

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of the Parish Council will be held at the Old Pavilion, Recreation Ground, Waterbeach on **Tuesday 4 September at 7.30 pm** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Shelley Mason
Clerk

7.00 PM Before the start of the meeting, Urban & Civic will provide an Update on the Outline Planning Application for the Barracks site, Waterbeach.

PARISH COUNCIL

AGENDA

17/88 THOSE PRESENT / APOLOGIES FOR ABSENCE

17/89 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

17/90 MINUTES

To confirm the Minutes of the meeting of the Council held on 1 August 2017.

17/91 PLANNING UPDATE

To receive an update from Tim Slater, Planning Consultant on the Local Plan for South Cambridgeshire; the Supplementary Planning Document and the Waterbeach New Town applications. This will also be an opportunity for Members to seek clarification and guidance on future processes and actions for the Council to consider.

17/92 S106 FUNDING

i) To approve the signature of the indemnity for execution regarding s106 monies now due to be received from SCDC in respect of the following site:

Development of Land to the West of Cody Road, Waterbeach – S/0296/15/FL:

[Indoor community facilities](#) – 31,641.47;

[Public Open Space](#) £94,599.91

[Off-site sports \(2nd instalment\)](#) £35,911.85

ii) To note the latest position and propose future candidates for funding.

17/93 MONTHLY PAYMENTS

To approve the payment of accounts for the past month – the schedule is circulated to Councillors and is available on the Parish Council website. The file of related invoices is available for Councillors to inspect on the day of the meeting during working hours and for 20 minutes before the start of the meeting.

17/94 GRANT APPLICATION

To consider the following application for grant funding:

Waterbeach Cycling Campaign - £500

17/95 PURCHASE OF A MOBILE VEHICLE ACTIVATED SIGN

- i) To agree to contribute a sum of up to £1,250 towards the purchase a MVAS to be jointly owned and shared by the villages of Landbeach, Waterbeach and Milton.
- ii) To authorise the Clerk to make arrangements to pay the WPC contribution to Landbeach PC, the project lead
- iii) To delegate to Highways Committee responsibility to identify locations, appropriate operational arrangements including the signing of a [Memorandum of Understanding](#) between the three parishes and the County Council (as highway authority).

17/96 REVIEW OF HANDLING OF CODE OF CONDUCT CASE

To receive an update and consider what budget to allocate for the review. (paper attached)

17/97 PARISH WALKABOUT

To agree a suitable date and time to complete parish walkabout with visits to the following areas not visited thus far:

- Chittering play area and bus shelter
- Clare Close and Winfold Road green space; Old Pond site and Barracks bus stop

- Recreation garage, external toilet on old pavilion, bus shelter on Cambridge Road (suggested date Wednesday 20 September at 7.00 i.e prior to a meeting of the Highways committee)

17/98 USE OF THE RECREATION GROUND

To consider how to respond to approaches relating to:

- i) Saturday morning tennis coaching
 - ii) evening fitness training sessions
 - iii) erection of banner for group in the Tillage Hall
- See attached paper for further details.

17/99 LHI 2017-18: 30 MPH SIGNS – CHITTERING

To review attached plan from County Highways and determine if there are any amendments to be made.

17/100 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

17/101 WORKING PARTY AND COMMITTEE REPORTS

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: - Planning, Highways, Finance, Recreation User Group, Skatepark, Emergency Plan, Neighbourhood Plan, Grant Funding, Cemetery, Urban & Civic.

17/102 PROJECT LIST

To review the project list and make suggestions for additions and/or improvements to the table.

17/103 FUTURE AGENDA ITEMS

An opportunity for Members to suggest items for inclusion in future Parish Council meeting agendas.

17/104 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting)

Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

17/105 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made

17/106 CONFIDENTIAL MINUTES

To confirm the Confidential Minutes of the meetings of the Council held on 1 August 2017.

17/107 CONFIDENTIAL EMPLOYMENT MATTERS

To receive an update on current employment issues