

# WATERBEACH PARISH COUNCIL

## Notice of Meeting

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Notice is hereby given that a meeting of Waterbeach Parish Council will be held at the Old Pavilion, Recreation Ground, Cambridge Road, Waterbeach, on Tuesday, 4 November 2014 at 7.30 p.m. and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Please note that all open Parish Council meetings are now recorded including the open forum which precedes the formal meeting.**

Liz Jones  
Parish Clerk

### OPEN FORUM

Open Forum of fifteen minutes duration for members of the public to address Councillors. In accordance with Standing Orders (3e,f,and g), members of the public may speak for up to 3 minutes each to make representations, answer questions and give evidence in respect of the business on the meeting agenda.

It should be noted that this is not an appropriate forum in which to raise complaints about the Parish Council, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

### PARISH COUNCIL

Apologies for absence

### AGENDA

#### **14 / 81 MINUTES**

To confirm the Minutes of the meetings of the Council held on 7 October 2014 and 21 October 2014.

#### **14 / 82 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

#### **14 / 83 REPORT FROM FINANCE COMMITTEE**

- a. To receive information on the Accounts for Quarter 2 of 2014-15

- b. On the recommendation of the Finance Committee, to agree that the costs of vertidrainning and the new white liner machine be covered by S106 monies.
- c. On the recommendation of the Finance Committee to agree in principle that, subject to legal formalities and the receipt of a lump sum from the new Cody Road development, the Parish Council should take on responsibility for the open spaces and play area (but not the balancing pond) at Cam Locks.

#### **14 / 84 REPORT FROM EMPLOYMENT PANEL**

- a. To consider authorisation of expenditure of £650 plus travel for an independent report on the work hours needed to look after the recreation ground and other open spaces in the village.
- b. To consider authorisation of engagement of a barrister to further represent the Parish Council in any Employment Tribunal rehearing.

#### **14 / 85 SKATEPARK**

To review the plan to install a new skatepark in view of the length of time that has passed since the original decision was made.

#### **14 / 86 COMPLAINTS PROCEDURE**

To consider the adoption of a new complaints procedure based on the template circulated to members.

#### **14 / 87 HEALTH AND SAFETY**

An opportunity for Members to raise issues of which they are aware. It should be noted that issues relating to members of staff should not be raised here but should instead be reported directly to the Clerk or, if they concern the Clerk, reported to the Chair of the Parish Council.

#### **14 / 88 REPORTS**

To receive reports (if any) from the following –

- a. Parish Clerk
- b. County Councillor
- c. District Councillor(s)
- d. Chairman
- e. Library Officer
- f. Tree Officer
- g. Cemetery Working Party
- h. Skatepark Working Party
- i. Emergency Plan Working Party
- j. Toddler Playgroup Working Party

#### **14 / 89 ACCOUNTS**

To approve the payment of accounts for the past month as set out in the schedule.

#### **14 / 90 FUTURE AGENDAS**

An opportunity for Members to suggest items for inclusion in future parish council meeting agendas.

#### **14 / 91 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

*It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.*

#### **14 / 92 CONFIDENTIAL MATTERS**

- a. To confirm the Confidential Minutes of the meeting of the Council held on 7 October 2014.
- b. To receive a report regarding the Employment Tribunal.
- c. To receive a report on any further progress on audit matters.