

**WATERBEACH PARISH COUNCIL – OVERVIEW OF WORK REQUIRED ON THE RECREATION GROUND AND  
OTHER FACILITIES IN THE CARE OF THE PARISH COUNCIL**

**Overview of tender for Grass Cutting and other Services – October 2016 – September 2019**

Waterbeach Parish Council is reviewing how it wishes to maintain its sports, recreation, play areas and open spaces, as well as other facilities such as the Cemetery and the Parish Council buildings. Any contractor will be required to maintain or improve on the current standards that have been achieved. We have analysed to the best of our ability the standards at which work is currently being carried out, using both tools and data supplied a recent report from the IOG. Details of this analysis will be supplied as part of the tender pack. From this we have drawn up a specification for the current levels of maintenance.

The Council currently employs a full time Groundsman whose employment would come under the TUPE regulations and the successful tenderer would be expected to offer him employment on his current contract terms. Full details of Contract Terms, Duties, Hours etc. will be provided with the tender documents.

Work such as building repairs, decorating, and installation of hard landscape features is currently carried out by the current Grounds Staff and tenderers will be invited to indicate how they would propose to cover and charge for this work.

Tenderers will be asked to confirm that they have no conflict of interest and any Contractor who canvasses any Member or Officer of the Council, whether directly or indirectly, relating to the award of this contract may be disqualified

Before any contract is awarded, a successful tenderer will be required to supply copies of a current certificate of Public Liability Insurance, Employer's Liability Insurance, VAT registration if registered and a Health and Safety Policy.

See overleaf for full listing of areas to be maintained.

Interested contractors should submit a one page resumé of their relevant experience by email to [groundscare@waterbeach.org.uk](mailto:groundscare@waterbeach.org.uk).

A short list will be drawn up at noon on 3 June 2016 and tenders will be sent out shortly thereafter.

Waterbeach Parish Council  
Tel: 01223 441338  
Email: [council@waterbeach.org.uk](mailto:council@waterbeach.org.uk)

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**Full Listing of Areas to be Maintained**

This is a full list of open space areas the Council has responsibility to maintain:

- Recreation Ground (grass amenity areas)
- Football Pitches and Outfield
- Play Area
- Basketball Court
- Skate Park (Old)
- Skate Park (New)
- Tennis Courts
- Bowls Green
- Bowls Banks/Surrounds
- Cricket Square and Outfield
- Village Green
- Gault
- St Andrew's Hill
- Old Burial Ground
- Old Pond Site
- Clare Close
- Winfold Road
- Cemetery Drive
- Cemetery
- Chittering Play Area

The Council is also responsible for the following Buildings and structures:

- Tillage Hall
- New/Sports Pavilion
- Bowls Pavilion
- Grounds Store
- Parish Office/Old Pavilion
- Old Garage/Community Store
- Shelter on Rec
- Rec Benches x4
- Rec Bins x15
- Lych Gate at Cemetery
- Cemetery Bench x1
- Cemetery Wall & Gates
- Bus Shelter: Cambridge Road
- Bus Shelter: Barracks
- Bus Shelter: Chittering
- Old Fire Engine House
- Village Green Bins x3
- Gault Bins x2
- Bus Shelter Bin x1
- Village Green Benches x7
- Gault Benches x4
- Village Pump x2
- Concrete Bollards on Gault
- Village Sign
- Finger Posts

The tender document will detail each of these areas and the current standard they are maintained to in accordance with IOG Guidance.