointing a full time groundsperson, arranging two part time persons, or engaging contractors. It was agreed that the Employment Panel should assist the clerk in this task.

The clerk had established that the Future Job Fund position would not be suitable for the position as a new job had to be created for the Fund.

A meeting would be held on 9th March. Any position would be advertised locally.

Football pitch safety – it was agreed that Kevin Stubley be asked if he would continue to determine if pitches are suitable to be played on.

vii. Chittering solar powered street light – cost of replacement panel £1093.94 + VAT. CCC not prepared to pay or contribute. CCC have been reminded of the minute which states that they would contribute and adopt if the installation was immediate. SCDC contacted to request contribution to repair. CCC is investigating the cost of converting the light to electric. Mr Williamson agreed to pursue this investigation.

viii. Highway site meeting – report attached and recommendations in consultation with David Lines for double yellow lines

ix. Annual Parish Meeting – 31st March in the Community Room. Mrs Williamson agreed to arrange for extra chairs to be provided by the school.

x. Elections – to be called for 6th May. In the event that there is a parliamentary election on 6th May and the parish poll is contested the election will be called again for 27th May

2009/300 To receive and consider any point relating to Health and Safety in relation to employees, equipment, properties and land

Additional road plainings have been delivered which are being spread in the potholes in the recreation ground car park by the groundsman

2009/301 To approve the accounts for payment

Mr Leeke proposed, seconded by Mrs Cornwell and agreed that the accounts be paid.

2009/302 To receive reports and minutes of committees:

- i. Finance Committee held on 16th February - noted
- ii. Planning Committee held on 16th February - noted

2009/303 To ratify recommendations of Planning Committee held on 16th February for planning applications:

S/0142/10/F: Mr Mrs. Brown, 3 St Andrews Hill – relocation of timber barn.

S/0094/10/F: Waterbeach Primary School, High Street – installation of roof mounted solar panels

S/0124/10/F: Scimitar Care Hotels plc, Waterbeach Lodge, Ely Road – replacement of 43 care home following demolition of existing care home

It was agreed that the comments for the above applications as recommended by the Planning Committee be agreed. Additional comments to application **S/0124/10/F** be made as follows:

No work to be done until the bat survey has been re-done; security lighting must not impact dramatically on the neighbours; the access and egress onto the A10 must be addressed to prevent waiting on the A10.

2009/304 To receive update on surface drainage scheme at Morris Homes

A 'Stop Notice' had been issued on 2nd March which prevented any building work being done until the surface water drainage scheme is in place. A copy of the notice would be requested for circulating to all councillors by the clerk.

2009/305 Tillage Hall:

- i. To receive report of meeting of Building Task Force

The completion date for the project is 6th December 2010.

Further estimates for heat source are being obtained by Alan Lamb.
Planning consent conditions for landscaping submitted to SCDC
Play board hoardings for site – Alan Lamb to produce sponsors emblems for displaying
Future meetings to be held on third Tuesday in each month. Alan Lamb to produce minutes
ii. To receive report of meeting of Management Task

A meeting had been held with Philip Peacock, ACRE, to discuss management options for Tillage Hall. A further meeting is to be held week beginning 15th March. It was reported that Mark Clack and Jacqui Rabbett of the Community association are attending the meetings. Emphasis should be made to the fact that the Tillage Hall project is for the whole community and that part of the project is to upgrade the path across the recreation for the benefit of all parishioners using the recreation ground

It was agreed that the re-drafted County Council agreement would be circulated to the Task Force once received by the clerk

2009/306 To consider action to be taken with regard to tree in Clare Close

Letter from Anglian Water putting the Council, as they had admitted responsibility for the tree, on notice that they reserve the right to recover any repair costs occasioned by tree root to its sewer. Letter from Granta Housing, social registered landlord of 13 Clare Close, informing the Council that they would look to recover any further costs incurred due to damage caused by the roots of the tree.

The clerk proposed discussing the matter further with Shaun Walker at the annual review meeting. It was further suggested that it should be determined what the conditions of the wayleaves granted.

An estimate to remove the tree and grind the roots had been obtained in 2009 for £850 which is now out of date. The cost of removal may therefore be increased. Mr Wright proposed, seconded by Mr Johnson and agreed that the tree should be removed. Dr. Grant opposed the decision.

It was agreed that the existence of the other trees in Clare Close should be reviewed.

2009/307 To receive reports from Councillors, officers and representatives of the Council

i. County Councillor

The Head of Libraries is visiting Learning Access Points. The value of the library would need to be clearly demonstrated at such a visit.

ii. District Councillor/s

SCDC funding to Waterbeach Action for Youth – a grant given for £650 despite an application for £4615. Disappointment at the level of funding had been expressed.

Housing staff – given training on awareness of gas safety.

11 Station Road – a further amenity notice has been served on the owner. Work is being carried out to clean up the site

Enterprise Nursery – the site has been cleared but no planning application has yet been submitted. SCDC planners and enforcement team are monitoring the site.

Budget increase – increase in SCDC council tax of 2.995%

iii. Chairman

Highways meeting attended with David Lines, CCC, to discuss double yellow lines and traffic calming

Dog walkers – one or two dog owners appear to be acting irresponsibly by not clearing up after their dogs. Consideration should be given to additional dog litter bin on southern boundary or a notice on requesting people to clear up using the dogs provided.

Recreation Ground – complimentary remarks have been made about the way in which the area is maintained.

iv. Library Officer

An upgrade for the computers is due in March 2010

A review meeting is to take place at the end of March.

v. CPALC

Report of unacceptable access to the web site should be made

vi. Neighbourhood Watch

Nothing to report

viii. Trees

Nothing to report

ix. Wicken Vision

Funding for the project is diminishing

x. Public Art Forum/Waterbeach Cultural Collective

Public meeting to be held in the school on 17th March between 7 p.m. and 9 p.m.

2009/308 To receive communications to the Council as seen fit by the Chairman for presenting to the Council

SCDC – Council's cabinet meeting with Parish Councils – 23rd March

Waterbeach Colts – Football tournament/beer festival dates

Ms Barker – Clare Close tree

Anglian Water – Clare Close tree

Granta Housing Society – Clare Close tree

2009/309 To receive all other correspondence

CCC – Chittering Street light

SCDC - Election dates

SCDC – Standards Committee newsletter

CPALC – newsletter

CCC – P3 co-ordinator training

Cambridgeshire Horizons – Green Infrastructure Strategy Review – consultation

The Playing Field - newsletter

2009/310 To answer questions from Councillors

Access road from Cambridge Road to recreation ground car park – consideration should be given to the use over the roadway when discussing the planning application for Hall Farm stables

Station car park during flood risk warning – despite Environment Agency flood warnings the station car park had not been closed off as CCC Highways officer had thought it unnecessary.

2009/311 Matters for the next agenda

Community Notice boards

The meeting ended at 9.40 p.m.

Chairman Date