

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 9 January 2018 at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Shelley Mason
Clerk

**PARISH COUNCIL
AGENDA**

17/174 THOSE PRESENT / APOLOGIES FOR ABSENCE

17/175 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

17/176 MINUTES

To confirm the Minutes of the meeting of the Council held on 5 December 2017.

17/177 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

17/178 PLANNING ISSUES

i) To consider the following planning application:

a. [S/4416/17/FL](#): **To provide temporary car parking for up to 30 contractors cars to service the adjacent Bovis Homes Development until the end of June 2018**

Location: Barton Ley, Bannold Drove, Waterbeach, Cambridge, CB25 9QQ

Applicant: **James Shuttleworth, Bovis Homes (NHC) Ltd**

ii) To consider how to organise a response to the following public consultation (deadline is 23 January) and agree dates (if agreed necessary) to borrow a set of documentation from Amey.

[S/3372/17/CW](#) **Planning Application for Energy from Waste Facility, Waterbeach**

[Note the application consists of over 250 documents; two key ones are

[the Planning Application Document](#) and [the environmental statement non-technical summary.](#)]

17/179 CAM LOCKS DEVELOPMENT

To receive [the recommendations of the November 2017 Planning Committee \(minute ref 15/85\)](#)

“that the LEAP is taken over by the Parish Council and the freehold bought. The maintenance of the grass and drainage should not become the responsibility of the Council.”

but agree that its endorsement to them is subject to the agreement of the granting of the freehold the Parish Council.

17/180 2017/18 BUDGET AND COUNCIL PRECEPT 2017/18

To receive requests from Cllrs for additional items to be taken into account in the 2017/18 budget preparations.

To receive a commentary note from the Chair re Precept setting

To note a supplementary Council meeting on 31 January to agree the budget and set the precept amount.

17/181 CEMETERY EXTENSION

To resolve to approve the text of the legal agreement awaiting signature from DIO and plan (standing orders state that a legal deed shall not be executed on behalf of the council unless authorised by a resolution).

17/182 HEALTH AND SAFETY

i) to determine how to respond to an offer from Amey for a site tour and meeting at the waste management park following concerns raised over smells and pollution emanating from the plant.

ii) To receive a report from the Clerk regarding Health and Safety issues (if any).

17/183 2017 ANNUAL ACCOUNTING STATEMENT

To note [the External auditor report/certificate](#) (already on the WPC Noticeboard and details on the [website](#)) and that their review of the return has yet to be fully completed.

17/184 MONTHLY PAYMENTS

To approve the payment of accounts for the past month – the schedule is circulated to Councillors and is available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

17/185 GRANT APPLICATION

To consider the attached grant application from WAY for £4,000.

17/186 STAGECOACH BUS SERVICES IN THE VILLAGE

To discuss a recommendation from Highways Committee that the Parish Council adds its support to County and District Cllrs who are liaising with the company to discuss concerns and ask that they reconsider their decision to remove the bus link to Landbeach and withdraw Stagecoach services from the Cody Road area.

17/187 SECTION 106 FUNDS

To note the advice of SCDC’s S106 Officer regarding eligibility of suggestions received.

- 17/188 BANKING ARRANGEMENTS**
To receive a report from the Clerk and agree to open a new account and transfer in recent S106 receipts (£279,000)
- 17/189 MOBILE VEHICLE ACTIVATED SIGN**
To note suggested locations and agree that Balfour Beatty should be approached formally for permission to use streetlamps for this purpose.
- 7/190 CLEANER COMMUNITIES PILOT SCHEME**
To discuss letter from SCDC re 2 new environmental initiatives and determine whether to submit expression of interest for
- a community-led Spring Clean-Up and/or
 - a street sweeping kit for community volunteers to use
- 17/191 PUBLIC ART – DENNY END ROAD**
To comment on the proposed design for the public art scheme at Denny End Road (papers circulated to Councillors).
- 17/192 RURAL COMMUNITIES SOUNDING BOARD**
To consider requests from the [the Rural Services Network](#) and explore if there is a volunteer to participate in
- o The Rural Parish Sounding Board. 400 parishes currently involved and RSN have a target of 1000.
 - o A rural small business Sounding Board (for Cllrs who run a rural business of some form)
- In each case participation involved completing a short online questionnaire every 4 months or so.
- 17/193 OFFICER & COUNCILLOR REPORTS**
To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.
- 17/194 COMMITTEE AND WORKING PARTY AND PROJECT REPORTS**
To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Recreation User Group, Neighbourhood Plan, Cemetery, Emergency Planning.
- 17/195 PROJECT LIST**
To review the list
- 17/196 EXCLUSION OF PUBLIC**
To exclude the public from the meeting because of the confidential nature of the business to be discussed.
It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next

agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

17/197 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made

17/198 CONFIDENTIAL MINUTES

To confirm the Confidential Minutes of the meeting of the Council held on 5 December 2017.

17/199 CONFIDENTIAL MATTERS

To discuss employment and security issues.