

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 6 August 2019 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.



Shelley Mason
Clerk and Proper Officer

7.00 PM Before the start of the meeting, there will be an update from Urban & Civic to set the scene for phase 1 design at the Barracks site.

PARISH COUNCIL AGENDA

THOSE PRESENT / APOLOGIES FOR ABSENCE

19/80 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

19/81 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

19/82 MINUTES OF MEETINGS

To agree the [minutes of the meeting on 30 July 2019](#)

19/83 MAJOR DEVELOPMENTS – STANDING ITEM

- a. RLW Outline Planning permission for land East of the Barracks S/2075/18/OL
- b. Urban and Civic planning application S/0559/17/OL.
- c. S3372/17/CW Energy from Waste Plant (Incinerator)
- d. S/0791/18//FL Relocated Railway Station

To discuss engagement arrangements moving forwards with key stakeholders.

19/84 S106 PROJECTS

- a. To note S106 funding [summary update](#)
- b. Bowls pavilion – to receive an update and approve to commit £5,200 to the preparation of the plan needed for the planning application
- c. Recreation Ground car park – to receive update and forward programme from the Project Manager
- d. To agree to resurface the tennis courts as a S106 project– paper circulated to councillors.

19/85 WPC STREET LIGHTING

To receive a report from the Clerk – paper circulated to Cllrs.

- 19/86 OFFICER & COUNCILLOR REPORTS**
To receive reports (if any) from the Clerk, [District Councillors](#), [County Councillor](#), Library Officer, Tree Officer and the Chair of the Parish Council.
- 19/87 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT**
- a. To approve the payment of [accounts for July](#). The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.
 - b. To note the Bank reconciliation for end June 2019
- 19/88 FEE FOR EXTERNAL FOOTBALL CLUBS**
To agree to recommendation from the Finance Committee to retain the current fee of £55 per game for the coming season.
- 19/89 SUBSCRIPTIONS**
To agree the renewal of the Institute of Groundsmanship membership - £140.87
- 19/90 FINANCIAL REGULATION**
To agree the recommendation of the Finance Committee to adopt [the attached document](#).
- 19/91 UNITY CHARGE CARD**
To agree to apply for a Unity Trust bank card – details circulated to Cllrs.
- 19/92 TRAINING**
- a. To note the tree officer is attending an SCDC training event (cost £100.00)
 - b. To agree staff attendance on the following courses:
 - Website Accessibility webinar training (SLCC £60)
 - Cemetery Management Course (CAPALC £120)
 - Budgeting and Finance (£40)
- 19/93 HEALTH AND SAFETY**
To highlight any recent items
- 19/94 COMMITTEES AND WORKING PARTIES**
To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Recreation User Group, Neighbourhood Plan, Cemetery, Emergency Planning.
- 19/95 EXCLUSION OF PUBLIC**
To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw
- 19/96 MEMBERS' INTERESTS**
To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made
- 19/97 CONFIDENTIAL MATTERS**
To discuss employment issues and legal items
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