

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 7 November at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Shelley Mason
Clerk

PARISH COUNCIL AGENDA

17/127 THOSE PRESENT / APOLOGIES FOR ABSENCE

17/128 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

17/129 MINUTES

To confirm the Minutes of the meeting of the Council held on 3 October 2017.

17/130 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

17/131 PLANNING ISSUES

i) Draft Neighbourhood Plan Guidance

- To provide initial comments on the draft guidance ([click here](#) to access the papers)
- To delegate responsibility for responding to the District Council consultation to the NP working group.

ii) Planning Application

To consider the following planning application:

S/1879/14 and S/3668/17/PO: Discharge of planning obligations for planning permission

Causeway End Farmhouse, Causeway End Farm. Sand Drove, Waterbeach CB25 9PW
Mr and Mrs Rigby

iii) CamLocks

To agree a response to the approach from Camlocks. (see previous meeting resolutions) and note that Council s expecting to receive S106 monies relating to the Cody Road development shortly.

BOWLS GREEN TREATMENT

17/132 To agree an air injection treatment for the bowls green at a cost of up to £300 (see attached paper).

17/133 A NEW WHEELED PARK FOR TODDLERS ON THE OLD SKATEPARK

To receive feedback on surface queries and agree preferred quote for the refurbishment of the Old Skatepark. (paper 17/112 tabled at October meeting refers).

17/134 AGE UK WARDEN

To agree to the WBC nominations of Ingrid Tregging and Jane Williamson as members of the Management committee

17/135 CCC LIBRARY SERVICE LEVEL AGREEMENT

To discuss incoming document from Cambridgeshire County Council and clarify responsibilities for dealing with it.

17/136 GRANT APPLICATION

To consider the following application for grant funding:

Fen Edge Community Association - £300

17/137 RISK ASSESSMENT

To receive an update from the Clerk and agree next steps

17/138 HEALTH AND SAFETY

To receive a report from the Clerk regarding Health and Safety issues (if any).

17/139 SECTION 106 FUNDS

To review the list of resident suggestions and other queries to raise with the SCDC S106 officer (see attached paper).

17/140 MONTHLY PAYMENTS

i) To approve the payment of accounts for the past month – the schedule is circulated to Councillors and is available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

ii) To approve the payment of £800 to Cambridgeshire Cricket Ltd for vertidrainning aeration works carried out on 25 October. (Invoice has arrived too late for inclusion on the Monthly payments list summary).

17/141 BANKING ARRANGEMENTS

- i) To consider options and agree whether to open a money market account
- ii) To agree the transfer the following monies from the WPC current account:
£20,000 to the WPC account with the Cambridge Building Society
£30,000 to the WPC account with Close Brothers
(see attached paper)

USE OF RECREATION GROUND

17/142

To consider the following incoming requests for events on the Recreation Ground:

- i) Waterbeach Dog Show – Sunday 5th August
- ii) Waterbeach Colts Football Tournament (for children aged 5 through to 16) and Beer Festival for the community: 25, 26 and 27 May 2018. (This would run the usual times, starting 6pm on Friday 25th May, ending around 9pm on Sunday 27th May.

17/143 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

17/144 COMMITTEE AND WORKING PARTY AND PROJECT REPORTS

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: Planning, Highways, Finance, Recreation User Group, Neighbourhood Plan, Cemetery, Emergency Planning.

17/145 GREATER CAMBRIDGE PARTNERSHIP FUTURE FUNDING PLANS

To agree that WPC should be represented at a consultation event on Thursday 16 November at SCDC offices from 6-8pm

17/146 PROJECT LIST

To review the (currently incomplete) list and propose additions.

17/148 FUTURE AGENDAS

An opportunity for Members to suggest items for inclusion in future Parish Council meeting agenda.

17/149 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting)

Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

17/150 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made

17/151 CONFIDENTIAL MINUTES

To confirm the Confidential Minutes of the meeting of the Council held on 3 October 2017.

17/152 CONFIDENTIAL MATTERS

To discuss employment and security issues.