

WATERBEACH PARISH COUNCIL FINANCE COMMITTEE –
REVIEW OF THIRD QUARTER FINANCIAL YEAR FIGURES

Significant variances

BUDGET HEADING	Variance (rounded)	COMMENT
Audit/accountancy	975	No additional work for external auditor this year Bills for internal audit to come
Legal and professional	1,500	Retain some funds needed to deal with buildings valuations, registration of land and associated issues
Meeting costs	375	No meetings likely due to Covid
Postage and stationery	120	
Grants/donations	8,250	Typically these tend to come in Q1 and Q4. WAY have confirmed they require the match funded grant agreed (£5k) in the current FY which could come from this (albeit new Cost centre set)
Subscriptions	184	SLCC annual sub to come in Q4, also WCA
Insurance	172	Main annual insurance now paid. Vehicles in Q4
Health and safety	-931	Legionella check cost £1,100. Waste chemicals collection, defibrillator materials to be accounted for in Q4
Election costs	-3000	Elections all postponed in this FY now
NEWSLETTER	499	NO invoice yet –a 2 nd newsletter in feb?
Cllr training	337	None yet identified but keep in reserve
Covid community fund	-258	Budget of £5k agreed but not fed in here yet
CCTV maintnce	920	Service check due but allowance include provision for new recorder
Burial receipts	-976	Variable in nature
Cem maintenance	3,249	Jobs yet to be tackled
Cem grass cutting	375	In house capability now increased so budget can be reduced
Community warden	3000	Paper in preparation
Highways	11,250	Awaiting invoice for bus bay markings. MVAS sign needs to be purchased. Other projects need identifying and will not start in the current FY
Library rent	500	One quarter not being charged for in current FY
Library equipment	-375	Any spend likely to be either S106 or for Covid related supplies
Machinery store equip	2141	Etesia related spend (not S106 eligible) offset by trade in price for new Holland – checking the basis on which this was originally purchased. No large items expected in Q4.
Machinery store maintenance	1063	Roof repair and lock call out. New security items purchase
Servicing and spares	-238	Smaller items only - major items sent out for servicing
Fuel	894	Running under budget, prices have reduced since budget set
General Rec Costs	926	Winter tidy up tasks, potential tennis court floodlights to come
Bowls green maintenance	548	Winter works incl air injection and surface treatment of the green
Cricket maint	74	No further expenditure expected this FY

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Cricket equipment	375	Not needed for 2020 season
Football maint	4,059	Vertidrainage to be programmed. Major renovations paper coming to Council but unlikely to start before April
Rec Car Park	375	Retain small budget as contingency
Rec Lighting	1000	A major project for next FY?
B Ball court	495	Lining and pressure wash needed – need to obtain quotes
External servicing	2,756	Servicing done during winter months
NDP		Preparing for referendum but stationery costs may fall into next FY as earliest date now May
Office equipment	-620	New photocopier/scanner ordered to cope with effects of lockdown
Office maintenance	-415	Roof repairs done (£826). Woodworm treatment for Q4
Office IT	-331	Unforeseen expenditure includes monthly Zoom subscriptions, printer and toner reimbursements for staff working at home
Office electricity	431	On target for 1,750 but retain current figure as contingency
Rec ground water	-264	Bills come every 6 months, no further one expected in current FY
Street furniture	-1,003	Bus shelter repairs Denny End Road complete. No other major items of spend to come
Litter and bins	750	Orders to be placed
signage	187	Fingerpost
New website	2,250	Not progressed yet – to fall into next FY?
S106 Bank interest		Remove – duplication of Cost centre 10054
Insurance claim		From roof break in
Misc income	10,000	SCDC Covid-19 Small business grant – one off payment
Tillage Hall	151	
Staff salaries ***	23,331	Under staff complement until November. New forecast £95,730
Staff expenses	364	Mileage claims
Staff training	615	CAPALC training credit. Consider training needs of new staff members
Temp staff	375	No current plans to utilise
payroll	99	Keep allowance for ad-hoc payroll tasks
Skatepark maintne	737	Long-term solution to be sought
Play area maintnce	203	Various repairs done with Proprietary items
Chattering maintnce	1,616	Gate and fence done. Surfacing quotes very high – seeking quotes for differently specified works
S106 payments	-1,276	Small amount from County Council
Cricket club rent	-375	No income as no games in 2020 due to Covid restrictions
Football club rent	-55	Usually comes in Q3-4. Discussion needed on fee levels
Bowls club rent	1,650	Usually comes in Q4 – discussion needed on FY 2021-22
SP maintenance	495	Electrical repairs done but pump repair bills to come
SP equipment	-95	Sanitiser dispenser
SP electricity	367	Pavilion closed during lockdown periods
SP cleaning	517	Pavilion closed during lockdown periods

Street lighting	470	First bills now arriving following handover of responsibility earlier this year so £1k budget should remain.
BUDGET HEADING	Variance (rounded)	COMMENT
Village Street Lights	-1,683	Two lights budgeted for now installed so overall fig oK
Tree maintenance	-880	await quotes for tree works identified in audit before rebudgeting
V Green Hire	127	No more income anticipated
Village Green maintenance	-233	Electrical box repair bill (£2,300)

Parish Clerk