

# WATERBEACH PARISH COUNCIL

## Notice of Meeting

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Notice is hereby given that a meeting of Waterbeach Parish Council will be held at the Old Pavilion, Recreation Ground, Cambridge Road, Waterbeach, on Tuesday, 7 April 2015 at 7.30 p.m. and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Please note that all open Parish Council meetings are now recorded including the open forum which precedes the formal meeting.**

Liz Jones  
Parish Clerk

### OPEN FORUM

Open Forum of fifteen minutes duration for members of the public to address Councillors. In accordance with Standing Orders (3e,f,and g), members of the public may speak for up to 3 minutes each to make representations, answer questions and give evidence in respect of the business on the meeting agenda.

It should be noted that this is not an appropriate forum in which to raise complaints about the Parish Council, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

### PARISH COUNCIL

Apologies for absence

### AGENDA

#### **14 / 152      MINUTES**

To confirm the Minutes of the meetings of the Council held on 3 March 2015.

#### **14 / 153      MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

#### **14 / 154 PLANNING APPLICATION**

To comment on the following planning applications submitted to South Cambridgeshire District Council –

**S/0480/15/FL Erection of single storey extension to side of dwelling.**

5 Station Road Waterbeach CB25 9HT

#### **14 / 155 PUBLIC OPEN SPACE AND COMMUNITY FACILITIES CONTRIBUTIONS**

To approve the signature of indemnity for execution regarding s106 monies due to be received from SCDC in respect of the following site:

Development of Land R/o 43 Rosemary Road, Waterbeach – S/2291/11/ - Public Open Space £2335.42 and Community Space £394.16

#### **14 / 156 CEMETERY**

- a. To receive further information in addition to the report presented at the last meeting and to take a decision on what improvements to make to the cemetery paths
- b. To agree to increase fees for the 2015/16 financial year by 10% on 2011/12 levels which currently still prevail.

#### **14 / 157 POST OFFICE**

To discuss information received regarding relocation of the Post Office in Waterbeach and to agree how the Parish Council should respond to the consultation exercise.

#### **14 / 158 EXPENDITURE – RECREATION GROUND**

To authorise expenditure on the following, to be arranged by the Clerk: -

- a. Immediate work required to a tree on the recreation ground as recommended by the arboricultural consultant (circulated). Quotations have been sought and the Clerk is awaiting some responses. The work is expected to cost up to £1750.00
- b. Purchase of 750 kg grass seed recommended for the football pitches, outfield and general recreation area (report circulated). The most economical quotation received to date is £1824.00.
- c. Purchase of a new wicket mower in accordance with the circulated report (within machinery budget for the year 2015-16). Maximum cost £4,000.

**14 / 159      HEALTH AND SAFETY**

An opportunity for Members to raise issues of which they are aware. Urgent issues should of course always be reported directly to the Clerk or the relevant authority as soon as possible. Matters relating to members of staff should not be raised here but should instead be reported directly to the Clerk or, if they concern the Clerk, reported to the Chair of the Parish Council.

**14 / 160      OFFICER & COUNCILLOR REPORTS**

To receive reports (if any) from the following –

- a. Parish Clerk
- b. County Councillor
- c. District Councillor(s)
- d. Chairman
- e. Library Officer
- f. Tree Officer

**14 / 161      WORKING PARTY & PROJECT REPORTS**

To receive reports (if any) regarding the following –

- a. Skatepark
- b. Emergency Plan
- c. Toddler Playgroup
- d. Neighbourhood Plan
- e. Urban & Civic
- f. Grant Funding

**14 / 162      ACCOUNTS**

To approve the payment of accounts for the past month as set out in the schedule.

**14 / 163      FUTURE AGENDAS**

An opportunity for Members to suggest items for inclusion in future parish council meeting agendas.

**14 / 164      EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

*It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the*

*Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.*

**14 / 165 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item.

**14 / 166 CONFIDENTIAL MINUTES**

To confirm the Confidential Minutes of the meeting of the Council held on 3 March 2015

**14 / 167 CONFIDENTIAL EMPLOYMENT MATTERS**

To receive updates and if necessary take decisions in connection with pending Employment Tribunal cases.