

## PARISH COUNCIL

### Notice of Meeting

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Notice is hereby given that a meeting of Waterbeach Parish Council will be held at the Old Pavilion, Cambridge Road, Waterbeach on Tuesday, 7<sup>th</sup> July 2015 at 7.30 p.m. and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Please note that all open Parish Council meetings are now recorded including the open forum.**

Liz Jones  
Parish Clerk

### AGENDA

#### **15 / 53 THOSE PRESENT / APOLOGIES FOR ABSENCE**

#### **15 / 54 OPEN FORUM**

Open Forum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g)

#### **15 / 55 MINUTES**

To confirm the Minutes of the meetings of the Council held on 2<sup>nd</sup>, 16<sup>th</sup> and 23<sup>rd</sup> June 2015.

#### **15 / 56 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

#### **15 / 57 PLANNING**

##### **Application referred from Planning Committee: [S/0252/15/FL](#)**

The planning committee considered that the planning application for the change of use to riding stables in Cambridge Road must be considered by the full Council as the Council has an interest as the land backs on to Council land. Please refer to the separate attached report.

#### **15 / 58 COUNCILLOR TRAINING**

- a. To consider and if agreed, approve payment for up to 4 councillors to attend a planning training course in Bury St Edmunds at a cost of £25 per delegate or to arrange a course specific to the council at a maximum of £120
- b. To ratify payment for a councillor to attend a playground safety training course in Ely at a cost of £90.
- c. To ratify payment for councillors to attend various short courses in Cambourne on 8 July at a cost of £25 per delegate per course.

### **15 / 59 NEIGHBOURHOOD DEVELOPMENT PLAN**

To discuss progress on the Neighbourhood Plan Area Designation Consultation and agree how to distribute leaflets to inform the public.

### **15 / 60 POLICY ON COUNCILLORS' EXPENSES**

To discuss and if agreed adopt the draft policy which has been circulated to councillors.

### **15 / 61 HEALTH AND SAFETY**

An opportunity for Members to raise general issues which concern them. Urgent issues should of course always be reported directly to the Clerk or the relevant authority as soon as possible. It should be noted that issues relating to members of staff should not be raised here but should instead be reported directly to the Clerk or, if they concern the Clerk, reported to the Chair of the Parish Council Employment Panel.

### **15 / 62 OFFICER & COUNCILLOR REPORTS**

To receive reports (if any) from the following –

- (i) Parish Clerk
- (ii) County Councillor
- (iii) District Councillor(s)
- (iv) Chairman
- (v) Library Officer
- (vi) Tree Officer

### **15 / 63 WORKING PARTY & PROJECT REPORTS**

To receive reports (if any) regarding the following –

- a. Skatepark
- b. Emergency Plan
- c. Toddler Playgroup
- d. Neighbourhood Plan
- e. Grant Funding
- f. Cemetery
- g. Urban & Civic

### **15 / 64 MONTHLY PAYMENTS**

To approve the payment of accounts for the past month - a schedule will be issued prior to the meeting.

### **15 / 65 FUTURE AGENDAS**

An opportunity for Members to suggest items for inclusion in future parish council meeting agendas.

### **15 / 66 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

*It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.*

### **15 / 67 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item.

**15 / 68 CONFIDENTIAL MINUTES**

To confirm the Confidential Minutes of the meetings of the Council held on 7th April, 5th May and 2nd June 2015

**15 / 69 CONFIDENTIAL EMPLOYMENT MATTERS**

To receive updates and take decisions if necessary in connection with: -

- a. Employment tribunals
- b. Other employment matters