

## PARISH COUNCIL

### Notice of Meeting

---

Notice is hereby given that a meeting of Waterbeach Parish Council will be held at the Old Pavilion, Cambridge Road, Waterbeach on Tuesday, 1st September 2015 at **7.00 p.m.** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Please note that all open Parish Council meetings are now recorded including the open forum.**

Liz Jones  
Parish Clerk

### PRESENTATION

Representatives of Urban and Civic to provide an update about the planning process for the former airfield and barracks site and discussion on future engagement with the Parish Council and the wider community. An opportunity for councillors to ask questions and express views.

### AGENDA

#### **15 / 94 THOSE PRESENT / APOLOGIES FOR ABSENCE**

#### **15 / 95 OPEN FORUM**

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g). Anyone wishing to speak needs to be present at the beginning of the meeting.

#### **15 / 96 MINUTES**

To confirm the Minutes of the meetings of the Council held on 3<sup>rd</sup>, 4<sup>th</sup> and 18<sup>th</sup> August 2015.

#### **15 / 97 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

#### **15 / 98 PUBLIC OPEN SPACE AND COMMUNITY FACILITIES CONTRIBUTIONS**

To approve the signature of the indemnity for execution regarding s106 monies due to be received from SCDC in respect of the following site:

Development of Land R/o 54 Way Lane, Waterbeach – S/0423/13/FL  
- Public Open Space £2414.27 and Community Space £398.99

#### **15 / 99 POLICE REPORT ON SLAVERY**

To receive a report from the local police on the subject of slavery in our community and to agree whether to send a representative to the anti-slavery day on Saturday 17<sup>th</sup> October 2015 at Cambourne.

**15 / 100 COUNCILLOR TRAINING**

- a. To consider and if agreed, approve a £15 payment plus mileage expenses for the Tree Officer to attend the East Anglia Region Tree Warden Forum at Stratford St Andrew, Suffolk.
- b. To discuss and if agreed to allocate a budget for councillor training for the remainder of the financial year.

**15 / 101 BOWLS GREEN**

To receive an update from the Clerk regarding the cost and funding of the work agreed at the last meeting.

**15 / 102 LOCAL ELECTIONS SYSTEM**

To consider the consultation document on changes to the local elections system and to agree what response the parish council wishes to make.

**15 / 103 HIGHWAYS MATTERS**

To receive reports and recommendations from the Highways Committee, regarding the Pedestrian Crossing Project, Parking Enforcement, Speedwatch and potential LHI application and to agree on whether to accept the recommendations. Specifically to approve:

- (a) Expenditure on the Pedestrian Crossing - now estimated at £11,000 with possibly some additional costs if extra signage is approved.
- (b) Expenditure on Speedwatch kit. It is intended that the cost of £2,625 can be shared with at least two other local parish councils.
- (c) In principle to allocate £1,000 towards a proposed scheme which would allocate a PCSO to undertake parking control for 42 hours over a 6 month period at the specific request of the parish council.

**15 / 104 SICKNESS ABSENCE POLICY**

The Employment Panel, having taken professional HR advice, recommends some amendments to the sickness absence policy adopted in May this year and notes that the proper procedure for the introduction of such a policy includes consultation with employees, which consultation should now be undertaken.

**15 / 105 RIGHTS OF WAY**

To receive a report from Cambridgeshire County Council on a draft Rights of Way Improvement Plan and to agree whether to submit any comments on the plan. The consultation letter and the draft plan will be circulated to councillors. The deadline for responses is 21 October 2015.

**15 / 106 LOCAL PLAN**

Standing item on the agenda.

**15 / 107 HEALTH AND SAFETY**

An opportunity for Members to raise general issues which concern them. Urgent issues should of course always be reported directly to the Clerk or the relevant authority as soon as possible. It should be noted that issues relating to members of staff should not be raised here but should instead be reported directly to the Clerk or, if they concern the Clerk, reported to the Chair of the Parish Council Employment Panel.

**15 / 108 OFFICER & COUNCILLOR REPORTS**

To receive reports (if any) from the Clerk, District and County Councillors, Library Officer, Tree Officer and the Chair of the Parish Council.

**15 / 109 COMMITTEE & WORKING PARTY REPORTS**

To receive reports (if any) from Committees or Working Parties that have met since the last Parish Council meeting: - Skatepark, Emergency Plan. Toddler Playgroup, Neighbourhood Plan Grant Funding, Cemetery, Urban & Civic

**15 / 110 MONTHLY PAYMENTS**

To approve the payment of accounts for the past month – the schedule is circulated to councillors and is available on the Parish Council website.

**15 / 111 FUTURE AGENDAS**

An opportunity for Members to suggest items for inclusion in future parish council meeting agendas.

**15 / 112 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

*It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.*

**15 / 113 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item.

**15 / 114 CONFIDENTIAL MINUTES**

To confirm the Confidential Minutes of the meetings of the Council held on 3<sup>rd</sup> and 4th August 2015.

**15 / 115 CONFIDENTIAL EMPLOYMENT MATTERS**

**15 / 116 COMMERCIALLY CONFIDENTIAL MATTERS**