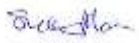


WATERBEACH PARISH COUNCIL

Notice of Meeting

---

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 4 September 2018 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to the public (including the press).

  
Shelley Mason  
Clerk and Proper Officer  
30 August 2018

**PARISH COUNCIL  
AGENDA**

**18/73 THOSE PRESENT / APOLOGIES FOR ABSENCE**

**18/74 OPEN FORUM**

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

**18/75 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

**18/76 MINUTES OF MEETINGS**

To approve the minutes of the meeting on 7 August 2018.

**18/77 RECREATION GROUND CAR PARK**

To receive an update and recommendations from the Project Manager.

**18/78 SUPPLEMENTARY PLANNING DOCUMENT**

a) To agree a recommendation from Planning Committee regarding handling arrangements for the forthcoming consultation on the [Supplementary Planning Document](#) (expected to be launched by SCDC during September). (Note this is being discussed by SCDC Cabinet on 5 September – incl [comments made by the SCDC Scrutiny committee](#)).

b) To review proposed text for a mailshot and its discuss distribution (early draft circulated to Cllrs)

**18/79 MAJOR DEVELOPMENTS – STANDING ITEM**

a. Energy from Waste Plant [S3372/17/CW](#)

- to identify key points and agree handling arrangements (Please see [the PC's response to the application](#) which is also on the website).

b. RLW Outline Planning permission for land east of the Barracks [S/2075/18/OL](#)

c. Urban and Civic [S/0559/17/OL](#).

d. To note that SCDC are holding the next [Community Forum](#) on 25 September (venue Waterbeach Community School – drop in session 6-7pm, meeting 7 -9 pm) and

-respond to their enquiry on if we wish an agenda slot

- identify any other issues the Council wishes to suggest for the agenda

**18/80 S106 – BOWLS PAVILION**

To approve details from the Bowls club for a workable layout to take forward and seek quotes for construction.

**18/81 MONTHLY PAYMENTS AND BANK RECONCILIATION STATEMENT**

a. To approve the payment of accounts for the past month – the schedule is circulated to Councillors and is available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

b. To note the Bank reconciliations for end July 2018.

**18/82 NEIGHBOURHOOD PLANNING**

To receive a recommendation from the NP Working Group to commit up to £3,300 to continue to make use of a NP Planning consultant, should funding bids not be successful.

**18/83 HEALTH AND SAFETY**

Standing item

**18/84 WORKING PARTIES**

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Employment Panel, Recreation User Group, Neighbourhood Plan, Cemetery, Communications, Emergency Planning.

**18/85 OFFICER & COUNCILLOR REPORTS**

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

**18/86 WORDPRESS TRAINING**

To agree that the Clerk can attend an evening education class on [Wordpress for Beginners](#) at a cost of £125.

**18/87 EVENTS**

To determine if the Council wishes to send a representative to the following events:

Wed 12 Sept: Cambridgeshire Local Councils Stakeholder Group meeting and peer learning event. 6-8.30pm in Horningsea Pavilion (Clerk planning to attend)

Tues 25 Sept: Cambridgeshire ACRE AGM. 2-5pm at Landbeach Village Hall

## **18/88 PLANNING APPLICATIONS**

**To comment on the following:**

a. [S/0095/18/CC](#) **Waterbeach Community Primary School Extension - Increase in size of northern football pitch**

To comment on a [revised landscape drawing](#) detailing an increase in size of the northern football pitch to meet the requirements of Sport England, who wish to see the provision of an U9/U10 size football pitch. The plan also details the relocation of the orchard trees across the site.

b. **S/3311/18/TC Tree works**

28 Station Road, Waterbeach CB25 9HT

(Application not loaded onto the SCDC website at the time of writing – hard copy circulated to Councillors).

## **18/89 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed. It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item(s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

## **18/90 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

## **18/91 CONFIDENTIAL MATTERS**

To receive an update on confidential employment issues