

# WATERBEACH PARISH COUNCIL

## Notice of Meeting

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Notice is hereby given that a meeting of Waterbeach Parish Council will be held at the Old Pavilion, Recreation Ground, Cambridge Road, Waterbeach, on Tuesday, 7 October 2014 at **7.00 p.m.** and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

*Please note the early start time for this meeting as there will be guest speakers.*

**Please note that all open Parish Council meetings are now recorded including the open forum which precedes the formal meeting.**

Liz Jones  
Parish Clerk

### **PRESENTATION at 7 pm**

Myles Bebbington, Head of Environmental Health & Licensing at South Cambridgeshire District Council and Paul Parry Joint Health, Safety and Emergency Planning Manager in Health and Environmental Services, will speak about Emergency Planning,

### **OPEN FORUM**

Open Forum of fifteen minutes duration for members of the public to address Councillors. In accordance with Standing Orders (3e,f,and g), members of the public may speak for up to 3 minutes each to make representations, answer questions and give evidence in respect of the business on the meeting agenda.

It should be noted that this is not an appropriate forum in which to raise complaints about the Parish Council, which should in the first instance be directed privately to the Parish Clerk so that they can be independently investigated in accordance with the Council's complaints procedure.

### **PARISH COUNCIL**

Apologies for absence

### **AGENDA**

#### **14/61 MINUTES**

To confirm the Minutes of the meeting of the Council held on 2 September 2014.

#### **14/62 MEMBERS' INTERESTS**

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

#### **14/63 PUBLIC OPEN SPACE AND COMMUNITY FACILITIES CONTRIBUTIONS**

- (a) To approve the signature of indemnity for execution regarding s106 monies due to be received from SCDC in respect of the following site:  
Development of land r/o 2 Rosemary Road, Waterbeach – S/1986/13/RM  
£752.78 and £287.50
- (b) To review a report on the use of S106 funds.

#### **14/64 EMERGENCY COMMITTEE & EMERGENCY PLAN**

To discuss the revival of an emergency committee and agree membership and arrangements going forward, including what issues can be covered e.g. flooding, power cuts etc.

#### **14/65 WORKING PARTY ON SUPPORT FOR OLDER RESIDENTS IN THE COMMUNITY**

To discuss and if appropriate agree the creation of a working party to deal with issues of supporting older members of the community especially at times of year when other resources are not available.

#### **14/66 FINANCE**

- (a) To agree the allocation of a sum of up to £2000 for the current financial year to be spent at the discretion of the Employment Panel on general advice on employment issues as it may not be possible to refer to the full council for advance authorisation of payments on every occasion when outside help is needed.
- (b) To receive a report regarding objections received by the auditor to the annual accounts for 2013/14.
- (c) To approve Cllr K Grant and Cllr P Johnson as additional signatories on the bank mandates of all the accounts as recommended by the Finance Committee.
- (d) In January 2014 after extensive discussion, the Council agreed to postpone replacement of the Billy-Goat machine (used for collecting leaves and other debris) until the autumn in order to get maximum benefit from any warranty. It is proposed that we now proceed with the purchase of this machine.

#### **14/67 TELEPHONE KIOSKS**

To discuss the proposed removal of a BT payphone in Denny End Road. The Parish Council has the option to (a) make no objection (b) raise an objection or (c) to adopt the kiosk at the cost of £1. In this last case the telephony equipment would be removed and

the Parish Council would be responsible for the future upkeep of the kiosk. It has been used 8 times in the last 12 months.

**14/68 NEW PREMISES FOR TODDLER GROUP**

To review a report from the organisers of the toddler group and agree any actions to be taken.

**14/69 LIBRARY SLA**

To consider a report from the Library Officer regarding the new SLA proposed by Cambridgeshire County Council and to agree whether or not to sign the new SLA.

**14/70 HEALTH AND SAFETY**

- (a) To receive a report on a matter of concern raised by the HSE.
- (b) An opportunity for Members to raise issues of which they are aware. It should be noted that issues relating to members of staff should not be raised here but should instead be reported directly to the Clerk or, if they concern the Clerk, reported to the Chair of the Parish Council.

**14/71 MATTER FOR CONSIDERATION FROM THE HIGHWAYS COMMITTEE MEETING**

To consider the proposal submitted to the LHI for a Chapel Street Pedestrian Crossing Scheme and agree whether or not it should be supported by the Council or the application withdrawn.

**14/72 MATTERS FOR CONSIDERATION FROM THE RECREATION USER GROUP MEETING**

- (a) Permission requested for a group of approximately 12 referees now linked to Waterbeach Colts and currently using the recreation ground for their training purposes to be allowed to use the Sports Pavilion facilities.
- (b) The feeling was that greasing the runners on the shutter door to the Pavilion would only reduce the security of the building. Can the Council look again at getting this shutter repaired to ensure the security of the building and its contents.
- (c) There is concern regarding the lack of lighting on the rec.
- (d) Permission is requested to put poles along the hedge to be able to bolt portable flood lighting to them.
- (e) Tennis users have requested that work to get the courts cleaned professionally should be approved with a view to getting it done in February/March 2015 ready for the new season.
- (f) A request has been made for a marked run route around the rec for runners to be able to measure the distance run.

**14/73 REPORTS**

To receive reports (if any) from the following –

- a. Parish Clerk

- b. County Councillor
- c. District Councillor(s)
- d. Chairman
- e. Library Officer
- f. Tree Officer
- g. Cemetery Working Party
- h. Skatepark Working Party

#### **14/74 ACCOUNTS**

To approve the payment of accounts for the past month as set out in the schedule.

#### **14/75 RECORDING OF MEETINGS**

To discuss and clarify the Council's ongoing policy and procedures on the recording of meetings: -

- (a) New rules regarding recording of meetings by members of the public.
- (b) Procedure regarding the council's own recording of meetings.

#### **14/76 FUTURE AGENDAS**

An opportunity for Members to suggest items for inclusion in future parish council meeting agendas.

#### **14/77 EXCLUSION OF PUBLIC**

To exclude the public from the meeting because of the confidential nature of the business to be discussed.

*It is hereby resolved in accordance with section 1 (2) of the Public Bodies (Admission to Meeting) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item (s) the Chairman asks that in the public interest the public and press are temporarily excluded from this meeting and are herewith instructed to withdraw.*

#### **14/78 CONFIDENTIAL MATTERS**

- (i) To confirm the Confidential Minutes of the meetings of the Council held on 2 September 2014.
- (ii) To receive a report from the Employment Panel.