

# WATERBEACH PARISH COUNCIL

## Notice of Meeting

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Notice is hereby given that a meeting of Waterbeach Parish Council will be held at the Old Pavilion, Cambridge Road, Waterbeach on Tuesday, 7<sup>th</sup> June 2016 at 7.30 p.m. and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Please note that all open Parish Council meetings are now recorded including the open forum.**

Liz Jones  
Parish Clerk

### AGENDA

#### **16 / 23 THOSE PRESENT / APOLOGIES FOR ABSENCE**

#### **16 / 24 OPEN FORUM**

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure

#### **16 / 25 MINUTES**

To confirm the Minutes of the meeting of the Council held on 3<sup>rd</sup> May 2016.

#### **16 / 26 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

#### **16 / 27 PUBLIC OPEN SPACE AND COMMUNITY FACILITIES CONTRIBUTIONS**

To approve the signature of the indemnity for execution regarding s106 monies due to be received from SCDC in respect of the following site:

Development of 12 Pieces Lane, Waterbeach – S/1889/13/FL

Public Open Space £5025.15 and Community Space £830.47

#### **16 / 28 PROPOSED CLOSURE OF LEVEL CROSSINGS IN THE PARISH**

To consider the Council's response to the letter from Network Rail dated 16 May 2016 proposing closure of 4 level crossings.

#### **16 / 29 ELECTORAL REVIEW OF CAMBRIDGESHIRE**

To consider whether the Council wishes to respond to the latest communications from the Local Government Boundary Commission considering new electoral boundaries in South Cambridgeshire District and Cambridgeshire County

### **16 / 30 WATERBEACH TODDLER PLAYGROUP**

To consider whether WPC would agree for the WTP to apply for planning permission for a pre-fabricated building to be put on the recreation ground to house the WTP in the vicinity of the former groundsman's shed

### **16 / 31 PLANNING APPEAL**

To consider the Council's response to the notice of appeal received in respect of 'Land Adjacent to 41 Denny End Road Waterbeach, application reference [S/0882/14/FL](#)'.

### **16 / 32 LIBRARY GRANT**

To consider an application from WILL for a grant of £1,000 for new books to support the Summer Reading Challenge.

### **16 / 33 ADDITIONAL GROUNDS AND OFFICE SUPPORT**

- (a) To consider a replacement for Les Alligan who will be leaving at the end of June
- (b) To consider the attached report proposing additional admin support in the Parish Office.

### **16 / 34 OFFICER & COUNCILLOR REPORTS**

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

### **16 / 35 WORKING PARTY & PROJECT REPORTS**

To receive reports (if any) from any Committees or Working Parties that have met since the last Parish Council meeting and which are not listed elsewhere on the agenda: - Planning, Highways, Finance, Recreation User Group, Skatepark, Emergency Plan, Toddler Playgroup, Neighbourhood Plan, Grant Funding, Cemetery, Urban & Civic, Groundscare Tender.

### **16 / 36 MONTHLY PAYMENTS**

To approve the payment of accounts for the past month – the schedule is circulated to councillors and is available on the Parish Council website. The file of related invoices is always available for councillors to inspect on the day of the meeting during working hours and for 30 minutes before the start of the meeting.

### **16 / 37 FUTURE AGENDAS**

An opportunity for Members to suggest items for inclusion in future parish council meeting agendas.

### **16 / 38 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

*It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.*

### **16 / 39 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made

### **16 / 40 CONFIDENTIAL EMPLOYMENT MATTERS**

To receive a report from the Employment Panel and to agree what action to be taken

**16 / 39 OTHER CONFIDENTIAL MATERS**

These will be reported to members of the Council before the meeting

DRAFT