

WATERBEACH PARISH COUNCIL

Notice of Meeting

Notice is hereby given that the annual meeting of Waterbeach Parish Council will be held at the Old Pavilion, Cambridge Road, Waterbeach on Tuesday, 5th May 2015 at 7.30 p.m. and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Please note that all open Parish Council meetings are now recorded including the open forum.

Liz Jones
Parish Clerk

AGENDA

15 / 1 THOSE PRESENT / APOLOGIES FOR ABSENCE

15 / 2 ELECTION OF CHAIRMAN

To elect the Chairman of the Council for the ensuing municipal year.

15 / 3 APPOINTMENT OF VICE CHAIRMAN

To appoint the Vice Chairman of the Council for the ensuing municipal year.

15 / 4 OPEN FORUM

Open Forum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g)

15 / 5 MINUTES

To confirm the Minutes of the meeting of the Council held on 7th April 2015.

15 / 6 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

15 / 7 APPOINTMENT OF COMMITTEES

To appoint Members to committees and panels for the ensuing municipal year. Those that have been operating for the past year are Planning, Finance, Highways, Employment Panel, Recreation Users Group. A list will be circulated of current committee/panel members.

15 / 8 APPOINTMENT TO OUTSIDE BODIES AND OF LEAD PERSONS FOR VARIOUS ACTIVITIES

To appoint Members or residents for the ensuing municipal year. Last year people were appointed for the following: Footpaths, Community Association, Library, Twinning & Village Church, Youth, Trees, Charities, Play Area and Exercise Equipment Safety Checks. A list will be circulated of those currently appointed to these roles.

15 / 9 APPOINTMENT TO WORKING PARTIES

To review membership of working parties and agree creation of any new ones. Those that have operated during the past year are: Skatepark, Cemetery, Emergency Plan, Toddler Playgroup, Neighbourhood Plan and Grant Funding. A list will be circulated of those currently working on these groups.

15 / 10 RECREATION GROUND

- a. To consider a report from the Clerk in respect of recommended work and take any necessary decisions.
- b. To receive a report written by Councillors Bull & Rabbett regarding specifications for grounds care.

15 / 11 HOUSING DEVELOPMENTS

- a. To update the Parish Council on the current situation regarding the planning application S/0296/15/FL for the land to the West of Cody Road and the potential effect on the council's intentions regarding the Cam Locks open spaces.
- b. In view of the proposed designated area for the Neighbourhood Development Plan, to discuss and clarify the council's position regarding whether the proposed barracks development should form part of the existing village of Waterbeach.

15 / 12 RELOCATION OF THE POST OFFICE

Comments have been submitted to the Post Office and a response received and circulated. The Parish Council now needs to decide on a formal response to the Post Office consultation either in favour of or against the relocation of the Post Office.

15 / 13 HEALTH AND SAFETY

An opportunity for Members to raise general issues which concern them. Urgent issues should of course always be reported directly to the Clerk or the relevant authority as soon as possible. It should be noted that issues relating to members of staff should not be raised here but should instead be reported directly to the Clerk or, if they concern the Clerk, reported to the Chair of the Parish Council Employment Panel.

15 / 14 OFFICER & COUNCILLOR REPORTS

To receive reports (if any) from the following –

- (i) Parish Clerk
- (ii) County Councillor
- (iii) District Councillor(s)
- (iv) Chairman
- (v) Library Officer
- (vi) Tree Officer

15 / 15 WORKING PARTY & PROJECT REPORTS

To receive reports (if any) regarding the following –

- a. Skatepark
- b. Emergency Plan
- c. Toddler Playgroup
- d. Neighbourhood Plan
- e. Grant Funding
- f. Cemetery
- g. Urban & Civic

15 / 16 MONTHLY PAYMENTS

To approve the payment of accounts for the past month - a schedule will be issued prior to the meeting.

15 / 17 FUTURE AGENDAS

An opportunity for Members to suggest items for inclusion in future parish council meeting agendas.

15 / 18 EXCLUSION OF PUBLIC

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.

15 / 19 MEMBERS' INTERESTS

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item.

15 / 20 CONFIDENTIAL MINUTES

To confirm the Confidential Minutes of the meeting of the Council held on 7 April 2015

15 / 21 CONFIDENTIAL EMPLOYMENT MATTERS

To receive updates on employment matters and if necessary take decisions in connection with these.