

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 5 December at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Shelley Mason
Clerk

PARISH COUNCIL AGENDA

17/153 THOSE PRESENT / APOLOGIES FOR ABSENCE

17/154 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

17/155 MINUTES

To confirm the Minutes of the meeting of the Council held on 3 October 2017.

17/156 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

17/157 PLANNING ISSUES

i) To consider the following planning application:

[S/4177/17/E1](#) Relocated Railway Station, Bannold Road, Waterbeach, Cambs

Applicant: Mr Robert Pile, LDA Design

Note this is a materially different application from the one considered by the Planning Committee in September ([see minute of that committee here](#)) since it proposes that the access to the station is along Cody Road rather than Bannold Road.

17/158 RISK ASSESSMENT

To note the initial framework register and allocate Member input to help develop it further.

17/159 HEALTH AND SAFETY

To receive a report from the Clerk regarding Health and Safety issues (if any).

17/160 PARISH PRECEPT FOR 2018-19

- i) To review the SCDC estimates for the tax base for Waterbeach Parish and determine if they are correct or changes are needed
- ii) To decide if the PC wishes to respond to the SCDC consultation document on proposed frequency of payment, dates for payment and calculation of amount
- iii) To ask Members to advise the Clerk of suggested additions or changes to anticipated expenditure so these can be taken into account in the preparations for the 2018/19 budget setting round.

17/161 MONTHLY PAYMENTS

To approve the payment of accounts for the past month – the schedule is circulated to Councillors and is available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

17/162 USE OF RECREATION GROUND

- i) To consider an incoming request from the family of a former resident for a memorial bench and ashes burial on the Green.
- ii) To consider the request from the organisers to hold a further Waterbeach Dog Show on the Recreation Ground on Sunday 5 August 2018.

17/163 SPORTS STORE AND GROUNDSMAN'S STORE

To agree that Council convenes on 9 January at 6.30pm (i.e prior to start of the January meeting) to visit these two facilities in order to inform the development of S106 funding proposals, and assist with the compilation of the risk register.

17/164 SECTION 106 FUNDS

ii) To consider the following motion from Cllr Bull regarding Land to the North of Bannold Road and West Side of Bannold Drove (Bovis Homes):
to recommend that WPC do not adopt the open spaces including the attenuation areas on the grounds that we would not want the responsibility of them
Note the [s106 agreement S/0558/14/FL](#) allows for the Parish Council to have first refusal to take on ownership of the open space at the development site next to Bannold Drove and SCDC has asked if the Parish has any view on this, should the developer intend to seek approval to transfer to a management company.

17/165 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

17/166 COMMITTEE AND WORKING PARTY AND PROJECT REPORTS

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Recreation User Group, Neighbourhood Plan, Cemetery, Emergency Planning.

- 17/167 PROJECT LIST**
To review the list, identify items where members can provide input, and propose additions.
- 17/168 FUTURE AGENDAS**
An opportunity for Members to suggest items for inclusion in future Parish Council meeting agenda.
- 17/169 DATE OF NEXT MEETING**

To agree that the January meeting will, exceptionally, be on **9 January 2018**, the second Tuesday of the month.
- 17/170 EXCLUSION OF PUBLIC**
To exclude the public from the meeting because of the confidential nature of the business to be discussed.
It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.
- 17/171 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made
- 17/172 CONFIDENTIAL MINUTES**
To confirm the Confidential Minutes of the meeting of the Council held on 3 October 2017.
- 17/173 CONFIDENTIAL MATTERS**
To discuss employment and security issues.