

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that an extra ordinary meeting of Waterbeach Parish Council will be held at the Old Pavilion, Recreation Ground, Cambridge Road, Waterbeach, on **Tuesday, 23 June 2015 at 7.30 p.m.** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

All open Parish Council meetings are now recorded including the open forum.

Michael Williamson
Chair

AGENDA

15 / 45 THOSE PRESENT / APOLOGIES FOR ABSENCE

15 / 46 OPEN FORUM

Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing Orders 3e, 3f and 3g). It should be noted that this is not a forum in which to raise complaints about the Parish Council, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

15 / 47 MINUTES

Because of queries raised regarding the Minutes of the meeting of the Council held on 2 June 2015, these will be reconsidered at the July council meeting.

15 / 48 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

15 / 49 INTERNAL AUDIT

- a. To receive the internal auditor's report.
- b. To agree the wording of a letter to the internal auditor requesting supporting documentation for some of her comments.

15 / 50 STATEMENT OF GOVERNANCE

To complete Section 2 of the Annual Return. Each question will be read out to the council and they must answer 'yes' or 'no' at the meeting. Section 2 is completed during the meeting. This is important as the councillors are making the joint declaration.

Councillors are reminded that detailed explanations about the questions can be found at paragraph 2.38 onwards in the Practitioners' Guide.

http://www.pkf-littlejohn.com/media/documents/LC_PG_2014_Issued_290514.pdf

To agree the figures to complete Boxes 9, 10 and 11 of Section 1 of the Annual Return.

It is noted that the council resolved to approve Boxes 1 to 8 of Section 1 of the Annual Return at the Parish Council meeting of 2 June 2015.

15 / 51 SKATE PARK

To authorise for any two councillors to sign the terms and conditions and grant acceptance form for a grant of £2000 from the October Fund on behalf of the Council.

15 / 52 ELECTORAL REVIEW

To decide whether the Council wishes to make any response to the Local Government Boundary Commission with regard to the Electoral Review of Cambridgeshire, details of which have been circulated to councillors and which are also available online at

<https://consultation.lgbce.org.uk/node/4143>