

Minutes of the monthly meeting of Waterbeach Parish Council held on Tuesday, 2nd February, 2010 at 7.30 p.m. in the New Pavilion, Cambridge Road.

Present: **Present:** Mr. A. Ball; Mr. W. Bullivant; Mrs. J. Cornwell; Mr S. Edwards; Dr. C. Grant; Ms. N Kay; Mr. P. Johnson; Mr M. Leeke; Mr P. Mabbs; Ms G. Smith; Mrs. J. Williamson(Chairman); Mr. M. Williamson; Mr. A. Wright.

Mr Williamson also attends as the County Councillor for the ward; Mr Johnson also attends as a District Councillor for the ward

In attendance: four members of the public; the clerk; PCSO Claire Whiteman till 7.50 p.m.

Matters raised by members of the public:

Request for update on issues relating to the gap in the SW corner of the recreation ground and request to be able to attend visit by risk assessor.

PCSO Claire Whiteman reported that she is being relocated to Swavesey and that PCSO John Mason will be replacing her, that priority areas are being dealt with effectively.

2009.271	<u>Apologies:</u> Mr. W. Grant (work), Mrs. C. Smith (ill)
2009.272	<u>Declarations of Interest for matters on the agenda</u> Dr. Grant declared a prejudicial interest in 2009.277 as having a business relationship with the Clerk
2009.273	<u>To approve the Minutes of the meeting held on 5th January, 2010</u> Mr. Ball proposed, seconded by Mr Wright and agreed that the Minutes be signed
2009.274	<u>To approve the Minutes of the extraordinary meeting held on 19th January, 2010</u> Mr Ball proposed, seconded by Mrs Cornwell and agreed that the Minutes be signed
2009.275 2009.209 2009.258	<u>Clerk's report and matters arising</u> Park Crescent – houses boarded up and entrance gates erected. Houses destined to be returned to MoD by Americans i. Update on matters relating to gap in hedge A number of contacts followed up to engage a risk assessor with no success. Last recommendation is personnel of a play equipment and play area design company who would not have the qualifications as the assessor previously engaged and recommended by Register of Play Inspectors International. Recommendation that Clerk contacts, Health and Safety Executive, Mr Lamb, Mrs Fisher, Sustrans or contact at Department of Health provided by Ms Kay Concrete block Car Dyke side of hedge – Mr Burton at CCC does not consider that it is on CCC property and that CCC have any responsibility regarding it. Mr Ball proposed, seconded by Mr Cornwell and agreed that the block remain in situ until a risk assessment has been carried out. For: 10; Against 2.
2009.276	<u>To receive and consider any point relating to Health and Safety in relation to employees, equipment, properties and land</u> Recreation Ground car park – reports that potholes have reoccurred since £1200 spent in December. It was agreed that advice be sought from Mr Lamb about the use of the car park by Murfitts whilst building Tillage Hall and the reinstatement that could be expected. It was agreed that if appropriate the Clerk would purchase road plainings at approximately £12/ton for the groundsman to spread. Light adjacent to path near play area – clerk to arrange repair.
2009.277	<u>To approve the accounts for payment</u> Mr Williamson and Mr Wright declared a prejudicial interest in relation to the accounts as being members of Waterbeach PCC. Mrs. Cornwell proposed, seconded by Mr Leeke and agreed that the accounts as presented be paid, that a complaint be made in relation to the handling of the discrepancies in the British Gas meter readings and that the cheque to Get Online be sent following clarification by Mr Williamson that the invoice is in order.

2009.278	<p><u>To receive reports and minutes of committees</u></p> <p>i. Highways Committee held on 16th December It was noted that a site meeting with Mr Lines, CCC, is to be held on 10th February at 8.00 a.m..</p> <p>ii. Planning Committee held on 12th January - noted</p> <p>iii. Finance Committee held on 19th January - noted</p> <p>iv. Alternative use of building task force meeting held on 25th January – it was agreed that the recommendations be filed, that provision of an office be discussed as an agenda item when all regulations had been investigated and that as the garage is now empty it be cleaned out thoroughly prior to a site meeting to consider future usage.</p>
2009.279	<p><u>To consider a village 20mph zone</u></p> <p>20mph pilot scheme – CCC have decided not to proceed with the scheme as villages which had originally agreed to trial the scheme had decided not to. It was agreed that if a scheme was considered the views of the parishioners should be considered. Any scheme would have to be paid for by the precept as CCC do not have the funds.</p>
2009.280	<p><u>To approve the precept for 2010/2011 as recommended by the Finance Committee at the meeting held on 19th January</u></p> <p>Concern was expressed that there were insufficient funds to satisfy the event of all employees entering into the superannuation scheme. Following an explanation that for 2010/2011 the needs could be met Mr Ball proposed, seconded by Mr Leeke and agreed that the precept for 2010/2011 be £129,000. For: 9; Against: 3 (Dr Grant, Mr Mabbs); Abstain 1.</p>
2009.281	<p><u>To agree in principle an increase in the level of loan previously approved to fund Tillage Hall in the event of there being a shortfall in funding</u></p> <p>Mr Ball proposed, seconded by Mr Leeke and agreed that a loan to the maximum of £99,000 should be taken to pay for any shortfall in funding for Tillage Hall.</p>
2009.282	<p><u>To agree purchase of Summer Reading Scheme books as previously approved in principle</u></p> <p>It was agreed that the summer reading scheme books be purchased</p>
2009.283	<p><u>Tillage Hall</u></p> <p>i. To receive report of meeting of Building Task Force – no report</p> <p>ii. To receive report of meetings of Management Task Force Village halls run by parish councils, Cambourne and Bluntisham and village halls run by charitable trusts, Swavesey and Milton had been visited. A mission statement, governance and business plan were presented for consideration. Further consideration of the report needs to be made. The task force would investigate the transfer of the sports pavilion to a charitable trust. Management of both buildings would be taken into consideration when the management of Tillage Hall was agreed.</p>
2009.284	<p><u>To consider estimates for waste management:</u></p> <p>i. removal of existing heap of rubbish at cemetery It was agreed that a rubbish skip be hired and the sum of £80 to load it be approved.</p> <p>ii. cemetery rubbish in the future Prices from Donarbon and SCDC for wheelie bins had been obtained. Mr Leeke proposed and agreed that two wheelie bins to allow the sorting of rubbish into dry mix and compostable be provided, it was further agreed that Mr Wright and the clerk consult with Mr Rabbett as to whether this arrangement would be workable.</p> <p>iii. village facilities rubbish Mr Leeke proposed, seconded by Mr Ball and agreed that a general waste bin be provided Cost per lift ex Donarbon would be £7.50 or £9.00 for a 1100 litre bin depending on type of waste.</p>

	<p>Cost per lift ex SCDC would be £9.93 for a 1100 litre bin; £7.48 for a 660 litre bin; £4.10 for a 360 litre bin and £2.72 for a 240 litre bin.</p> <p>v. office rubbish</p> <p>Mr Leeke proposed, seconded by Mr Ball and agreed that the Donarbon shredding service of £10 per empty of a household size wheelie bin be provided.</p>
2009.285	<p><u>To consider expenditure for proposals of dirt ramps</u></p> <p>A model of the proposed layout was considered. It was agreed that in principle approval be given for some dirt ramps but that more information is required before the project proceed. Further information is being sought from Wilburton PC and Impington PC by the clerk</p>
2009.286	<p><u>To consider action to be taken with regard to tree in Clare Close</u></p> <p>An e.mail from Miss Barker, Clare Close, had been sent to councillors and an e.mail from Granta Housing received. It was agreed that further investigations need to be made and advice from Anglian Water received before a decision to fell the tree is made.</p>
2009.287	<p><u>To consider expenses for election promotion publications</u></p> <p>It was agreed that the Clerk spend within her limit and within reason. It should be established what promotion of candidates is permitted.</p>
2009.288	<p><u>To consider matters for inclusion in February Newsletter</u></p> <p>An update of progress with Tillage Hall and information about forthcoming elections to be included.</p>
2009.289	<p><u>To receive reports from Councillors, officers and representatives of the Council</u></p> <p>i. County Councillor</p> <p>Stagecoach bus service – changes to 9 and X9 services to an hourly service</p> <p>CCC budget – significant cuts to mobile library service, library access points in 2010/2011, highway maintenance and surface dressing in 2011/2012, youth service and county youth orchestra in 2013/2014.</p> <p>Proposed council tax increase is 3%</p> <p>ii. District Councillor/s</p> <p>Cam Locks development – the legal agreement between the developers and Waterbeach Internal Drainage Board has been signed and an application made to CCC to carry out work under the highway to provide the drainage system necessary before any more houses are built.</p> <p>It is considered that the drain alongside the north of Bannold Road is not adequate.</p> <p>Cam Locks public art contribution – a voluntary group, Waterbeach Cultural Collective, has been formed to steer the provision of public art as a result of the financial contribution</p> <p>Ladder course for employees – SCDC recommend Speedy Hire to carry out training. WPC staff already trained</p> <p>11 Station Road – query as to whether dialogue started with owner. Clerk reminded councillors that no response to letter received to date</p> <p>Painting</p> <p>Salting of footpaths – SCDC advise that as parish councils have insurance provided that the council inform their insurers that salt is being purchased for distribution as and when required there is no problem despite contrary advice from CPALC</p> <p>iii. Chairman</p> <p>Dog mess on recreation ground – increased incidents along western boundary which will be monitored</p> <p>Electricity meters – usage being monitored to ascertain usage and make savings</p> <p>Dirt ramps – site meeting with proposers of improved facility whose enthusiasm and efficiency are commended</p> <p>Pot holes – bad cases have been reported on www.fixmystreet.com</p>

	<p>iv. Library Officer Heaters – repaired on 13th January making working conditions more pleasant. February half term story session – to be held on Friday of half term in conjunction with the Children’s Centre. If successful to be extended to other school holidays Statistics for 9 months to December – Visitors 5226; new users registered 96; requests from other CCC libraries 632; books issued: 3099 adult books; 4826 junior books;</p> <p>v. CPALC No report</p> <p>vi. Neighbourhood Watch List of co-ordinators has been updated and passed to NHW police representative</p> <p>vii. Trees Tree Preservation Order for work on trees on Green and Gault – application submitted in November 2007 and acknowledged by SCDC at end of November 2007 thus making work carried out at end of November 2009 legal despite claim to the contrary made by SCDC tree officer. Further consent to be applied for to cover future works as necessary and those recommended as appropriate and particularly to take lower limbs off trees 158 and 159 of the tree audit Trees for Jubilee year for planting in 2011 – recommend two young trees in area between village sign and existing trees on green taking care to plant in adequate size holes to mitigate underlying road surface restriction to roots. Consider a further six trees, limes or other variety, to prepare for the felling of limes at the end of their life. Trees on Gault – councillors to consider planting of two additional hawthorns in the vicinity of the sub station. Tillage Hall – landscaping scheme and plantin plan submitted to SCDC. Biodiversity enhancements have been approved by SCDC Trees along Car Dyke – it was agreed that the groundsman trims the trees planted by WPC along Car Dyke Road to allow a safer route for pedestrians to walk along the verge and that the trees planted by WPC along Bannold Road.</p> <p>viii. Wicken Fen Vision Next meeting 10th February.</p> <p>ix. Public Art Forum/Waterbeach Cultural Collective Draft artists brief to be circulated for comment</p>
2009.290	<p><u>To consider proposals for positioning of poles for telephone service to Hall Farm Stables</u> Clarification should be sought as to the height of the wire and whether the service to Hall Farm stables could be incorporated into the service trench for Tillage Hall. The proposed siting of the poles is not on Council property.</p>
2009.291	<p><u>To consider requests for use of Recreation Ground/Green by:</u> i. Circus Tyanna – additional information is required before a decision can be made ii. James Dean Funfair – the fee charged would be considered at the finance meeting. It was agreed that an agreement to keep some paths accessible, protect the trees and compensate for damage to trees etc. shold be drawn up.</p>
2009.292	<p><u>To receive communications to the Council as seen fit by the Chairman for presenting to the Council</u> CCC – street light audit and costs CPALC – Buckingham Palace Garden Party WAY – appreciation of £2000 contribution CCC – Impact of reduction in Housing Growth Fund SCDC – unauthorised works to trees within a Conservation Area CCC – Consultation on Cambridgeshire’s Third Local Transport Plan NHS – Important Proposals to Improve Hearing Servies in Cambridgeshire</p>

	Donarbon – Open Day 19 th June. CCC – closure of Bannold Road for 10 metres either side of the level crossing. Anticipated closure between 2300hrs 6 th March and 0900hrs 7 th March
2009.293	<u>To receive all other correspondence</u> Cambridge Horizons – Green Infrastructure Strategy for Cambridgeshire public consultation events CCC – changes to Stagecoach and Norfolk Green services
2009.294	<u>To answer questions from Councillors</u> Road gritting – Central Government has put restrictions on CCC as to the roads which they can grit. Standards Board public hearing – Councillors were warned by a councillor of the consequence of approaching dog walkers who do not clear up their dog's fouling and of a standards board public hearing which is to take place in April
2009.295	<u>Matters for the next agenda</u>

The meeting ended at 10.10 p.m.

Chairman Date

UNAPPROVED