

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 2 October 2018 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including the press).



Shelley Mason
Clerk and Proper Officer
27 September 2018

19.20 The meeting will be preceded by a short presentation from John Halfpenny (Landbeach DC) on data and interpretation received so far from the MVAS sign.

**PARISH COUNCIL
AGENDA**

18/92 THOSE PRESENT / APOLOGIES FOR ABSENCE

18/93 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

18/94 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

18/95 MINUTES OF MEETING

To approve the minutes of the meeting on 4 September 2018.

18/96 PLANNING ISSUES

a. To comment on the following application:

**S/2664/18/FL – Two storey rear extension
10 Heron Walk, Waterbeach, Cambridge, Cambridgeshire, CB25**
Amended plans – hipped roof added to replace gables

b. S/1359/13/OL Public Open Space. To discuss approach from Persimmon Homes regarding the adoption of the POS on land North of Bannold Road to a management

company. (WPC needs to agree since the S106 agreement allows for the Parish Council to have first refusal to take on ownership of the public open space- which includes a number of attenuation ponds).

18/97 SUPPLEMENTARY PLANNING DOCUMENT

- a) To agree proposal for an additional Parish Council meeting in 23 October to agree the WPC response to the [Supplementary Planning Document](#) and determine what preparations need to be made in advance.
- b) To agree WPC representation to receive residents' comments during the SCDC drop-in session on 8 October

18/98 MAJOR DEVELOPMENTS – STANDING ITEM

- a. [Energy from Waste Plant S3372/17/CW](#)
- b. [RLW Outline Planning permission for land East of the Barracks S/2075/18/OL](#)
- c. [Urban and Civic S/0559/17/OL](#).
- d. [S/0791/18/FL Relocated Railway Station](#)

To agree that WPC should forward [its responses to SCDC](#) to the Secretary of State following his decision to call in the application.

- e. To discuss forthcoming engagement with SCDC in the coming period bearing in mind:
 - anticipated meeting on enforcement issues
 - offer of a session focussed on draft S106 heads of terms for the large developments/trigger points. GS106 trigger points discussion (NB: it is understood the U&C application will be taken to SCDC Planning committee during November)
 - whether WPC wishes to discuss the SPD with SCDC within the consultation period

18/99 MEMBERSHIP OF THE WATERBEACH COMMUNITY ASSOCIATION

To agree to commit £25 to renew membership of the WCA

18/100 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT

- a. To approve the payment of accounts for the past month – the schedule is circulated to Councillors and is available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and at the start of the meeting.
- b. To note the Bank reconciliations for end August 2018.

18/101 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

To note the [outcome of this year's external auditor's review](#).

18/102 DENNY END ROAD BUS STOP

To discuss request from a resident to relocate the bus stop on the south side of the road opposite the Barracks entrance (photos available – associated statement circulated to Cllrs only)

18/103 NEIGHBOURHOOD PLANNING

To note that the NP steering group are setting up a working group to look strategically at transport matters within the context of the Neighbourhood Plan (note attached).

18/104 RECREATION GROUND CAR PARK

To receive an update from the Project Manager.

18/105 HEALTH AND SAFETY

To instruct the Clerk to arrange for a) the removal of deadwood identified and b) the felling of two trees identified in the audit, along with a tree in Chittering play park, subject to the provisions in the Financial Regulation.

To report on any other H&S issues (if any)

18/106 USE OF THE WPC LAND

To grant permission for the following events to be held, subject to organiser's submission of insurance cover and risk assessment in advance:

- 31 October – Waterbeach Baptist Church for a gazebo offering hot drinks and donuts to families between 5 – 7pm
- 24 December – Waterbeach Community Association to hold ‘Carols on the Green’ and erect a tree
- 8 June 2019– Waterbeach Community Association to hold Feast on the Green/Gault (with some preparatory work on the evening of 7 June)
- 15 June 2019 – Waterbeach Dog show to take place on the recreation Ground (sports clubs have been made aware already)

18/107

COMMITTEES AND WORKING PARTIES

a) To consider whether to turn the Highways Committee into a working party, or to reduce membership from 15 to 7 Councillors.

b) To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Employment Panel, Recreation User Group, Neighbourhood Plan, Cemetery, Communications, Emergency Planning.

18/108 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

18/109 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

18/110 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

18/111 CONFIDENTIAL MATTERS

To receive an update on confidential employment issues