

WATERBEACH PARISH COUNCIL

Notice of Meeting

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Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 3 April 2018 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Shelley Mason  
Clerk

**PARISH COUNCIL  
AGENDA**

**17/53 THOSE PRESENT / APOLOGIES FOR ABSENCE**

**17/254 OPEN FORUM**

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

**17/255 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

**17/256 MINUTES OF PREVIOUS MEETINGS**

To confirm the minutes of the meeting held on 6 March 2018

**17/257 PLANNING APPLICATIONS [S/0791/18/FL](#) – RELOCATED RAILWAY STATION FOR WATERBEACH**

To agree contents of a the attached holding reply to this application

To discuss options for consulting with the public

**17/258 ANNUAL PARISH MEETING**

To note the Clerk's advice to hold the APM for Parish residents in the week commencing 15 May 2018.

Given the sensitive nature of some of the prevailing planning issues, the Clerk is recommending that the period of purdah running up to 3 May 2018 is avoided.

**17/259 S106 INDEMNITY**

To approve the signature of the indemnity for execution regarding S106 monies now due to be received from SCDC in respect of the following site:

**Development of Land adj 41 Denny End Road, Waterbeach [S/0882/14/FL](#)**

Additional Indoor Community space, either through Tillage Hall extension or new multipurpose community building on the Rec ground) – £13,521.80

Provision and maintenance of additional tennis courts and/or sports pavilion refurbishment in lieu of on-site sports provision - £29,784.53

**17/260 RISK REGISTER**

a) To review and approve the risk register

b) To compile a list of Members willing to assist with completion of checklists on a regular basis

**17/261 INTERNAL AUDIT – INTERIM REVIEW**

To note the findings of the interim audit review (attached) and consider if there are particular areas to ask him to review in the second stage end of year review.

**17/262 MONTHLY PAYMENTS**

To approve the payment of accounts for the past month – the schedule is circulated to Councillors and is available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting. *NB owing to the early date for the distribution of Council papers, the list contains only those payments logged by 21 March – an updated sheet will be presented at the meeting...*

**17/263 APPLICATION FOR STREET TRADING CONSENT**

To consider the attached application to use pitch on the A10 Layby (previous trader vacating pitch)

**USE OF THE VILLAGE GREEN**

**17/264** To approve a request from A Day At the Beach for use of WPC Land to publicise the 2018 event

**MOBILE VEHICLE ACTIVATED SIGN**

**17/265** To receive an update from the Highways Committee and agree priority order for locations within Waterbeach/Chittering.

**17/266 HEALTH AND SAFETY**

To receive Clerk's update (if any) on H&S issues

**17/267 OFFICER & COUNCILLOR REPORTS**

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

**17/268 COMMITTEE AND WORKING PARTY AND PROJECT REPORTS**

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Recreation User Group, Neighbourhood Plan, Cemetery, Emergency Planning.

**17/269 PROJECT LIST**

To review the list

**17/270 FUTURE AGENDAS**

An opportunity for Members to suggest items for inclusion in future Parish Council meeting agenda.

**17/271 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting)

Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

**17/272 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring a pecuniary interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made

**17/273 CONFIDENTIAL MINUTES**

To confirm the Confidential Minutes of the meetings of the Council held on 9 January, 6 February 2018 and 6 March 2018.