

PARISH COUNCIL

Notice of Meeting

Notice is hereby given that a meeting of Waterbeach Parish Council will be held at the Old Pavilion, Cambridge Road, Waterbeach on **Wednesday** 20 January 2016 at 7.30 p.m. and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Please note that all open Parish Council meetings are now recorded including the open forum.

Liz Jones
Parish Clerk

AGENDA

15 / 209 THOSE PRESENT / APOLOGIES FOR ABSENCE

15 / 210 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure

15 / 211 MINUTES

To confirm the Minutes of the meetings of the Council held on 5 January 2016.

15 / 212 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

15 / 213 FINANCE – BUDGET & PRECEPT

- a. To review and if approved to adopt the budget proposed by the Finance Committee for the year 2016-17
- b. To agree the level of parish precept for 2016-17

15 / 214 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

15 / 215 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item.

15 / 216 CONFIDENTIAL MINUTES

To confirm the Confidential Minutes of the meetings of the Council held on 5 January 2016.

15 / 217 CONFIDENTIAL MATTERS

- a. To review a draft tender document prepared by the Parish Clerk for the outsourcing of the groundscare for the parish of Waterbeach and if agreed to approve the issuing and advertising of the tender document.
- b. To consider a confidential report issued by an independent panel regarding a grievance brought by an employee and to agree what action should be taken.
- c. To receive an update, if any, and take decisions if necessary in connection with the upcoming employment tribunal.