

# WATERBEACH PARISH COUNCIL

## Notice of Meeting

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Notice is hereby given that a meeting of Waterbeach Parish Council will be held at the Old Pavilion, Recreation Ground, Cambridge Road, Waterbeach, on Tuesday, 3 March 2015 at 7.30 p.m. and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Please note that all open Parish Council meetings are now recorded including the open forum which precedes the formal meeting.**

Liz Jones  
Parish Clerk

### OPEN FORUM

Open Forum of fifteen minutes duration for members of the public to address Councillors. In accordance with Standing Orders (3e,f,and g), members of the public may speak for up to 3 minutes each to make representations, answer questions and give evidence in respect of the business on the meeting agenda.

It should be noted that this is not an appropriate forum in which to raise complaints about the Parish Council, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

### PARISH COUNCIL

Apologies for absence

### AGENDA

#### **14 / 133      MINUTES**

To confirm the Minutes of the meetings of the Council held on 3 February 2015.

#### **14 / 134      MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

**14 / 135          ANNUAL PARISH MEETING**

To agree a time and date for the Annual Parish Meeting. Also to agree on speaker/s to invite and an agenda for the meeting.

**14 / 136          PUBLIC OPEN SPACE AND COMMUNITY FACILITIES  
CONTRIBUTIONS**

To approve the signature of indemnity for execution regarding s106 monies due to be received from SCDC in respect of the following site:  
Development of Land Adj. 12 Burgess Road, Waterbeach – S/2026/11/FL & S/1649/12/DC-  
Public Open Space £2475.14 and Community Space £417.74

**14 / 137          GRANT FUNDING**

To consider a grant application from Waterbeach Independent Lending Library.

**14 / 138          GROUNDS CARE**

To receive a report written by Councillors Shipp & Smart regarding specifications for grounds care and to agree on a timetable to take the matter forward.

**14 / 139          NEIGHBOURHOOD DEVELOPMENT PLAN**

To receive a report from the neighbourhood plan working party and vote on the following proposal:

“After public meetings, information in the Parish newsletter and on the website the Parish Council recommends that Waterbeach Parish is the designated Neighbourhood Area for which together with community representatives they will develop a Neighbourhood Plan. The Council instructs the Clerk to make an application for this designation to SCDC attaching the agreed justification statement.”

**14 / 140          BUS SHELTERS**

To agree whether the Parish Council would be prepared, subject to allocation of appropriate commuted sums, to take responsibility for the maintenance, in perpetuity, of two proposed bus shelters that would be installed as a part of planning application S/0551/14/FL for Paragon Holdings, Stirling House, Denny End Road, Waterbeach. The commuted sums for maintenance to be agreed between the Parish and County Councils

**14 / 141          CEMETERY**

To receive a report from the cemetery working party and to agree on what actions to take regarding improvements to the cemetery paths

**14 / 142          CRICKET PITCHES**

To discuss and take a decision on a proposal for Milton Cricket Club to use the cricket pitch at Waterbeach for their 3<sup>rd</sup> team home games. The Waterbeach cricket teams have been consulted and have no objections

**14 / 143        HEALTH AND SAFETY**

An opportunity for Members to raise issues of which they are aware. It should be noted that issues relating to members of staff should not be raised here but should instead be reported directly to the Clerk or, if they concern the Clerk, reported to the Chair of the Parish Council.

**14 / 144        OFFICER & COUNCILLOR REPORTS**

To receive reports (if any) from the following –

- a. Parish Clerk
- b. County Councillor
- c. District Councillor(s)
- d. Chairman
- e. Library Officer
- f. Tree Officer

**14 / 145        WORKING PARTY & PROJECT REPORTS**

To receive reports (if any) regarding the following –

- a. Skatepark
- b. Emergency Plan
- c. Toddler Playgroup
- d. Urban & Civic

**14 / 146        ACCOUNTS**

To approve the payment of accounts for the past month as set out in the schedule.

**14 / 147        FUTURE AGENDAS**

An opportunity for Members to suggest items for inclusion in future parish council meeting agendas.

**14 / 148        EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

*It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.*

**14 / 149        MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any confidential agenda item.

**14 / 150      CONFIDENTIAL MINUTES**

To confirm the Confidential Minutes of the meeting of the Council held on 3 February 2015

**14 / 151      CONFIDENTIAL EMPLOYMENT MATTERS**

To receive a report from the Employment Panel and take decisions on matters contained in the report.