

## WATERBEACH PARISH COUNCIL

### Notice of Meeting

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Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 3 October at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Shelley Mason  
Clerk

- 7.00 PM** Before the start of the meeting, there will be a presentation by RLW Estates who are working on a planning application to be submitted by the end of the year. The presentation is expected to cover next steps and in particular housing and the transport improvements they will be proposing as part of the application.

### PARISH COUNCIL

#### AGENDA

- 17/108 THOSE PRESENT / APOLOGIES FOR ABSENCE**
- 17/109 OPEN FORUM**  
Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.
- 17/110 MINUTES**  
To confirm the Minutes of the meeting of the Council held on 5 September 2017.
- 17/111 MEMBERS' INTERESTS**  
To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.
- 17/112 A NEW WHEELED PARK FOR TODDLERS ON THE OLD SKATEPARK**  
To receive feedback on the three designs submitted and agree a preferred design for the refurbishment of the Old Skatepark at a cost of £17,903.
- 17/113 LOCAL HIGHWAYS IMPROVEMENT BID**  
To agree the recommendation from the Highways Committee for a bid into the LHI

fund to improve parking management in the village, and to contribute 10% of the scheme cost (up to a maximum £1,000).

**17/114 OTHER HIGHWAY ISSUES**

a) To discuss issues re the location of Brewery Tap bus stops raised by the County Council Passenger Transport Services Officer and receive recommendation from the Highway Committee for agreement.

b) To instruct the Clerk to sign the Memorandum of Understanding regarding operation of the Mobile Vehicle Activated Sign being purchased jointly with Milton and Landbeach Parish Councils.

**17/115 S106 INDEMNITY**

To approve the signature of the indemnity for execution regarding s106 monies now due to be received from SCDC in respect of the following site:  
Development of Land East of Cody Road and North of Bannold Road, Waterbeach – [S/1907/14/OL](#):

Off-site Play Space – £56,940.91

Off-site outdoor sports space £41,353.79

Indoor community facilities – £18,621.21

**17/116 CEMETERY EXTENSION LAYOUT**

To agree underlying principles regarding the layout of the new cemetery (see recommendations from the cemetery working group).

**17/117 MONTHLY PAYMENTS**

To approve the payment of accounts for the past month – the schedule is circulated to Councillors and is available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

**17/118 WATERBEACH COMMUNITY ASSOCIATION**

a). To agree to request from Waterbeach Community Association for forthcoming events:

- December 2017 – erection of a tree and decorative lights over the festive period, and the holding of Carols on the Green on Christmas Eve
- 8 June (for some set up of equipment) and 9 June 2018 – permission to use the Green and the gault for village Feast Day

b) To agree to continue with membership of the Waterbeach Community Association and instruct the Clerk to pay the membership renewal fee of £20 by the end of October deadline.

**17/119 REPRESENTATION AT MEETINGS**

i) To agree that Cllr Bull as Chair of Planning attends a meeting on 17 October 2017 called by the Farmland Museum and Denny Abbey with stakeholders to discuss developing its heritage and history links.

ii) To agree whether WPC should be represented at the following meetings and by whom:

- 11 October - SCDC SPD - Joint Parishes meeting (7.15pm, North Lodge, Milton)
- 16 October – CCC Highways drop-in Open Day (Whittlesford depot)
- 18 November (Saturday) at 2pm - Fen Line Rail Users Association AGM - Church Room, St. John’s Church, Waterbeach.

**HEALTH AND SAFETY**

**17/120** To receive a report from the Clerk regarding Health and Safety issues (if any) that have been raised since the last full meeting of the Council.

**17/121 OFFICER & COUNCILLOR REPORTS**

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

**17/122 FUTURE AGENDAS**

An opportunity for Members to suggest items for inclusion in future Parish Council meeting agendas.

**17/123 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting)

Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

**17/124 MEMBERS’ INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made

**17/125 CONFIDENTIAL MINUTES**

To confirm the Confidential Minutes of the meeting of the Council held on 5 September 2017.

**17/126 CONFIDENTIAL EMPLOYMENT MATTERS**

To receive an update on current employment issues.