

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of Waterbeach Parish Council will be held at the Old Pavilion, Cambridge Road, Waterbeach on **Tuesday, 4th October 2016 at 7.30 p.m.** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Please note that all open Parish Council meetings are now recorded including the open forum.

Liz Jones
Parish Clerk

AGENDA

16 / 111 THOSE PRESENT / APOLOGIES FOR ABSENCE

16 / 112 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

16 / 113 MINUTES

To confirm the Minutes of the meeting of the Council held on 6 September 2016.

16 / 114 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.

16 / 115 PLANNING

- a. To address the concerns raised by residents and discussed by the Planning Committee with regard to the enforcement of planning conditions at various sites in Waterbeach.
- b. To raise concerns that requests made for the imposition of planning conditions are not always met.
- c. To further consider the Chair's report (circulated at the September meeting) on the matter of a planning consultant and, having met Mr Tim Slater, to agree whether or not to appoint him.

16 / 116 BANKING

To authorise the Clerk to apply for a Unity Corporate MultiPay card as Unity Trust Bank account no longer offer the prepaid card option. Proposed limit of £1000.

16 / 117 CEMETERY

To approve submission of the cemetery planning application as circulated to councillors on Monday 26th September.

16 / 118 OPEN SPACES

- a. To receive further information regarding the cost of repair of the Ransomes gang mowers following the report circulated at the 6 September meeting and to consider what plans to make for future repair or replacements. [One quote received, others awaited].
- b. To consider formulating a policy on the regular replacement of machinery within the warranty period in order to reduce maintenance costs.
- c. To approve autumn cleaning and mosskill treatment for the tennis courts at a cost of £500.
- d. To authorise necessary tree surgery to remove deadwood from trees on the recreation ground and the village green. Quotations will be available at or before the meeting on Tuesday. Anticipated cost: £3,500. [One quote received, others awaited].

16 / 119 PREFERRED CONTRACTORS

To consider whether the Parish Council should appoint preferred contractors for work which is required regularly such as tree surgery, plumbing, electrical work etc. Report circulated to councillors.

16 / 120 WATERBEACH COMMUNITY ASSOCIATION

To agree whether to approve the renewal of the annual subscription to Waterbeach Community Association.

16 / 121 CAMBRIDGESHIRE PARISH COUNCIL CONFERENCE

To appoint representatives from the Parish Council to attend this conference to be held on Friday 18th November 2016 in St Ives.

16 / 122 FLOOD AWARENESS AND PREPAREDNESS

To agree how to respond (or to delegate a group of councillors to respond) to the County Flood Awareness questionnaire circulated to councillors on Monday 12th September. Response required by Monday 10th October 2016.

16 / 123 EMPLOYMENT

To agree whether to adopt the following procedures which have been reviewed by the Employment Panel: –
Disciplinary Procedure
Grievance Procedure
Sickness Absence Procedure

16 / 124 MONTHLY PAYMENTS

To approve the payment of accounts for the past month – the schedule is circulated to councillors and is available on the Parish Council website. The file of related invoices is always available for councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

16 / 125 HEALTH AND SAFETY

To receive a report from the Clerk regarding Health and Safety issues (if any) that have been raised since the last full meeting of the council.

16 / 126 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

16 / 127 COMMITTEE, WORKING PARTY & PROJECT REPORTS

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: - Planning, Highways, Finance, Recreation User Group, Skatepark, Emergency Plan, Toddler Playgroup, Neighbourhood Plan, Grant Funding, Cemetery, Urban & Civic.

16 / 128 FUTURE AGENDAS

An opportunity for Members to suggest items for inclusion in future parish council meeting agendas.

16 / 129 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

16 / 130 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made

16 / 131 CONFIDENTIAL MINUTES

To confirm the Confidential Minutes of the meetings of the Council held on 6th September and 20th September 2016.

16 / 132 CONFIDENTIAL MATTERS

To receive an update, if any, on the current ongoing legal case.