

## WATERBEACH PARISH COUNCIL

### Notice of Meeting

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Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 6 February 2018 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Shelley Mason  
Clerk

### PARISH COUNCIL

#### AGENDA

**17/207 THOSE PRESENT / APOLOGIES FOR ABSENCE**

**17/208 OPEN FORUM**

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

**17/209 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

**17/210 MINUTES OF PREVIOUS MEETINGS**

- i) to confirm the minutes of the meeting held on 9 January 2018
- ii) to confirm the minutes of the meeting held on 30 January 2018

**17/211 PLANNING APPLICATION S/3372/17/CW FOR AN ENERGY TO WASTE FACILITY IN WATERBEACH**

Following Council Resolution 17/204, to note the wording proposed for the formal response to the application which has been turned into appropriate planning language.

**17/212 LOCAL PLAN**

To agree a response to the consultation which closes on 16 February (consultants' notes circulated).

- 17/212 NEIGHBOURHOOD PLAN**  
To receive update on progress and note the Forward Plan.
- 17/213 PUBLIC ART DENNY END ROAD**  
To comment on the proposed design for the public art scheme at Denny End Road
- 17/214 AUDIT OF ACCOUNTS FOR THE YEAR 2016/7**  
To hear the outcome of the External Auditor findings on the challenge from a resident to the Annual Accounting Statement 2016/17 (details [redacted for data protection purposes] forwarded to Councillors.)
- 17/215 BANKING ARRANGEMENTS**  
To consider a proposal from the Clerk to open a Public Sector Deposit Fund money maker account with CCLA.
- 17/216 S106 FUNDS**  
i) To determine how to respond to SCDC request asking if the PC wishes to take on responsibility for installing a footpath between the Morris Homes and CamLocks development and the costs of its maintenance thereafter.  
ii) To note the advice of SCDC's S106 Officer regarding eligibility of suggestions received.
- 17/217 MONTHLY PAYMENTS**  
To approve the payment of accounts for the past month – the schedule is circulated to Councillors and is available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.
- 17/218 HEALTH AND SAFETY**  
To receive Clerk's update (if any) H&S issues
- 17/219 APPLICATION FOR GRANT**  
To consider application from Cambridgeshire Search and Rescue for grant support of £300.
- 17/220 SOCIAL MEDIA POLICY**  
To consider draft guidance from the Clerk regarding social media use.
- 17/221 USE OF THE VILLAGE GREEN**  
To agree a request for a Funfair on the Village Green between Friday 30 March and either Sunday 1<sup>st</sup> or Monday 2<sup>nd</sup> April (Easter weekend). (NB to set up from Sunday 25 March and depart by Tuesday 3 April.
- 17/222 MOBILE VEHICLE ACTIVATED SIGN**  
To note suggested locations and agree that Balfour Beatty should be approached formally for permission to use streetlamps for this purpose.

**17/223 FEN EDGE TWINNING ANNIVERSARY**

To discuss incoming note from the Fen Edge Twinning Association Chair and determine an appropriate line to take.

**17/224 OFFICER & COUNCILLOR REPORTS**

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

**17/225 COMMITTEE AND WORKING PARTY AND PROJECT REPORTS**

To receive Clerk's note on Working parties.

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Recreation User Group, Neighbourhood Plan, Cemetery, Emergency Planning.

**17/226 PROJECT LIST**

To review the list and instruct the Clerk to explore the potential to secure a project manager to take forward larger schemes on the list.

**17/227 FUTURE AGENDAS**

An opportunity for Members to suggest items for inclusion in future Parish Council meeting agendas.

**17/228 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting)

Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

**17/229 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made

**17/230 CONFIDENTIAL MINUTES**

To confirm the Confidential Minutes of the meeting of the Council held on 5 December 2017.

**17/231 CONFIDENTIAL EMPLOYMENT MATTERS**

To receive an update on current employment issues.

